

City of Seaside  
440 Harcourt Avenue, Seaside CA 93955 / (831) 899-6727

**SHORT-TERM RENTAL LICENSE APPLICATION**  
Please bring or mail to the Finance Department

Property Owner's Name \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Property Owner's Email Address \_\_\_\_\_

Property Address \_\_\_\_\_

Assessor's Parcel # \_\_\_\_\_

Property Manager \_\_\_\_\_

Property Manager's Phone# (Work/Cell) \_\_\_\_\_

Property Manager's Email Address \_\_\_\_\_

City Business License Number \_\_\_\_\_ **Or Applied For?** \_\_\_\_\_

Rental will be:  Hosted  Non-Hosted (attach site and floor plan to application)

House Living Area (Square Footage) \_\_\_\_\_ Number of Bedrooms \_\_\_\_\_

Number of on-site parking spaces \_\_\_\_\_ Spa (circle one) Y N  Interior  Exterior

**Lead Contact Person - Must be available 24/7 and be able to respond to take remedial action to resolve complaints within 60 minutes.**

Name \_\_\_\_\_ 24/7 Phone (Home/Cell) \_\_\_\_\_

Address \_\_\_\_\_

**Prior to using this property as a private home rental, all inspections must be passed and rental approval issued.**

I, the undersigned property owner/manager, declare under penalty of perjury that the information provided above is true and correct. Furthermore, I affirm that smoke detectors are installed on all levels in all sleeping quarters and common areas and that fire extinguishers are accessible. I agree to provide access and information to the fire inspector as needed to ensure health and safety for occupants of the transient use of my property. I understand that the City may require additional information to enable proper administration of my short-term rental license and that I am required to renew / amend the license in accordance with the requirements of City of Seaside Ordinance 1053 if there is a change in any material fact stated in the application. I further understand that I am signing this declaration under penalty of perjury and that perjury is punishable under California Penal Code Section 126 by imprisonment for a period of two (2) to four (4) years.

\_\_\_\_\_  
Signature (Prop Owner/Mgr)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

**CITY USE ONLY:**

Rec'd By (Initials) \_\_\_\_\_ Date: \_\_\_\_\_ Proof of STR: \_\_\_\_\_

B/L # verified by: \_\_\_\_\_ REGISTRATION # \_\_\_\_\_ DATE ISSUED: \_\_\_\_\_

Non-Hosted site / floor plan Attached  Inspection Report Attached