



2015-2016 Consolidated Annual Performance Evaluation Report (CAPER)

Community Development Block Grant Program (CDBG)

City of Seaside
Monterey County, CA
9/30/2016

Public Review Draft Released August 31, 2016

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During FY 2015-2016, exterior accessibility improvements were made to the Seaside Library, energy efficiency upgrades were completed to the Boys and Girls Club clubhouse, four park improvement projects were completed, seven non-profit organizations conducted public service activities serving 2,341 persons and facility improvements for an substance abuse treatment facility (Community Human Services-Genesis House) entered the construction phase with completion expected in the fall of 2016.

In 2012, the Community Development Advisory Committee (CDAC) was formed as part of the City's Citizen Participation Plan. The CDAC has regularly scheduled monthly meetings, and is an active and viable part of the planning and management for CDBG funds. The CDAC provides valuable feedback to staff and ensures citizen participation. The CDAC ended the fiscal year with six members, the most in it's history. The CDAC held the annual community assessment workshop on September 16, 2015, to review CDBG program accomplishments and discuss program performance.

Staff provided guidance and assistance to public service providers in the form of improving the collection of data on persons served and documenting services provided. Staff has implemented tracking of grant budgets and expenditures within City accounting systems that mirror the Integrated Disbursement and Information System (IDIS) and are regularly reconciled to IDIS. Staff provides quarterly reports to the CDAC that describe program progress.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Address Blight and Nuisance	Affordable Housing Non-Housing Community Development	CDBG: \$119422	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	0	0.00%	100	0	0.00%
Address Blight and Nuisance	Affordable Housing Non-Housing Community Development	CDBG: \$119422	Facade treatment/business building rehabilitation	Business	10	0	0.00%			
Address Blight and Nuisance	Affordable Housing Non-Housing Community Development	CDBG: \$119422	Businesses assisted	Businesses Assisted	0	0		2	0	0.00%
Construct or Upgrade Public Facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	500	20.00%	500	500	100.00%
Enhance Access to Social Services	Homeless Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	6625	2213	33.40%	1325	2213	167.02%

Improve Accessibility for Persons w/ Disabilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	500	10.00%	1000	500	50.00%
Provide Quality Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	52500	500	0.95%	10500	500	4.76%
Rehabilitate Existing Housing	Affordable Housing	CDBG: \$26362	Homeowner Housing Rehabilitated	Household Housing Unit	15	0	0.00%	3	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

As an entitlement grantee for the US Department of Housing and Urban Development (HUD) formula CDBG program, the City of Seaside is required to prepare a CAPER to analyze and summarize program accomplishments of the preceding program year.

This CAPER assesses the City’s progress toward completing activities identified in the 2015-2016 Action Plan, which covers the period from July 1, 2015, through June 30, 2016. The CAPER also reports progress in meeting overall five-year Consolidated Plan goals and priorities (July 1, 2015- June 30, 2020), and identifies areas for improvement as a result of annual self-evaluations and HUD performance reviews.

Since 1975, the City of Seaside has been an entitlement recipient of CDBG funds. During 2015-2016, in accordance with the City's Citizen Participation Plan, the limited amount of CDBG funds available were allocated to a variety of public service activities critical needs of low income youth (after school programs and counseling), seniors (legal services and meal delivery), low income access to food (food distribution in

Seaside), facility improvements to a residential substance abuse recovery facility, Boys and Girls Clubhouse as well as accessibility improvements to the Seaside Library and several neighborhood parks. Since the City is in the final years of substantial Section 108 loan repayments, funding for projects is minimal and not expected to substantially increase until 2017-2018.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,806
Black or African American	211
Asian	177
American Indian or American Native	13
Native Hawaiian or Other Pacific Islander	6
Total	2,213
Hispanic	1,268
Not Hispanic	945

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The City of Seaside has been able to assist well over two thousand families through the CDBG program. There is a significant mix of racial and ethnic families assisted by the CDBG program. 57% of the families assisted are Hispanic.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Available	Made	Amount Expended During Program Year
CDBG		1,910,852		527,920

Table 3 – Resources Made Available

Narrative

During Fiscal Year 2015-2016, the City of Seaside's entitlement award was \$379,027, Program Income from the ground lease at Embassy suites was slightly over one-hundred thousand dollars, the city paid a second installment of \$136,216 of CDBG funds back into the program. There were some funds carried forward from projects that were underway, but not yet completed at the close of the prior fiscal year. See the PR 26 Activity Summary by Selected Grant report in the appendices for a breakdown of grant funds and drawn amounts.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
N/A			

Table 4 – Identify the geographic distribution and location of investments

Narrative

The CDBG program had obligatory expenditures of \$231,387. \$96,405 was allocated for program administration (20% per HUD cap), \$72,304 was fully allocated for public services.

The City provided public services on a citywide basis. Most public facilities improvements and parks improvements were conducted on an area basis were completed in 2015-2016. As of the date of this report, the first phase of accessibility improvements to the Seaside library were substantially complete (but was awaiting release of retention), improvements to the Boys and Girls Club was complete and improvements to the Community Human Services' Genesis House was under construction. Substantial Amendment #1 to reallocate funds previously allocated to Seaside Library replacement (found to be ineligible) to additional Seaside Library accessibility improvements was approved by the City Council in April 2016 and was submitted to HUD. As of August 15, 2016, the amendment was still awaiting approval from HUD. As a result, that additional accessibility activity is expected to commence in early FY 2016-2017.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Seaside's CDBG Program Policies and Procedures requires entities applying for CDBG program funds to identify leveraging resources and contributions of matching funds for all proposed projects, programs and activities as part of their CDBG funding application reviewed by the Community Development Advisory Committee during the process in accordance with the City of Seaside Citizen Participation Plan.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The Community and Economic Development Services staff is responsible for the administration of the housing rehabilitation program, along with the administration of public service activities. Staff is charged with the continuing responsibility to forge new partnerships with other public agencies at the federal, state, and local level as well as with private housing developers and nonprofit organizations. The successes of many strategies and objectives detailed within the CAPER are the result of the energy and creative efforts of these staff members.

The City works regularly with the U.S. Department of Housing and Urban Development's programs to help meet its housing and community development priorities. Additionally, the City works closely with nonprofit organizations as the reader can see in the listing of programs implemented by local non-profit subrecipients.

The City's affordable housing efforts have centered on implementing a modified housing rehabilitation program that focuses on assistance to the city's low- to moderate-income residents. The City previously contracted with Rebuilding Together Monterey/Salinas (RTMS), a nonprofit organization, to implement a residential façade improvement program., RTMS identified several homes as potential projects. Two projects were completed in 2013–14. Although, the contract for funding expired in June 2014.,creative partnerships have and will continue to yield the City access to resources, which may not otherwise be available. The City of Seaside did not obtain any other grant funding sources for housing activities in 2015-2016.

Discuss how these outcomes will impact future annual action plans.

Seaside will be continuing its association with the regional agencies and their projects, which include services serving Seaside. The primary public organization for affordable housing and supportive services in the City and County is the Housing Authority of Monterey County, a public housing authority whose mission is to develop and operate affordable public housing and implement supportive programs. The Housing Authority manages the Section 8 Housing and Family Self-Sufficiency Programs, essential to meet the City of Seaside's low income housing needs. The Housing Authority partners with a broad spectrum of community non-profits, city and county agencies, and state organizations to address affordable housing and housing shortage issues.

The capital development authority for the Monterey County Housing Authority is the Housing Authority Development Corporation. The Development Corporation works with a broad network of partners to facilitate local zoning agreements and finance affordable housing projects.

The City has always been concerned about poverty and has recognized the need of its citizens to live in safe and sanitary housing in decent neighborhoods. The City's first three redevelopment projects, Noche Buena, Del Monte Heights, and Hannon redevelopment projects, were exclusively residential projects providing decent housing in an urban environment.

In prior years, the City of Seaside was able to rely on funding from the Redevelopment Agency to construct and support housing programs including housing rehabilitation, down payment assistance and emergency repairs. Because redevelopment agencies were dissolved, this funding is no longer available. Without the support provided by redevelopment, and specifically without housing set-aside funds, funding for housing programs is very limited. Moving forward, the City will focus on the highest priority needs with the limited funds available.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	1,932	0
Low-income	226	0
Moderate-income	181	0
Total	2,339	0

Table 7 – Number of Persons Served

Narrative Information

Seaside is not a participant in HOME funding. The income statistics were compiled by the public service activities recipients.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The primary nonprofit organization for homeless support in Monterey and San Benito counties is the Coalition of Homeless Services Providers, a coalition of 11 service provider agencies for homeless persons, persons with AIDS/HIV, and other persons with special needs. The Coalition is the County's designated Continuum of Care (CoC) Coordinator.

According to the 2013 Monterey County Homeless Point-in-Time Census & Survey, it is estimated that there were approximately 2,590 homeless persons in Monterey County. Although dispersed throughout the entire county, the vast majority of the homeless persons are concentrated within the communities of Monterey (21%), Salinas (21%), Marina (16%), and Seaside (9%), where a majority of the services are located.

The Survey reflected an 83 person increase from the 2011 count, and an 85% increase since 2007. The majority of homeless in Monterey County in 2013 were unsheltered (76%). Based on the Survey, it is estimated that 6,423 unique persons experience homelessness over the course of a year in Monterey County, a 58% increase from the 2011 annual estimate. The Survey included questions to homeless persons about the cause of homelessness such as job loss, alcohol/drug use, divorce/separation/breakup, length of homelessness, disabling medical conditions, substance abuse treatment, utilization of mental health services, and government assistance payments.

The data from the Survey is being used by planning bodies of the City of Seaside, Monterey County and other agencies and organizations within the County to inform additional outreach, service planning, and policy decision-making over the next several years to address homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Coalition of Homeless Services Providers reviewed applications which represented transitional housing programs, rental assistance programs and permanent housing programs. Identified application deficiencies and worked with applicants to perform corrective action to ensure proposals met HUD guidelines and thresholds. They received and validated documentation of Certification of Consistency with Consolidated Plans and as submitted by various jurisdictions. Worked extensively with HUD field office to transfer a permanent housing program from an agency going out of business to another homeless service agency. Contract transfer was a complicated and time consuming activity.

Technical assistance from HUD helped the continuum assess current homeless program inventory, examine Housing First models and position the community to implement Coordinated Entry. They worked with HPRP Committee and Supportive Services for Veterans Families (SSVF) grantees to implement a manual pilot Coordinated Entry system.

Like most in the country, our community lacks the resources needed to meet all of the needs of people experiencing homelessness. Coordinated Entry will help prioritize assistance based upon vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Coalition of Homeless Services Providers' application to HUD's Homeless Assistance Programs included funding requests for the following:

Shelter Cove – Provides transitional housing to very low income adults with a serious mental illness. This program offers a variety of services aimed at increasing self-sufficiency including case management, counseling and crisis intervention, and medication education and management. Located in Marina, Serves 60 clients county-wide annually.

Coming Home Program – A transitional supportive housing project with 40 units for homeless veterans and their families. Services include reintegration, full case management, life skills, substance abuse counseling. Located in Marina, the program serves approximately 102 single men and women veterans, 10 couples, and up to 25 children in Monterey and San Benito County annually.

Men in Transition – A 24 bed, 8 unit transitional housing project serving single homeless men. Supportive services include case management, group counseling, financial literacy, job readiness and life skills, and community-wide information and referral. Located in Marina, serves approximately 24 individuals in Monterey County annually.

Homeward Bound – A transitional housing program with 25 2-bedroom units serving homeless or single women with children or who are victims of domestic violence. Located in Marina, services are provided to families countywide. 75 beds available, serving approximately 35 women and 50 children annually. Supportive services are provided.

Pueblo del Mar – A 54-household (2 bedrooms each), 216 bed transitional supportive housing program for homeless families with children in recovery from substance abuse. Supportive services and case management provided. Located in Marina, this program serves approximately 216 in Monterey County annually.

Safe Passage – A county-wide 6-bed transitional supportive housing program serving approximately 10 homeless youth annually, ages 18-21. Supportive services provided. Project located in the City of Monterey.

MOST/Lexington Court – A transitional housing program with supporting services comprised of six 2-bedroom units for homeless families. Located in Marina, this is a county-wide program. Serves approximately 18 individuals annually.

Casa de las Palmas – Provides 9 transitional housing units and supportive services in Seaside for homeless families county-wide. Approximately 40 individuals served annually.

Community Homeless Solutions opened the Central Coast Respite Program in Seaside in May 2016. The facility on Hamilton Street is a six bed shelter for homeless men and women discharged from three local hospitals.

Open House/Ribbon Cutting

Central Coast Medical Respite

*Helping the Homeless
Achieve Better Health Outcomes
May 24, 2016*

Welcome & Opening Remarks
Teresa Erickson, Board President,
Community Homeless Solutions

Respite Care Vision
Reyes Bonilla, Executive Director,
Community Homeless Solutions

Hospitals / CHS Collaboration
Jo Coffaro, Regional Vice President,
Hospital Council of Northern and Central
California

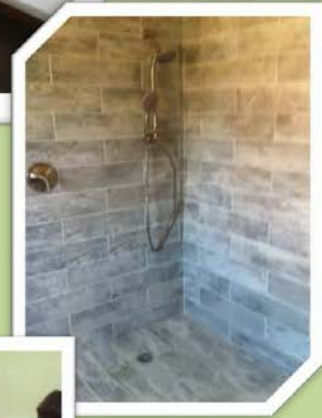
Caring for the Most Vulnerable
Jane Parker, Chair,
Monterey County Board of Supervisors

Ribbon Cutting and Facility Tour



Community Homeless Solutions

780 Hamilton



Community Homeless Solutions Opening in Seaside May 2016

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Coalition's funding application for the HUD's Homeless Assistance Programs will pay for the development, rehabilitation, or leasing of housing for homeless persons and also for supportive services for those persons. In addition to applying for funding for the previously listed emergency and transitional housing, most all of which offer supportive services, the Coalition also assisted numerous non-profit and other agencies in applying for funding through the Homeless Assistance portion of HUD's program to provide supportive and self-sufficiency services.

These supportive and self-sufficiency services include educational and vocational services which focus on social, living, interpersonal, study and job skills. Linkage to other services and services providers is also provided. In many of the housing projects, Monterey County Behavioral Health provides case coordination and representative payees. Additional services provided in some facilities include reintegration, full case management, life skills, and substance abuse counseling.

The City of Seaside will continue to support public and non-profit agencies in utilizing programs that assist homeless persons to make the transition to permanent housing and independent living through maintaining these existing supportive services, supportive housing, and affordable housing units.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Community and Economic Development Services staff is also responsible for the administration of the housing rehabilitation program, along with the administration of public service activities. Staff is charged with the continuing responsibility to forge new partnerships with other public agencies at the federal, state, and local level as well as with private housing developers and nonprofit organizations. The successes of many strategies and objectives detailed within the CAPER are the result of the energy and creative efforts of these staff members. The City works regularly with the U.S. Department of Housing and Urban Development's programs to help meet its housing and community development priorities. Additionally, the City works closely with nonprofit organizations as the reader can see in the listing of programs implemented by local non-profit subrecipients.

The City's affordable housing efforts have centered on implementing a modified housing rehabilitation program that focuses on assistance to the city's low- to moderate-income residents. The City previously contracted with Rebuilding Together Monterey/Salinas (RTMS), a nonprofit organization, to implement a residential façade improvement program., RTMS identified several homes as potential projects. The contract for funding expired in June 2014. Creative partnerships have and will continue to yield the City access to resources, which may not otherwise be available. The City of Seaside did not obtain any other grant funding sources for housing activities in 2015-2016.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City displays fair housing materials at City Hall, and copies of these materials are free to the public. Fair housing information is sent free of charge to those who request it. In addition, the City promotes fair housing awareness in its housing programs and works with housing providers in the city to ensure the fair and equitable treatment of persons and households seeking housing in Seaside.

The City updated its Fair Housing Plan on August 7, 2003. The City also makes available to the public at City Hall and Seaside Library copies of the HUD brochure entitled "Are You a Victim of Housing Discrimination?" that lists illegal housing discrimination actions under the Fair Housing Act and a complaint form for mailing to HUD Fair Housing Hub in San Francisco.

The City's Housing Element is part of the General Plan Update currently in process. Many meetings will be scheduled during the course of the General Plan Update process. One of the first meetings was a workshop on June 6, 2016 to help determine existing conditions in Seaside and receive feedback regarding residential needs for the future.

The Family Self Sufficiency Program is designed to help families become financially independent of cash aid assistance by obtaining employment. Successful participating families are rewarded with a savings

account that is established by the HACM. Additionally, the HACM's commitment to its program participants is solidified by the HACM partnering and collaborating with a variety of local service providers that are equally interested in helping families reach their goal of self sufficiency. Services may include career counseling, education (GED and beyond), financial literacy, job training, parenting skills, and homeownership preparation.



Community workshop June 6, 2016

Actions taken to provide assistance to troubled PHAs

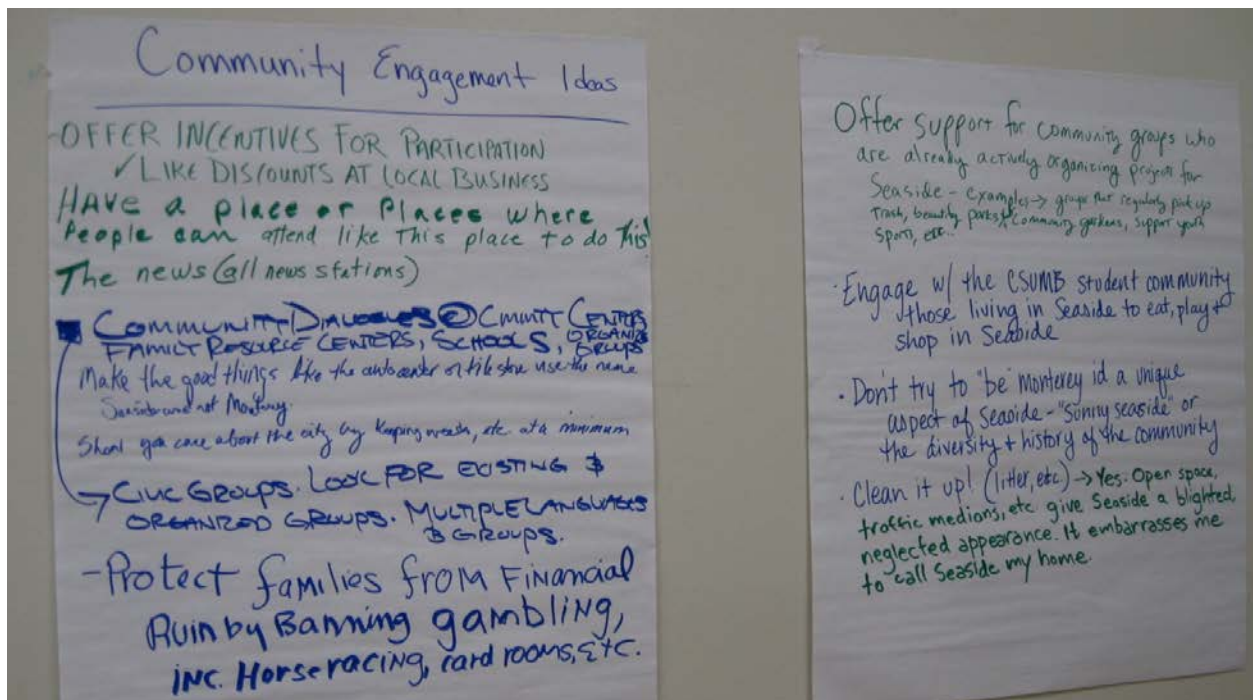
The City has not directly received any housing discrimination complaints in 2015-2016 nor has it received court orders or HUD-imposed or state-imposed sanctions affecting the provisions of fair housing laws. The City's priorities in affirmatively furthering fair housing remain focused on educating the general public on fair housing issues and policies to keep individuals aware of their rights and remedies under state and federal laws, and keeping housing providers and real estate persons knowledgeable on housing discriminatory practices and consequences. The City did not allocate CDBG funds to housing activities nor did it receive other funds to carry out housing activities. As a result of the lack of resources available to the City, and the lack of staffing to oversee or implement housing programs, there are no non-CDBG housing activities to report.

Likewise, the City took no actions to produce affordable housing (for special needs or otherwise) through activities that provide rental assistance, the production of new units, the rehabilitation of existing units, or the acquisition of existing units. There are no such actions to report.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The city of Seaside is in the process of updating their general plan and is conducting community workshops, task force meetings and bi-weekly staff meetings and City Advisory team meetings as needed to keep the project on schedule for completion in early 2018. As a result of the updating process, there will be zoning ordinance changes and review of all policies and procedures to determine if any of them should be updated, removed or otherwise amended. The first General Plan update workshop was held June 6, 2016 at the Oldemeyer community center. Breakout sessions and informational stations were set up to collect information from attendees.



Ideas at General Plan Update workshop 6-6-16

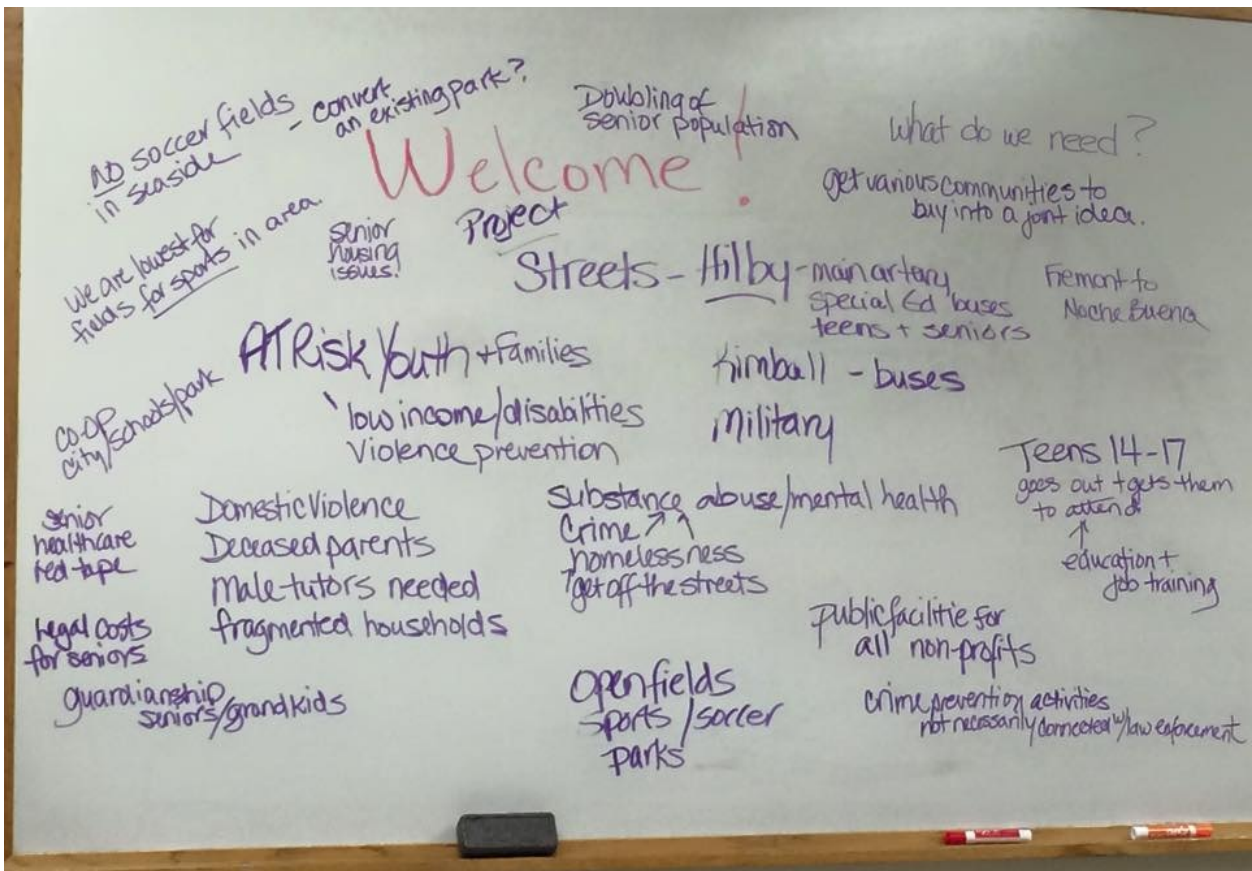
Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Community Development Advisory Committee hosted its annual Community Needs Workshop on September 16, 2015 which included a brainstorming session including the topics of what do we have? What do we need? What are our problems? Are these things that can be addressed? The feedback shaped the Annual Action plan and also was used to encourage neighborhood groups to start their own efforts for projects that may or may not eventually receive CDBG funds.

Also, the City of Seaside held a existing conditions workshop on June 6, 2016 as part of the general plan update process. Over 75 community members gave their input regarding where the city is now and what they would like to see in 20 years. The information will be useful for the planning process and the updated General Plan, expected to be completed in early 2018.



General Plan Update Workshop June 6, 2016



CDAC annual Planning and Community Workshop brainstorming 9-16-15

MONTEREY COUNTY
WEEKLY

668 Williams Ave (831) 394-5656
Seaside, CA 93955

Proof of publication

State of California/County of Monterey
I am a citizen of the United States and a resident
of the State of California. I am over the age of 18
years and not party to or interested in the
above-entitled matter.

I am the principal clerk of *Monterey County
Weekly*, a newspaper of general circulation,
published weekly by Milestone
Communications, Inc. in the City of Seaside,
County of Monterey, and which newspaper has
been adjudicated a newspaper of general
circulation by the Superior Court of the County
of Monterey, State of California; that the notice
of which the annexed is a printed copy has been
published in each regular and entire issue of said
newspaper and not in any supplement thereof on
the following dates to wit:

Oct. 29, 2015

I certify (or declare) under
penalty of perjury that the
foregoing is true and correct.

Name.....Linda S. Maceira.....

Signature.....*Linda S. Maceira*.....

Dated:..Oct. 29, 2015...Monterey, California

**NOTICE OF FUNDING AVAILABILITY
& MANDATORY 2016-2018 • CDBG APPLICATION
WORKSHOP**

NOTICE IS HEREBY GIVEN that funding will be made available through the City of Seaside's 2016-2018 Community Development Block Grant (CDBG) program for nonprofit organizations and public agencies to provide public services or make improvements to public facilities. The CDBG program is authorized under Title 1 of the Housing and Community Development Act of 1974. Services and facilities must primarily benefit low-income persons or designated low-income areas.

Agencies wishing to receive 2016-2018 CDBG funding from the City must complete and submit an application. Applications will be made available on the City's website or by contacting Sharon Mikosell, Administrative Analyst, by email at smikosell@ci.seaside.ca.us or calling (831) 899-6883. Applications will be due January 15, 2016. No late applications will be accepted.

NOTICE IS HEREBY GIVEN that the Community Development Advisory Committee (CDAC) of the City of Seaside will meet to hold the 2016-2018 CDBG Application Workshop on:

Wednesday, November 18, 2015, at 6:30 p.m.
Blackhorse Room of the Oldmeyer Center, 986 Hilby Avenue

This workshop is mandatory for all agencies who wish to apply for 2016-2018 CDBG funding. Applications from agencies who do not attend will not be accepted.

Applications that address the priority needs or serve the priority populations identified by the CDAC will be ranked higher than those that do not.

CDAC agendas are posted at Seaside City Hall, at the Seaside Public Library, and on the City's website. Please note the following important dates for 2016-2018 CDBG funding. Dates are subject to change with notice.

Nov. 12, 2015 CDBG applications available
Nov. 18, 2015 Mandatory CDBG application workshop
Jan. 15, 2016 CDBG applications due
April 21, 2016 City Council hears CDAC recommendations and considers draft annual CDBG Action Plan
April 2016 30-day public comment period
May 15, 2016 Action Plan due to HUD

For more information or to be included on the CDBG interest list, please call the City of Seaside at (831) 899-6734. Written comments or questions may be sent to Sharon Mikosell, Administrative Analyst, City of Seaside, 440 Harcourt Avenue, Seaside, CA 93955 or by e-mail to smikosell@ci.seaside.ca.us.

The application workshop will be conducted in English. If you require a translator, please contact the office of the City Clerk at lmilton@ci.seaside.ca.us or (831) 899-6707, no fewer than two business days prior to the workshop to make the necessary arrangements. In compliance with the Americans with Disabilities Act (ADA), the City of Seaside does not discriminate against persons with disabilities and is an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this workshop is asked to contact the office of the City Clerk at lmilton@ci.seaside.ca.us or (831) 899-6707, no fewer than two business days prior to the workshop to allow for reasonable arrangements.

Assisted listening devices are also available upon request.

Proof of Publication NOFA & Mandatory Workshop

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City did not conduct any activities for which lead-based paint clearance was necessary in 2015-2016.

However, the City does conduct a visual assessment to identify lead-based paint hazards when necessary and contracts with certified lead-based paint inspectors as required by state law. The brochure published by the US Environmental Protection Agency entitled "Protect Your Family from Lead in Your Home" is linked on the City website. This brochure is also available at the Seaside Library. The brochure and others are available on the US EPA website <https://www.epa.gov/lead/documents-and-outreach-materials>.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

During the program year, the City worked with several organizations that focus on increasing self-sufficiency among lower-income populations. These organizations included the Legal Services for Seniors, which provides a legal services pertaining to housing, health, and finances for elderly residents; drug rehabilitation provided by Community Human Services, food distribution centers coordinated by the Food Bank of Monterey County, and the Meals on Wheels of the Monterey Peninsula home-delivered meals program. Services to help youth start off on the right path include Community Partnership for Youth, The Village Project and Girls, Inc. Transitional housing, including financial counseling and homework assistance stations for youth are available through the Salvation Army's Casa De Las Palmas site in Seaside.

CDBG COMMUNITY NEEDS ASSESSMENT WORKSHOP

The City of Seaside Community Development Advisory Committee invites you to the annual planning community workshop for the Community Development Block Grant (CDBG) Program.



CDBG funds are provided to the City through the Department of Housing and Urban Development (HUD).



This workshop is part of the annual planning process for CDBG funding.

AT THIS WORKSHOP, WE WILL:

- Discuss the eligible uses of CDBG funds.
- Describe the annual planning process.
- Describe uses in prior years.
- Explain the five-year priority needs.
- Establish the priority needs that will direct 2016–17 and 2017–18 CDBG funding.

DATE: **WEDNESDAY,
SEPTEMBER 16, 2015**

TIME: **6:30 PM**

PLACE: **OLDEMEYER CENTER
BLACKHORSE ROOM
986 HILBY AVENUE**

All interested citizens and agencies are encouraged to attend.

COME HELP YOUR CITY PLAN FOR THE FUTURE!



In compliance with the Americans with Disabilities Act (ADA), the City of Seaside does not discriminate against persons with disabilities and is an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the City Clerk at lmilton@ci.seaside.ca.us or 899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda-related writings or documents provided to the Community Development Advisory Committee are available for public inspection during the meeting or may be requested from the office of the City Clerk.

If you would like more information regarding the workshop, please contact Sharon Mikesell at (831) 899-6734 or via e-mail at SMikesell@ci.seaside.ca.us.

Para información en español, llame a Rosa Camacho-Chavez al (831) 383-7987 o a través de e-mail a rcamacho@mbakerintl.com. Traducción al español estará disponible para este taller.

City of Seaside, 440 Harcourt Ave, Seaside, CA 93955 • www.ci.seaside.ca.us

Notice of Community Workshop English

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

In 2012, the Community Development Advisory Committee (CDAC) was formed as part of the City's Citizen Participation Plan. The CDAC has regularly scheduled monthly meetings, and is an active and viable part of the planning and management for CDBG funds. The CDAC provides valuable feedback to staff and ensures citizen participation. The CDAC held the annual community assessment workshop on September 16, 2015, to review CDBG program accomplishments and discuss program performance. The CDAC finished the year at full six person membership for the first time since it began.

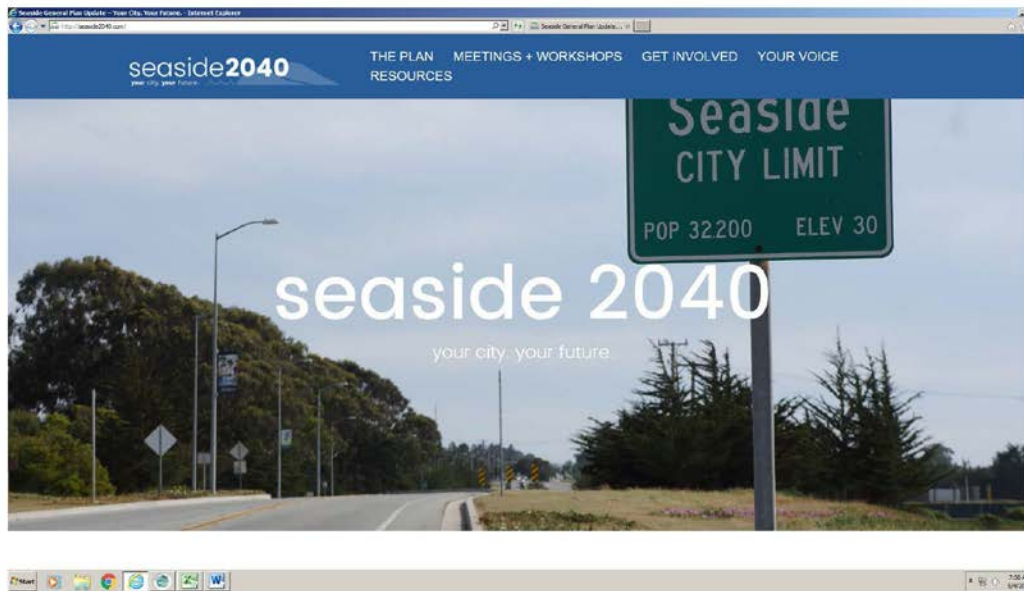
Staff provided guidance and assistance to public service providers in the form of improving the collection of data on persons served and documenting services provided. Staff has implemented tracking of grant budgets and expenditures within City accounting systems that mirror the Integrated Disbursement and Information System (IDIS) and are regularly reconciled to IDIS. Staff provides quarterly reports to the CDAC that describe program progress.

The 2015-2020 Consolidated Plan and 2015-2016 and 2016-2017 Annual Action plans were submitted to HUD using the IDIS system. This 2015-2016 CAPER is the first year that the City of Seaside has prepared the document entirely through the IDIS online process.

Outreach meetings for the City's general plan update include task force meetings, workshops and City advisory team meetings. Baseline data received from the meetings, including where participants live, work and shop are valuable to determine the current action patterns of the community and what may be missing



Where do you live, work and shop? from 6-6-16 workshop



Seaside 2040 home page

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Housing and economic development/blight removal programs had to reinvent and restart after the loss of staff and redevelopment funding. The goals associated with those activity types have not kept pace. These programs have proven challenging to implement on a small scale with limited staffing.

The City had no plans in the 2015-2016 program year to produce affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units. This includes housing for homeless, non-homeless, and special needs households. However, during 2015-2016 loan monitoring of the recipients of CDBG home improvement loans issued in previous years were monitored for compliance in the program (residency, insurance, etc).

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The primary public organization for affordable housing and supportive services in the City and County is the Housing Authority of Monterey County, a public housing authority whose mission is to develop and operate affordable public housing and implement supportive programs. The Housing Authority manages the Section 8 Housing and Family Self-Sufficiency Programs. Both programs are essential to meeting the City of Seaside's low income housing needs. The Housing Authority partners with a broad spectrum of community non-profits, city and county agencies, and state organizations to address affordable housing and housing shortage issues.

The capital development authority for the Monterey County Housing Authority is the Housing Authority Development Corporation which relies upon a broad network of partners to complete all of its developments. The Development Corporation works to facilitate local zoning agreements and finance affordable housing projects.

The City has always been concerned about poverty and has recognized the need of its citizens to live in safe and sanitary housing in decent neighborhoods. The City's first three redevelopment projects, Noche Buena, Del Monte Heights, and Hannon redevelopment projects, were exclusively residential projects providing decent housing in an urban environment.

In prior years, the City of Seaside was able to rely on funding from the Redevelopment Agency to construct and support housing programs including housing rehabilitation, down payment assistance and emergency repairs. Because redevelopment agencies were dissolved, this funding is no longer available. Without the support provided by redevelopment, and specifically without housing set-aside funds, funding for housing programs is very limited. Moving forward, the City will focus on the highest priority needs with the limited funds available.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

City staff met with the subrecipient staff responsible for each activity prior to the beginning of the program year. All subrecipients were informed of the obligations to collect the required information on income, household composition, and race and ethnicity. The City also provided information on subrecipient agreement policies, data collection, and financial management. The City recommended that each subrecipient and the facilities project sponsors read the "Playing by the Rules" guide produced by HUD.

Staff provided guidance and assistance to public service providers in the form of improving the collection of data on persons served and documenting services provided. Staff has implemented tracking of grant budgets and expenditures within City accounting systems that mirror IDIS and are regularly reconciled to IDIS. Staff provides quarterly reports to the CDAC that describe program progress.

Each quarter, staff examined the progress each subrecipient was making toward performance targets. Public services subrecipients must report their service population with each billing. Billings must be at least quarterly. Each subrecipient agreement contains provisions for reductions to or suspensions of payments in the event that targets are not being met (without valid reason) or when past performance issues have not been resolved.

The City has placed a strong emphasis on its subrecipients gathering complete and accurate information on the persons and/or households they serve, and regularly reporting on progress. Quarterly reports were reviewed by CDAC.

In response to HUD monitoring, the City revised its CDBG program manual to describe more specifically how it will monitor CDBG subrecipients and adopt a policy to regularly conduct on-site monitoring. The City postponed conducting on-site monitoring visits originally scheduled for July and August of 2015 to several subrecipients who received CDBG funds during 2014-2015 due to ongoing contract negotiations with the Consultant coordinating the visits. The on-site monitoring was conducted in fall 2015. Subrecipients successfully monitored included Greater Victory Temple and the Boys and Girls Club. Attempts to conduct monitoring at Central Coast HIV-Aids Services were unsuccessful as the facility had closed in June 2015 and no forwarding address was available. Under the guidance of the San Francisco HUD field office and the debarment process was completed with the process reported to the CDAC as it progressed. The final notice of debarment was sent to the last address on file for the agency on February 26, 2016.

Long term compliance with comprehensive planning requirements include establishing a partnership with neighboring agencies to complete upcoming Affirmatively Furthering Fair Housing outreach

requirements, and outreach efforts involved with Seaside's general plan update processes, including the housing and economic development elements as well as the City of Seaside's outreach in conjunction with the Economic Opportunity Plan.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Community Development Advisory Committee holds regular meetings throughout the year on the 3rd Wednesday of each month in the Blackhorse Room at the Oldemeyer Community Center in Seaside. Special meetings are held as needed and are noticed on the city's website and various locations around the city. On August 17, 2016, the CDAC met and was updated on the progress of this CAPER report and was advised that a draft was scheduled to be posted for public review on or before August 31, 2016. A notice was placed in the Monterey County Weekly on August 25, 2016.

A draft CAPER was downloaded from the IDIS software during the public comment period and made available on the City website, the Seaside public library, the Seaside Fire Station, the City Clerk's office and the City Hall customer service counter.

The City took public comment from August 31 through September 16. A public hearing on the CAPER was held on September 15, 2016.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Seaside has very limited CDBG funding and is in the final years of large Section 108 Loan Repayments. There have been no changes in the program objectives or plans to change the programs.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Attachment

Activity Summary and Public Service Narratives

PR26 - Activity Summary by Selected Grant
 Date Generated: 08/25/2016
 Grantee: SEASIDE
 Grant Year: 2015

Total Grant Amount for 2015 Grant Year = \$379,027.00													
State	Grantee Name	Grant Year	Grant Number	Activity Group	Matrix Code	National Objective	IDIS Activity	Activity Status	Amount Funded From Selected Grant	Amount Drawn From Selected Grant	% of CDBG Drawn From Selected Grant/Grant	Total CDBG Funded Amount (All Years All Sources)	Total CDBG Drawn Amount (All Years All Sources)
CA	SEASIDE	2015	B15M060006	Administrative And Planning	21A		1279	Open	\$22,798.01	\$22,798.01	6.01%	\$96,405.00	\$58,517.62
CA	SEASIDE	2015	B15M060006	Public Improvements	03F	LMC	1250	Open	\$0.00	\$0.00		\$96,405.00	\$68,042.64
CA	SEASIDE	2015	B15M060006	Public Improvements	03F	LMC	1251	Open	\$2,538.49	\$2,538.49	0.67%	\$115,712.25	\$47,669.61
CA	SEASIDE	2015	B15M060006	Public Services	05A	LMC	1282	Completed	\$15,000.00	\$15,000.00		\$15,000.00	\$15,000.00
CA	SEASIDE	2015	B15M060006	Public Services	05A	LMC	1283	Completed	\$10,000.00	\$10,000.00		\$10,000.00	\$10,000.00
CA	SEASIDE	2015	B15M060006	Public Services	05D	LMC	1281	Completed	\$11,595.00	\$11,595.00		\$11,595.00	\$11,595.00
CA	SEASIDE	2015	B15M060006	Public Services	05D	LMC	1284	Completed	\$10,927.50	\$10,927.50		\$10,927.50	\$10,927.50
CA	SEASIDE	2015	B15M060006	Public Services	05D	LMC	1286	Completed	\$6,261.00	\$6,261.00		\$6,261.00	\$6,261.00
CA	SEASIDE	2015	B15M060006	Public Services	05F	LMC	1280	Completed	\$10,766.00	\$10,766.00		\$10,766.00	\$10,766.00
CA	SEASIDE	2015	B15M060006	Public Services	05W	LMC	1285	Completed	\$7,754.00	\$7,754.00	19.08%	\$72,303.50	\$7,754.00
CA	SEASIDE	2015	B15M060006	Repayments Of Section 108 Loans	19F		1278	Open	\$281,386.50	\$281,386.50		\$281,386.50	\$281,386.50
CA	SEASIDE	2015	B15M060006	Repayments Of Section 108 Loans					\$281,386.50	\$281,386.50	74.24%	\$281,386.50	\$281,386.50
Total 2015									\$379,026.50	\$379,026.50	100.00%	\$565,807.25	\$527,919.87
Grand Total									\$379,026.50	\$379,026.50	100.00%	\$565,807.25	\$527,919.87



City of Seaside
Community Development Block Grant (CDBG) Program
Subrecipient Year-End Narrative Form
FY 2015 - 2016

Agency Name:	Community Human Services
Preparer's Name and Phone Number:	Robert Rapp -- 831-658-3811
Contract Amount:	\$10,768
Indicate Source of Funding:	CDBG

Number Disabled Assisted:	27
Number Seniors Assisted:	0
Number of Single Female Head of Household Assisted:	3
Number Total Persons Assisted.	141

Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.

Objective: Create Suitable Living Environments
 Outcome: Availability/Accessibility

This funding provided operational support for Genesis House, a residential substance abuse treatment and recovery program serving Monterey County adults 18 years of age and older. It consists of two programs based on the needs of its clients:

- The Co-ed Program offers 28 beds and lasts approximately 3 to 6 months.
- The Perinatal Program offers 8 beds, with additional capacity for 6 children ages 0-5 to stay with their mothers while in treatment, and lasts approximately 7 to 10 months.

Residents of both programs receive a comprehensive assessment and individualized treatment plan; initial and ongoing medical services; medically supervised detoxification; individual and group counseling; HIV/AIDS, Hepatitis C and TB education, testing and counseling; relapse prevention; interactive parenting education; child care.

Agency Name: Community Human Services

transportation to medical/legal appointments; links to education, training, employment, housing and other community resources; 12 Step meetings on- and off-site; case management; discharge planning and aftercare. There is a family program to educate family members about addiction and recovery and how to best support an individual in recovery.

During FY2015-2016 we served 141 adult individuals with 8,971 residential bed days of treatment services.

Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)

Outcome #1 -- Provide treatment service plan.	Clients will have treatment service plans in their client files.
Outcome #2 -- Provide a minimum of 7,200 bed days of drug treatment.	Document the number of bed days per CDBG client and the type of drug treatment services received.
Outcome #3 -- Provide perinatal services to a minimum of 30 individuals.	Document the type of perinatal services being provided.
Outcome #4 -- Provide a minimum of 1,500 Perinatal bed days of services.	Document the number of bed days per CDBG client and the type of perinatal services received.
Outcome #5 -- Maximize collaboration with other local community public service agencies.	Document referral program and or collaboration efforts for each individual.

Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)

Measure #1 -- Clients will have treatment service plans in their client files.	All clients have treatment service plans in their client files.
Measure #2 -- Document the number of bed days per CDBG client and the type of drug	Genesis House provided 8,971 adult CDBG client bed days. Treatment

Agency Name: Community Human Services

<p><i>treatment services received.</i></p>	<p><i>services included: a comprehensive assessment and individualized treatment plan; initial and ongoing medical services; medically supervised detoxification; individual and group counseling; HIV/AIDS, Hepatitis C and TB education, testing and counseling; relapse prevention; interactive parenting education; child care, transportation to medical/legal appointments; links to education, training, employment, housing and other community resources; 12 Step meetings on- and off-site; case management; discharge planning and aftercare. There is also a family program to educate family members about addiction and recovery and how to best support an individual in recovery.</i></p>
<p>Measure #3 – Document the type of perinatal services being provided.</p>	<p><i>Genesis House provided the following treatment services to 20 perinatal clients: a comprehensive assessment and individualized treatment plan; initial and ongoing medical services; medically supervised detoxification; individual and group counseling; HIV/AIDS, Hepatitis C and TB education, testing and counseling; relapse prevention; interactive parenting education; child care, transportation to medical/legal appointments; links to education, training, employment, housing and other community resources; 12 Step meetings on- and off-site; case management; discharge planning and aftercare. There is also a family program to educate family members about addiction and recovery and how to best support an individual in recovery.</i></p>
<p>Measure #4 – Document the number of perinatal bed days per CDBG client and the type of perinatal services received.</p>	<p><i>Genesis House provided 2,501 perinatal bed days of service. See above for the types of perinatal services received.</i></p>

Agency Name: Community Human Services

<p>Measure #5 - Document referral program and or collaboration efforts for each individual.</p>	<p><i>Referrals and collaborations occurred with; the Department of Social and Employment Services, the Probation Department, and the Behavioral Health Department, as well as nonprofit organizations such as Salvation Army, Shelter Outreach Plus, Catholic Charities, Friends Outside, Door to Hope, Sun Street Centers and many other community-based and faith-based organizations.</i></p>
<p>Description of Outreach Efforts to Residents by Census Tracts</p>	<p>Genesis House does not do a lot of targeted outreach in general. We receive many referrals from various government and non-profit agencies and outreach for this program is not needed in abundance. However, we do hold "bake sales" outside of several grocery stores. Also, the parent agency, Community Human Services, includes Genesis House in its outreach activities to Census Tracts 136 and 137 and information is available through this avenue.</p>
<p>Description of Successes in Program Delivery</p>	<p>Services were successfully provided to 141 individuals during the project period. Genesis House also recently completed several improvements to their facilities and is primed to complete more work in the coming months.</p>

Signature of Executive Director:

Printed Name of Executive Director: Robin McCrae, CEO

Date Submitted: July 13, 2016



City of Seaside
Community Development Block Grant (CDBG) Program
Subrecipient Year-End Narrative Form
FY 2015 - 2016

Agency Name:	Community Partnership for Youth
Preparer's Name and Phone Number:	Shari Hasteley
Contract Amount:	\$11,595
Indicate Source of Funding:	CDBG

Number Disabled Assisted:	0
Number Seniors Assisted:	0
Number of Single Female Head of Household Assisted:	0
Number Total Persons Assisted.	616 - See attached Statistics

Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.

CPY's objective is to directly address the problems of violence and gang activity, by competently seeking to reduce the less than optimum conditions in a child's home and social environment by giving children the tools they need to rise above those conditions and succeed. CPY offers a positive alternative to children that so desperately need one. Gangs can promote inclusion by offering mentorship and a place to belong; CPY directly competes and succeeds by offering to children the genuine attributes of mentorship, confidence building, self-esteem, and positive "family" systems. As the founding members of CPY so long ago knew, empowerment of the county's most vulnerable population, the at-risk youth, is critical to our community's strength. Students learn to internalize the CPY Standards, and are provided homework and reading assistance. They develop critical one on one mentor and peer to peer relationships. They practice and model behaviors that lead to success.

High School young people who do not have a voice – gain confidence and discover that they are needed and wanted, through their interaction with younger students.

Agency Name: Community Partnership for Youth

Students who have tragic circumstances such as abuse or parents/family members in jail or prison – are discovering that - it is not what life gives you it is what you do with it. Several of our young leaders have had family members dealing with addiction problems and are victims of crime. One had a brother who was shot while his friend was killed. She has struggled tremendously as the family found themselves homeless after they were evicted from their Section 8 housing. Her grades suffered but she had a safety net with CPY while going through the difficult changes.

When young people are given the opportunity to have adults who care for them through their hardships it gives them strength and they in turn can be mentors to younger students.

So often our society turns our back on young people who are challenged and do not fit into what is easy for us to understand. CPY has very high standards, however we endeavor to be with our students helping them to discovery answers to their many questions.

The importance of CPY's High school Leadership / Life Skills / Job Preparation Skills cannot be understated. The young High school leaders learn to reverse negative behaviors, as well as develop skills to succeed in life and in the working world.

Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)	
Outcome #1 – Enroll students in the High School Leadership, Life Skills and Job Preparation Program	Students & parents fill out a contract that says: youth needs to volunteer for a quarter/summer; maintain a 2.5 GPA, and then receive basic wage
Outcome #2 – Train high school students to serve as mentors/tutors to younger students	Students receive on the job training as well as a 2 day training in June. Opportunity for life skills and other skills are offered all year long. They are encouraged to give back by volunteering in the community.
Outcome #3 – Create jobs for high school students	Once all requirements are met, students receive their first paycheck at basic wage.

Agency Name: Community Partnership for Youth

Address each Measure In the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)	
Measure #1 – Document the number of students enrolled in the program.	We take consistent statistics on both our high school students and the youth they serve.
Measure #2 – Document the number of students trained to become mentor/tutors and the number of students receiving benefits from them.	We take consistent statistics on both our high school students and the youth they serve
Measure #3 – Document the number of students receiving paychecks as a result of the program.	Copies of timesheets and check stubs are submitted with quarterly reports.
Description of Outreach Efforts to Residents by Census Tracts	We work in Title 1 Schools that service the census tracts.
Description of Successes in Program Delivery	Students are learning to take responsibility for their actions, increasing in their self-esteem and learning job skills as well as life skills. Several high school students have been recognized by United Way and Rotary for their volunteer work in the community. Many have maintained and improved in their academic standing. Several have enrolled in college for the Fall.

Signature of Executive Director:
Shari Hastey, Executive Director:

Date Submitted: July 14, 2016



City of Seaside
 Community Development Block Grant (CDBG) Program
 Subrecipient Year-End Narrative Form
 FY 2015 - 2016

Agency Name:	Food Bank for Monterey County
Preparer's Name and Phone Number:	Cathie Montero, Programs Manager 831-758-1523
Contract Amount:	\$7,754.00
Indicate Source of Funding:	CDBG

Number Disabled Assisted:	418
Number Seniors Assisted:	261
Number of Single Female Head of Household Assisted:	Data not collected
Number Total Persons Assisted.	1,045

Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.

Over the past year, the Food Bank has rebounded from a devastating arson that caused over 2 million worth of damages and continues to develop new strategies and programs to meet the distressingly high need for food assistance in Monterey County. We continue to see a tremendous increase in the need for food in Monterey County overall. Over 100,000 different people are served annually by the Food Bank for Monterey County. **The Food Bank now serves an alarming one-fifth of Monterey County's population.**

We consider our greatest accomplishment our ability to keep pace with the rising need for food assistance. Through continued evaluation of staffing, programming and distribution systems we manage with limited resources. We now rely on 500 volunteers per month to help distribute emergency supplemental food to these households. The last year we had 45,000 hours of service from volunteers

We provided service at St. Francis Xavier Church and Del Monte Manor Apartments for Emergency Food Assistance Food Bags. Produce is distributed at St. Francis Xavier at

Agency Name: Food Bank for Monterey County

the Family Market.

We are committed to not only assuaging the hunger of our clients but addressing their nutritional needs as well, especially for our populations at highest risk for severe health concerns, namely children, farmworkers, and seniors. Over the past few years, we have been devoting more efforts to sourcing produce and other nutritious perishables and lean proteins to distribute to clients, who are unable to afford them due to prohibitive costs. We continue to grow and modify programs as needed in order to respond to the ever changing needs of our client demographic, which comprises over 20% of the county's population.

Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)

Outcome #1 – Monthly food distributions to low/moderate income people in need of food assistance with access to nutritious foods.	Monthly EFAP site at St. Francis Xavier Church distributing USDA foods, produce and bread. Ten member agencies also distribute food in Seaside to low income families and individuals in need throughout the month. This may consist of bags of food to bring home or meals prepared for homeless.
Outcome #2 – <i>(Write in Outcome)</i>	<i>(Narrative)</i>
Outcome #3 – <i>(Write in Outcome)</i>	<i>(Narrative)</i>
Outcome #4	<i>(Narrative)</i>

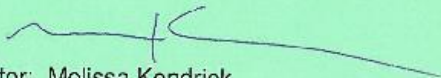
Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)

Measure #1 – Individuals receiving food at the EFAP sites are required to complete a sign in sheet for the USDA foods received.	EFAP sites are under strict USDA guidelines regarding household size information. Data is collected at each distribution and recorded at the Food
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Agency Name: Food Bank for Monterey County

<p>Individuals receiving foods from a produce distribution are required to complete a sign in sheet for produce. Individuals receiving foods from pantries are required to give household numbers and numbers of children and seniors information.</p>	<p>Bank. Member agencies are also required to collect data information on household size and family makeup. These reports are turned in to the Food Bank on a monthly basis. Demographics are collected on a regular basis with additional information such as are you homeless, disabled, age group, race, ethnicity, etc.</p>
<p>Measure #2 – <i>(Write in Measure)</i></p>	<p><i>(Narrative)</i></p>
<p>Measure #3 – <i>(Write in Measure)</i></p>	<p><i>(Narrative)</i></p>
<p>Measure #4 – <i>(Write in Measure)</i></p>	<p><i>(Narrative)</i></p>
<p>Description of Outreach Efforts to Residents by Census Tracts</p>	
<p>Description of Successes in Program Delivery</p>	

Signature of Executive Director:



Printed Name of Executive Director: Melissa Kendrick

Date Submitted: July 8, 2016



City of Seaside
Community Development Block Grant (CDBG) Program
Subrecipient Year-End Narrative Form
FY 2015 - 2016

Agency Name:	Girls Incorporated of the Central Coast
Preparer's Name and Phone Number:	Patricia Fernandez-Torres 831-772-0882
Contract Amount:	\$ 6,261.00
Indicate Source of Funding:	CDBG

Number Disabled Assisted:	0
Number Seniors Assisted:	0
Number of Single Female Head of Household Assisted:	0
Number Total Persons Assisted.	87

Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.

We worked at 4 school sites: Seaside High School, Seaside Middle School, and Ord Terrace Elementary School, Seaside, serving 87 girls aged 9-18. We trained and employed 2 Youth Leaders to participate in our Youth Leader Internship Program. We also trained and worked with 2 adult volunteers mentors who helped implement and facilitate the ECHO Leadership programs.

ECHO Leadership program:

- In August we implemented the ECHO program at Seaside High School
- We served 26 girls.
- We had an 81% retention rate for the ECHO program.

The sessions included the following topics: Planning for a College Education; Careers; Basic Health Care; Sexuality; Families, Culture and How They Shape Our Attitudes; Public Speaking, Influencing Public Policy, Budgeting and Entering the Workplace. Guest speakers were recruited to speak on many of the topics presented. In addition, girls visited two colleges, in the fall, Stanford University and CSU East Bay, and in the spring, the State Capitol and UC Davis.

ECHO participants:

- Learned basic information about women's health and anatomy, contraception, HIV and other

Agency Name: Girls Inc. of the Central Coast

- In April we implemented the 2nd phase of the Friendly PEERsuasion program at Ord Terrace Elementary School
- We served 28, 4th and 5th grade girls
- We had a 100% retention rate
- The 5th grade girls participated in 7 after-school sessions, facilitated by the PEERsuaders
- The PEERsuaders used a team-teaching approach and covered topics such as communication, stress management, peer and media pressure, and substance awareness
- Teaching younger children reinforced the PEERsuaders' learning and resolve not to use substances


Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)	
Outcome #1 – Provide developmentally appropriate workshops and learning experiences	<p>ECHO, consisting of 15 modules and 2 field trips, was offered at Seaside High School, from 8/15-5/16, serving 26 girls.</p> <p>Will Power/Won't Power, consisting of 8 sessions, was offered at Seaside Middle School from 9/15-11/15, serving 19 girls.</p> <p>Friendly PEERsuasion, a 2-phase program, was offered at Seaside Middle School and Ord Terrace Elementary School, serving 12 7th grade (12 workshops) and 28 4th and 5th grade (7 workshops) girls.</p>
Outcome #2 – Training for facilitation skills, program planning, participant recruiting, youth-adult partnerships, and public speaking	<p>Programs were facilitated by Youth Leaders, who received training in July 2015 for ECHO, and later in July for Will Power/Won't Power. They received further training for Friendly PEERsuasion in November 2015, which also included instruction on how to mentor the 7th graders to be facilitators of Phase 2 of the program.</p>
Outcome #3 – Emphasize the value of staying in school	<p>Girls attended workshops on goal-setting, decision-making, planning for a higher education, and careers. They learned how to fill out college and job applications, UC/CSU admission requirements, and explored various career opportunities. They visited 3 college campuses to view college life, talk to current students, and learn about college majors.</p>
Outcome #4	<i>(Narrative)</i>
Address each Measure in the Scope of Work (refer to Attachment A of your CDBG	

Agency Name: Girls Inc. of the Central Coast

Funding Agreement)	
<p>Measure #1 – ECHO: 60-70% will visit at least 2 college campuses 60-70% will attend a workshop on Planning for Higher Education 70-74% will report increased knowledge of the legislative process 70-76% will report increased self-confidence to voice concerns to legislators</p>	<p><i>Actual Results</i> 80% visited at least 3 college campuses 84% attended the Planning for Higher Education workshop 78% reported increased knowledge of the legislative process 72% reported Increased self-confidence in voicing concerns to legislators</p>
<p>Measure #2 – Youth Leaders 90% will increase confidence in public speaking skills 98% will participate in CPR and Child Abuse Reporting training 97% will plan each session, contact guest speakers, attend monthly meetings, communicate with participants, and co-facilitate ECHO with mentors 90-100% who are seniors will apply to college</p>	<p><i>Actual Results</i> 99% report increased confidence in public speaking skills 100% participated in CPR and Child Abuse Reporting training 100% planned each session, contacted guest speakers, attended monthly meetings, communicated with participants and co-facilitated ECHO with adult mentors 100%, who were seniors, applied to college</p>
<p>Measure #3 – Will Power/Won't Power 60-70% will learn about their body parts and how our reproductive organs work 70% will learn about values and how important it is to have them 70% will learn about media pressure and how to resist negative pressures</p>	<p><i>Actual Results</i> 92% learned about health, hygiene and reproductive health 74% learned about the importance of having values 87% (averaged) reported that they learned about pressures to have intercourse, felt more confident saying "no", to pressure to have sex, and felt they could resist pressure to do things they didn't want to do</p>
<p>Measure #4 – Friendly PEERsuasion 65-75% of middle school girls will: Learn about peer and media pressures Learn how to communicate with others Learn refusal skills Learn how to be leaders and facilitate activities Learn about substance awareness and harmful substances How to manage stress</p>	<p><i>Actual Results</i> 64-80% reported: They knew how to communicate more effectively They felt more confident with public speaking Their facilitation skills had improved They felt more confident expressing their opinions 92% said they had the ability to make good choices for themselves</p>
<p>Description of Outreach Efforts to Residents by Census Tracts</p>	<p>ECHO participants, were recruited from Seaside High School sophomores & Juniors. All girls were eligible to apply. Youth Leaders were recruited from the previous year's ECHO graduates at</p>

Agency Name: Girls Inc. of the Central Coast

	<p>Seaside High. Will Power/Won't Power participants were recruited from 8th graders at Seaside Middle School. All girls were eligible to participate. Friendly PEERSuasion (phase 1) participants were recruited from 7th graders at Seaside Middle School. All girls were eligible to participate. Friendly PEERSuasion (phase 2) participants were recruited from 4th and 5th graders at Ord Terrace Elementary School. All girls were eligible to participate.</p>
<p>Description of Successes in Program Delivery</p>	<p>All programs were successfully delivered at their respective school sites. ECHO had an 81% retention rate. Will Power/Won't Power had a 79% retention rate. Friendly PEERSuasion had a 98% retention rate (phase 1) and 100% retention rate (phase 2).</p>

Signature of Executive Director: 
 Printed Name of Executive Director: Patty Fernandez-Torres
 Date Submitted: July 14, 2016



City of Seaside
Community Development Block Grant (CDBG) Program
Subrecipient Year-End Narrative Form
FY 2015 - 2016

Agency Name:	<i>Legal Services for Seniors</i>
Preparer's Name and Phone Number:	<i>Kelie D. Morgantini, Executive Director 831.899.0492</i>
Contract Amount:	<i>\$15,000</i>
Indicate Source of Funding:	<i>CDBG</i>

Number Disabled Assisted:	<i>7</i>
Number Seniors Assisted:	<i>285 direct (attorney-client privilege) clients assisted, 135 community clients served in Oldmeyer Center presentations.</i>
Number of Single Female Head of Household Assisted:	<i>179 (63% of direct clients).</i>
Number Total Persons Assisted.	<i>420 (285 direct service + 135 presentations).</i>

Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.

Provide no-cost legal services up to and including court representation to all Seaside residents age 60 and above. LSS' goal is to be available to address and correct the legal damage perpetrated upon Seaside seniors who seek our assistance. LSS helps Seaside seniors with direct, confidential attorney services and presentations at community events. If LSS were not here to help our clients address their legal problems, the problems would escalate, run unchecked and eventually result in a senior's deteriorated health and homelessness.

Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)

Outcome #1 – Create a suitable living environment.	<i>LSS provides professional legal representation and assistance to seniors, giving them the ability to assert their rights as tenants to healthy safe living environments in landlord/tenant situations.</i>
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Agency Name: Legal Services for Seniors

	<i>construction and home repair issues, financial abuse and other income issues which can affect their ability to stay in their homes as healthy, independent seniors.</i>
Outcome #2 – ///	///
Outcome #3 – ///	///
Outcome #4 – ///	///
Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)	
Measure #1 – <i>Provide legal services to seniors who reside in Seaside.</i>	<i>LSS provided direct legal services to 278 Seaside seniors including superior court representation, assistance with public and private benefits, landlord-tenant issues, Wills, Advance Health Care Directives and more at our Seaside office (915 Hilby Avenue, Suite 2) Monday through Friday from 9:00 AM to 5:00 PM and at ten outreach sites throughout Monterey County.</i>
Measure #2 – <i>Prevent seniors from being targeted by dishonest individuals.</i>	<i>In addition to one-on-one legal assistance, LSS presented community forums on consumer scams, financial protection and elder abuse (in both English and Spanish) for various groups in Seaside at the Oldemeyer Community Center.</i>
Measure #3 – <i>Help enable seniors to live independently by providing legal services at no cost.</i>	<i>LSS' no-cost legal services empowers our clients to take part in their own advocacy. A senior who has been victimized is concerned he will be viewed as not capable of taking care of himself (or "ready for the nursing home" as one of our clients once put it). Seeking our professional legal help enables a senior to take part in the action needed to correct that victimization. Empowered and engaged, our clients hold onto their independence and remain productive Seaside residents.</i>
Measure #4 – ///	///
Description of Outreach Efforts to Residents by Census Tracts	<i>To publicize our no-cost legal services to potential clients, LSS placed advertisements in local print publications (including the Monterey County Weekly), distributed agency brochures (in the</i>

Agency Name: Legal Services for Seniors

	<i>Seaside library and local businesses), aired radio interviews and PSA's with Monterey Peninsula radio stations (mentioning our Seaside office) and promoted our services at community events.</i>
Description of Successes In Program Delivery	<i>Each client was counseled on a one-to-one basis with 1 to 20 hours of no-cost legal assistance by LSS' licensed California attorneys and legal advocates. This same service, in the private sector ranges from \$200 to \$450 per hour, a cost our clients could never afford. LSS' program success is measured by the 285 direct clients who saved (at the lowest going rate) more than \$57,000 in fees they would otherwise have paid to private attorneys. Such costs could never have been paid by our Seaside low and very-low income clients – who would have gone without the legal representation keeping them in their homes and financially healthy.</i>

Signature of Executive Director:



Kellie D. Morgantini

Executive Director

Legal Services for Seniors

Date Submitted: July 14, 2016



City of Seaside
Community Development Block Grant (CDBG) Program
Subrecipient Year-End Narrative Form
FY 2015 - 2016

Agency Name:	Meals on Wheels of the Monterey Peninsula, Inc.
Preparer's Name and Phone Number:	Christine M. Capen-Frederick 831/375-4454
Contract Amount:	\$10,000
Indicate Source of Funding:	CDBG

Number Disabled Assisted:	8
Number Seniors Assisted:	137
Number of Single Female Head of Household Assisted:	64
Number Total Persons Assisted:	144

Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.

Meals on Wheels' Home Delivered Meals program has developed to meet the complex nutritional needs of frail, elderly and disabled homebound adults who cannot shop or cook for themselves and have no adult caregiver in the home. It is currently the only program on the Monterey Peninsula to deliver 2.5 nutritious meals per day, five days per week, with an extra Friday meal for the weekend. The program delivers to all qualified homebound elderly and disabled adults in Seaside. Daily meals include milk, cereal, juice, fresh fruit, a freshly prepared hot entrée, soup or salad, a sandwich and a dessert. The hot entrée includes one protein, one vegetable and at least 600 calories. On Friday, MOWMP offers a double meal that provides food for one day of the weekend. Per federal contract, meals meet rigorous national guidelines for healthy senior nutrition.

Because clients do not have ready access to healthy nutrition, the federal government considers the majority of homebound adults to be at nutritional risk. Benchmarks for healthy nutrition include eating at least two meals per day and eating fresh fruits,

Agency Name: Meals on Wheels of the Monterey Peninsula

vegetables and dairy daily.

In keeping with the Administration on Aging Performance Goal 2, the Home Delivered Meals program also "enables seniors to remain in their own homes with a high quality of life for as long as possible." (Administration on Aging: *Health and Human Services Fiscal Year 2012*, pg. 18 (2011). When asked, homebound Californians report that they prefer to remain independent, with dignity, in the comfort of their own homes rather than to be institutionalized. In our June 2016 written survey, 98% of clients indicated that Home Delivered Meals helped to keep them in their homes.

The Home Delivered Meals program offers ancillary benefits to clients as well. As outlined by the Administration on Aging, Meals on Wheels programs "present opportunities for social engagement, which contribute to overall health and well-being." (Department of Health and Human Services: *Fiscal Year 2012, Administration on Aging Justification of Estimates for Appropriations Committee* (2011), pg. 53). Approximately 95 volunteer drivers provide clients with daily social interaction and information. Drivers also monitor client well-being and look for signs of elder abuse or self-neglect. In such instances, the program manager informs family members, emergency services and county adult protective services as appropriate. MOWMP partners with Monterey County Adult Protective Services, the Monterey County Area Agency on Aging and nonprofits such as the Alliance on Aging and Legal Services for Seniors to ensure that families have the information they need to address issues facing an elderly/disabled parent or relative.

Where once the home delivered meals program acted as supplemental nutrition for homebound adults, it has now become the chief source of nutrition for a population significantly impacted by the current economic downturn. Many senior clients are aging up and out of their savings. The average per delivery client donation stands at \$2.49 today for a delivery which costs MOWMP \$17.00 per delivery. At present, MOWMP partially or fully subsidizes meals for 50% of clients. MOWMP has seen a 30% increase in the number of Seaside clients and may be forced in the coming year to create a waiting list should additional funding not be found.

Character count: 3374

Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)

Outcome #1 – (Write in Outcome)	(Narrative)
Address potential nutritional risk among low income frail, elderly and disabled adults. Two surveys conducted per year to ascertain two	MOWMP conducted two surveys in Dec 2015 and April 2016 to ascertain the percentage of clients eating two meals per

Agency Name: Meals on Wheels of the Monterey Peninsula

<p>benchmarks for healthy nutrition – eating two meals per day and eating fresh fruits and vegetables daily.</p>	<p>day and eating fresh fruits, vegetables and dairy daily.</p>										
<p>Outcome #2 – <i>(Write in Outcome)</i> Perform daily wellness checks on clients</p>	<p><i>(Narrative)</i> <i>(Narrative)</i> Approximately 40 trained MOWMP volunteer drivers conducted daily wellness checks on 100% of Seaside clients, who lived on the eight meal delivery routes in Seaside. If a client was found to be in distress, family and appropriate medical/emergency services were called to aid clients. In keeping with MOWMP's commitment to track the number of calls made on behalf of residents of the city of Seaside. Calls were made as follows:</p> <table border="0" data-bbox="841 932 1282 1062"> <tr> <td>Adult Protective Services</td> <td align="right">1</td> </tr> <tr> <td>Emergency contact Person</td> <td align="right">6</td> </tr> <tr> <td>Family</td> <td align="right">19</td> </tr> <tr> <td>Hospital</td> <td align="right"><u>21</u></td> </tr> <tr> <td>Total for SEASIDE</td> <td align="right">47</td> </tr> </table> <p>MOWMP conducted a qualitative survey of clients in December 2015 and April 2016. Program benefits investigated included ability of client to remain in own home, importance to client health and wellbeing and importance of daily socialization with volunteer.</p>	Adult Protective Services	1	Emergency contact Person	6	Family	19	Hospital	<u>21</u>	Total for SEASIDE	47
Adult Protective Services	1										
Emergency contact Person	6										
Family	19										
Hospital	<u>21</u>										
Total for SEASIDE	47										
<p>Outcome #3 – <i>(Write in Outcome)</i></p>	<p><i>(Narrative)</i></p>										
<p>Outcome #4</p>	<p><i>(Narrative)</i></p>										
<p>Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)</p>											

Agency Name: Meals on Wheels of the Monterey Peninsula

<p>Measure #1 – <i>(Write in Measure)</i></p> <p>% of clients eating two meals per day</p> <p>% of clients eating fresh fruits, vegetables and dairy daily.</p>	<p><i>(Narrative)</i></p> <p>81% of clients reported eating two meals per day and 17% reported that they sometimes ate two meals per day.</p> <p>77% of clients reported eating fresh fruits, vegetables and dairy daily, 15% of clients reported eating two of the three items and 6% reported eating one of three. Lactose intolerance, lack of hunger, dislike of certain fruits and vegetables, and dental problems were cited as the reasons for not eating all three products.</p>
<p>Measure #2 – <i>(Write in Measure)</i></p> <p>Perform Daily Wellness Check</p>	<p><i>(Narrative)</i></p> <p>100% of clients received daily wellness check from a trained volunteer. Volunteer training took place once per year to ensure parameters and efficacy of wellness check procedures.</p>
<p>Measure #3 – <i>(Write in Measure)</i></p> <p>Conduct a qualitative survey, 2 times per year, in December and April to ascertain importance of following program benefits:</p> <ol style="list-style-type: none"> 1) Program aided clients in remaining in own home. 2) Program contributed to client health and well-being 3) Daily socialization with volunteer important part of program. 	<p><i>(Narrative)</i></p> <ol style="list-style-type: none"> 1) 83% of clients reported that program helped them to remain in their own home and 15% reported that program somewhat helped them to remain at home. 2) 91% of clients reported program important to health and wellbeing and 9% reported program somewhat important to health and wellbeing. 3) 88% of clients reported daily socialization with volunteer very important to them and 24% reported it was somewhat important. 7% claimed the program was NOT important to them. 1% did not respond to the question.
<p>Measure #4 – <i>(Write in Measure)</i></p>	<p><i>(Narrative)</i></p>
<p>Description of Outreach Efforts to Residents by Census Tracts</p>	
<p>Description of Successes in Program Delivery</p>	<p>100% of qualified homebound seniors who applied to the home delivered meals program was served by the program.</p>

Agency Name: Meals on Wheels of the Monterey Peninsula

	<p>The number of Seaside clients served has grown from 121 in FY14-15 to 144 in FY 15-16. Of that number 137 were senior clients. In 2015-2016, Meals on Wheels made 22,177 deliveries (55,443 meals) of 2.5 meals per day to frail, elderly and disabled adults in the City of Seaside.</p> <p>The growth in the number of clients is impacting MOWMP's budget, as clients contributed on average \$2.49 for a meal that cost the agency \$17.00. Food costs alone rose from \$5 per per delivery to \$7.36. The City of Seaside contributed \$10,000 to a program that is now costs approximately \$163,334 for the City of Seaside alone. The remaining funds required to serve residents of Seaside were raised by MOWMP through federal grants, foundation support, direct mail and special events. The vagaries of the economy and the need in Monterey County makes fundraising from foundations increasingly difficult.</p> <p>In 2015-2016, Meals on Wheels served 144 Seaside residents, 137 of whom were seniors. Seven (7) residents were disabled non seniors.</p> <p>No Seaside client was turned away due to financial hardship. Of the 144 clients served, 136 or 95% were low income. Of that number, 41% (58) had incomes at or below the federal poverty level. Meals for clients who could not make a contribution to the costs were subsidized by the MOWMP through a variety of fundraising efforts. However, the significant growth of the Seaside program and the gradual loss of volunteer drivers may make it impossible for MOWMP to continue to serve all Seaside clients. At the Area Agency on Aging's suggestion, MOWMP may create a waiting list for service. Clients in the greatest need</p>
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Agency Name: Meals on Wheels of the Monterey Peninsula

	will be served first. We hope that this step will not be necessary, but rising food costs, an increasing population, and fewer drivers are impacting MOWMP's ability to serve all Seaside clients in need.
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Signature of Executive Director:

Printed Name of Executive Director:

Date Submitted: July 19, 2016



**City of Seaside
Community Development Block Grant (CDBG) Program
Subrecipient Year-End Narrative Form
FY 2015 - 2016**

Agency Name:	The Village Project, Inc.
Preparer's Name and Phone Number:	Melvin T. Mason, Executive Director (831) 392-1500
Contract Amount:	\$40,766 \$10,928.00 MTM
Indicate Source of Funding:	CDBG

Number Disabled Assisted:	23
Number Seniors Assisted:	0
Number of Single Female Head of Household Assisted:	0
Number Total Persons Assisted:	41 (students grades 1-11)

Brief Narrative of Program Funded: (Address the Objective, Applicable HUD Objective/Outcome Statement and Activity in the Scope of Work) Maximum 4,000 characters.

Funding was used to support The Village project, Inc.'s Education and Cultural Enrichment Afterschool Academy through the partial funding of one Tutor position. The Academy provides academic as well as social and emotional developmental clinical support in changing these students' learning and behavioral problems. The objective was to create suitable living environment and the outcome was the provision of availability/accessibility or sustainability. Creating suitable living environment for our program meant having each of our students experience high academic achievement, reduce and extinguish negative behaviors that had been so disruptive to their school and social lives and develop positive self images and esteem. The Outcome of Availability/Accessibility meant that our program would be available to those students on an ongoing weekly basis throughout the school year and that funding from CDBG and other sources such as Foundations would sustain the program throughout that academic year. Meeting the Objective and that Outcome meant that we were providing them with academic, behavioral and enrichment supports as well. The enrichment activities are another part of the well rounded learning the students receive. These activities include outings, visits to local and out of town museums, attending plays at PacRep Theatre, with whom we have a partnership, art, music and cultural events. Meeting this Objective as in the past was validation that we were providing these students with well rounded activities and opportunities for learning.

Agency Name: THE VILLAGE PROJECT, INC.

Address each Outcome in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)	
<p>Outcome #1 – <i>(Write in Outcome)</i></p> <p>To help continue the tradition of “no cost” services and programs that our community supports and relies on through the Afterschool Academy.</p>	<p><i>(Narrative)</i></p> <p>The Education and Cultural Enrichment Afterschool Academy was created to provide “no cost” educational and behavioral supports for students grades 1-12 who are at risk for failure in school as well as at risk for contact with the Juvenile Justice System.</p>
<p>Outcome #2 – <i>(Write in Outcome)</i></p> <p>Improve and embrace cultural awareness and differences through the Education and Cultural Enrichment Afterschool Academy.</p>	<p><i>(Narrative)</i></p> <p>As part of the program’s name implies, this program has a major focus on the importance of culture, cultural identity and cultural appreciation.</p>
<p>Outcome #3 – <i>(Write in Outcome)</i></p> <p>Maximize collaboration with other local community public service agencies.</p>	<p><i>(Narrative)</i></p> <p>One of the hallmarks of the existence of this program is its ability to build alliances and collaborations with local organizations to carry out its work in a more effective manner.</p>
<p>Outcome #4</p>	<p><i>(Narrative)</i></p>
Address each Measure in the Scope of Work (refer to Attachment A of your CDBG Funding Agreement)	
<p>Measure #1 – <i>(Write in Measure)</i></p> <p>Document the “no cost” services and programs and how these programs support the individual, family, schools and community at large.</p>	<p><i>(Narrative)</i></p> <p>All 41 of the students in our program were there free of any costs. Our program does not charge admission. Nor does our program charge for healthy snacks each student enjoys each day. Neither do we charge for outings, field trips or visits to museums, plays and universities. As a result all of our students – many of whom have never been to activities such as these have been provided with experiences they never would have before been able to be involved. This broadening of their educational and learning experiences provided additional support to teachers and</p>

Agency Name: THE VILLAGE RESIDENT INC.


	to the home environments in which these children live.
<p>Measure #2 – <i>(Write in Measure)</i></p> <p>Document the steps taken through counseling and classroom setting to improve and embrace cultural awareness and differences and how the program has helped to break down stereotypes, racism and bullying.</p>	<p><i>(Narrative)</i></p> <p>Throughout the school year, there have been various workshops and activities that focused on culture, cultural awareness and cultural appreciation. These are ongoing activities year to year in our program. Students learn about each other's cultures and heritages. Appreciation for cultural differences is strongly emphasized in the program. In addition, there are ongoing classes that focus on bullying and developing methods and approaches to intervene and prevent it from happening.</p>
<p>Measure #3 – <i>(Write in Measure)</i></p> <p>Document referral program and/or collaboration efforts for each individual.</p>	<p><i>(Narrative)</i></p> <p>The majority of our students this past school year suffered from an array of emotional and psychological difficulties. Each of them – 26 to be exact – either engaged in on site counseling or were referred to family therapy by the program. Since the students are part of our agency, their referrals were given priority. Additionally, some of our students became involved in organizations with which we have developed strong partnerships and collaborations, such as the Monterey County NAACP Youth Council, the youth section of the Monterey Council of LULAC, the annual County-wide Youth Summit held in Seaside, and the adult African American Sororities and Fraternities from which we have acquired mentors for many of the students.</p>
<p>Measure #4 – <i>(Write in Measure)</i></p>	<p><i>(Narrative)</i></p>
<p>Description of Outreach Efforts to Residents</p>	<p>Efforts to outreach in all tracts where residents live involved what is now our</p>

Agency Name: THE VILLAGE PROJECT, INC.

by Census Tracts	traditional approaches of presentation to churches, community organizations and community events. We have held open houses as well as handed out flyers and other agency and program memorabilia to inform residents about our agency and, especially, our Education and Cultural Enrichment Afterschool Academy. These outreach activities resulted in the most ever number of students enrolled in our program. We went beyond our stated goal of enrolling 33 students only because the needs of these students were so great. Over the course of the Spring Semester, we amassed a wait list of nearly 40 more students whom we could not bring into our program due to capacity limitations.
Description of Successes in Program Delivery	For this school year, goals were as follows: that 75 percent of the newly enrolled students will raise their grade point averages (or equivalents for elementary school students who receive numbers instead of grades) by .5 and receive no more than two C's and no D's or F's. We had two students out of the newly enrolled 19 students who did receive an F. Another goal was to be suspension free through the school year. We had one student of the 41 who received a one-day suspension. No students received detention and two received a lesser disciplinary action. We felt these accomplishments were remarkable considering that the majority of newly enrolled students had received, in some instances, multiple suspensions and numerous disciplinary actions before coming into our program. It should be noted that three of our

Agency Name: THE VILLAGE PROJECT, INC.

	<p>students will be enrolling into prestigious private schools. All of them could barely read when they came into our program four years ago. Now, two of them have been accepted at York School and the other one has been accepted at Robert Louis Stevenson. They will be going into the 9th grade. They each made honor roll at their respective middle schools each semester they were there. They are receiving near "full ride" scholarships to attend. This is a result of a partnership we have developed with those two schools as a result of their announced desire to ethnically diversify their campuses. All three of the students are African American. We believe that these outcomes are what the CDBG is looking for in programs it provides funding support. We believe our program lives up to what CDBG is all about.</p>
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Signature of Executive Director: 
Printed Name of Executive Director: MELVIN T. MASON
Date Submitted: July 19, 2016