



City of Seaside

Date Received /
Staff Initials

**Cover Sheet for Letter of Interest to
Fill City Council Vacancy**

Name: _____ Date: _____

Are you a registered voter? Yes No The City Clerk will verify voter registration.

Are you a resident of the City of Seaside? Yes No

Please Note: Your letter of interest and application materials are public records and will be included with the City Council's Agenda materials, posted on the City's website, and made available to the media and general public. The personal data requested on the second page of this cover sheet will be redacted.

This appointment process is to fill an unscheduled vacancy on the City of Seaside's City Council. The term of this seat is from the date of appointment to December 2020. Only City of Seaside registered voters who have submitted a letter of interest by the deadline will be considered for appointment.

To apply for this vacancy, submit this cover sheet and a letter of interest that includes a description of your ability to serve to:

Roberta Greathouse, Human Resources Director / Risk Manager, in person at City Hall (440 Harcourt Avenue), via email to rgreathouse@ci.seaside.ca.us, or via fax to (831) 718-8593.

In order to be considered for this vacancy, your letter of interest must be received no later than 5:00 p.m. on January 2, 2019.

Please note that City Hall will be closed on December 24 & 25 as well as January 1, 2019.

BECOMING A MEMBER OF THE CITY COUNCIL

Private Versus Public: Becoming a candidate for public office means that information about you will become a matter of public record immediately. With a few exceptions, this includes any and all documents submitted to the City during the course of the application period. As such, these documents must, by law, be available to the public for inspection and/or copying. Redacted copies of submitted applications will be available on the City's website.

Interview Process: On January 10, 2019, all applicants are invited to make a 3 minute presentation to the City Council regarding their ability to work in a team environment as a member of a governing board (if an applicant is unable to make a presentation they will still be considered to fill this vacancy.)

Term of Office for this Unscheduled Vacancy: The term of this seat will be from the day of appointment through December, 2020.



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PERSONAL DATA			
Name:			
Home Phone:		Cell Phone:	
Email Address:			
Address:		City:	State: Zip:

City of Seaside City Council:

The City Council is made up of a five member team of the community elected at-large. Each Council position has a term of four years and the Mayor has a term of two years. Council elections are held biannually in November of even numbered years, with two City Council seats and the Mayor's seat open for election. Councilmembers receive a \$400 per month salary and may receive small stipends depending on their assignment to boards and commissions, but the position is largely a volunteer position.

Duties:

- Attend all City Council meetings as an appointed member. Considerable preparation is required in advance of these meetings.
- Attend all special meetings, work sessions, and other meetings as scheduled.
- Actively participate and serve on various sub-committees, regional boards, districts, and commissions, and represent the City Council at various community functions all of which occur in the evenings, on weekends, and/or during the weekday.
- Council Members are required, by law, to complete and file a Fair Political Practices Commission (FPPC) Form 700 Statement of Economic Interests disclosing various financial interests.

Meetings:

Regular meetings are held 1st and 3rd Thursday afternoon / evenings at the City of Seaside City Hall, 440 Harcourt Avenue.

More information can be found on the City's website: <http://www.ci.seaside.ca.us/>

Civic service is a privilege and responsibility of our citizens. The value and importance of the participation of our citizens cannot be measured. Your interest in serving on the City Council of the City of Seaside is greatly appreciated.