



City of Seaside

COMMERCIAL BUILDING PERMIT APPLICATION

440 Harcourt Avenue – Seaside, California 93955
(831) 899-6825 ~ building@ci.seaside.ca.us

Applications may be obtained online at:
<https://www.ci.seaside.ca.us/252/Building-Applications-Forms>

1. Job Site Information & Location

Address: _____

2. Contact person (building permit correspondence)

Name: _____

Mailing Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email: _____

3. Applicant (person submitting plans, if different than above)

Name: _____

Mailing Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email: _____

4. Property Owner:

Mailing Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email: _____

5. Contractor (person / company performing the work)

Name: _____

Mailing Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email: _____

Contractor's License #: _____

6. Business Name:

Business Owner: _____

Phone: _____ Fax: _____

Email: _____

7. Design Professional (Architect / Engineer)

Name: _____

Mailing Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email: _____ License #: _____

8. Description of work:

Office Use Only
Permit #:
Date Received:

CATEGORY OF CONSTRUCTION

Commercial Multi-Family

TYPE OF WORK

Accessory Structure New
 Addition Repair / Reroof
 Alteration Sign
 Change of Use Tenant Improvement

REQUIRED DATA

Indicate the value of the work to be performed under this permit (rounded to the nearest dollar) including all equipment, materials, labor, overhead and profit.

Valuation: \$ _____

Type of Construction: _____

Occupancy Group: _____
(If more than one): _____

Existing Area, Sq. ft: _____

T.I. – Affected Area, Sq. ft: _____

Will structure be equipped with fire sprinklers prior to final occupancy? NO YES

Will any proposed work take place within and/or adjacent to the public way? NO YES

EXPEDITED PLAN REVIEW REQUEST

Expedited plan reviews are performed on overtime; subject to availability and an additional fee.

NOTICE

EXPIRATION OF APPLICATION: This application will expire if a permit is not obtained within 180 days after it has received an approval to proceed.

CERTIFICATION

I hereby certify that I have authority to make the foregoing application, the information contained herein is correct and that the proposed work will comply with all applicable codes and regulations adopted by the City of Seaside.

Signature of Applicant

PERMIT TECHNICIAN:

REQUIRED FOR PLAN REVIEW

1. **Four copies** of drawings drawn to scale with all applicable sheets consisting of all or a combination of the following: site plan, floor plan, electrical, mechanical, plumbing, structural, details, etc.

2. **Two copies** of supporting documents such as: following: calculations, truss drawings, energy compliance documents.

3. One copy of the drawings to:
FIRE PLANNING ENGINEERING