

Uniform Regulations

1045.1 PURPOSE AND SCOPE

The uniform policy of the Seaside Police Department is established to ensure that uniformed officers will be readily identifiable to the public through the proper use and wearing of department uniforms. Employees should also refer to the following associated policies:

Department Owned and Personal Property

Body Armor

Personal Appearance Standards

The Uniform and Equipment Specifications manual is maintained and periodically updated by the Chief of Police or his/her designee. That manual should be consulted regarding authorized equipment and uniform specifications.

The Seaside Police Department will provide uniforms for all employees required to wear them in the manner, quantity and frequency agreed upon in the respective employee group's collective bargaining agreement.

1045.2 WEARING AND CONDITION OF UNIFORM AND EQUIPMENT

Police employees wear the uniform to be identified as the law enforcement authority in society. The uniform also serves an equally important purpose to identify the wearer as a source of assistance in an emergency, crisis or other time of need.

- (a) Uniform and equipment shall be maintained in a serviceable condition and shall be ready at all times for immediate use. Uniforms shall be neat, clean, and appear professionally pressed.
- (b) All peace officers of this department shall possess and maintain at all times, a serviceable uniform and the necessary equipment to perform uniformed field duty.
- (c) Personnel shall wear only the uniform specified for their rank and assignment.
- (d) The uniform is to be worn in compliance with the specifications set forth in the department's uniform specifications that are maintained separately from this policy.
- (e) All supervisors will perform periodic inspections of their personnel to ensure conformance to these regulations.
- (f) Civilian attire shall not be worn in combination with any distinguishable part of the uniform.
- (g) Uniforms are only to be worn while on duty, while in transit to or from work, for court, or at other official department functions or events.
- (h) If the uniform is worn while in transit, an outer garment shall be worn over the uniform shirt so as not to bring attention to the employee while he/she is off-duty.

Seaside Police Department

Policy Manual

Uniform Regulations

- (i) Employees are not to purchase or drink alcoholic beverages while wearing any part of the department uniform, including the uniform pants.
- (j) Mirrored sunglasses will not be worn with any Department uniform.
- (k) Visible jewelry, other than those items listed below, shall not be worn with the uniform unless specifically authorized by the Chief of Police or the authorized designee.
 - 1. Wrist watch
 - 2. Wedding ring(s), class ring, or other ring of tasteful design. A maximum of one ring/set may be worn on each hand
 - 3. Medical alert bracelet

1045.2.1 DEPARTMENT ISSUED IDENTIFICATION

The Department issues each employee an official department identification card bearing the employee's name, identifying information and photo likeness. All employees shall be in possession of their department issued identification card at all times while on duty or when carrying a concealed weapon.

- (a) Whenever on duty or acting in an official capacity representing the department, employees shall display their department issued identification in a courteous manner to any person upon request and as soon as practical.
- (b) Officers working specialized assignments may be excused from the possession and display requirements when directed by a supervisor.

1045.3 UNIFORM CLASSES

1045.3.1 CLASS A (DRESS) UNIFORM

The Class A uniform is to be worn on special occasions such as funerals, graduations, ceremonies, or as otherwise directed. The Class A uniform consists of:

- The uniform hat with shield (Command staff);
- Uniform jacket with nameplate (Command staff);
- Long sleeve shirt;
- Trousers;
- Belt;
- Tie;
- Shield;
- Polished shoes;
- Black socks; and
- Basic equipment.

Seaside Police Department

Policy Manual

Uniform Regulations

The Class A uniform is required for all sworn personnel.

1045.3.2 CLASS B (STANDARD) UNIFORM

All officers will possess and maintain a serviceable Class B uniform at all times.

The Class B uniform will consist of the long or short sleeve shirt.

- (a) Long sleeve uniform - The Class B Long Sleeve uniform is the same as the Class A uniform without the uniform hat, uniform jacket, white gloves and white shirt. The wearing of a tie is optional, except with the Class A uniform. The black "dickie" or "semi-turtleneck" with the gold lettering "SSPD" on the left collar may be worn under the long sleeve shirt.
- (b) Short sleeve uniform - The same as the long sleeve uniform without the option of a tie, dickie, or semi-turtleneck.
- (c) A clean white or black crewneck undershirt ("T-Shirt") shall be worn and visible at the neck if a tie, dickie, or semi-turtleneck is not worn.

Regardless of the designated uniform of the day, approved rain gear may be worn during inclement weather at the option of the employee.

1045.3.3 CLASS C (UTILITY) UNIFORM

The Class C uniform will be optional wear for patrol personnel at all times. The Class C uniform is designed to afford the wearer increased movement, utility, durability, comfort, and cost effectiveness and is intended for the patrol assignment where the above uniform features enhance the wearer's ability to perform their job functions. The Class C uniform shall not be worn to court.

- (a) The Class C uniform shall be cleaned according to manufacturer recommendations and the pants shall be worn outside the shoes or boots. The pant leg shall extend to the heel of the shoe or boot. Nothing shall be carried in the pockets so as to produce an obvious bulge or protrusion, except a flashlight.
- (b) Additionally, the Class C uniform shirt shall be appropriately tailored so as to maintain a neat, professional fit and appearance.
- (c) A clean white or black crewneck undershirt ("T-Shirt") shall be worn and visible at the neck if a dickie or semi-turtleneck is not worn.

1045.3.4 UNIFORM SPECIFICATIONS

Basic Uniform Descriptions:

- (a) Uniform Hat (Command Staff) - The uniform hat is a navy blue Bayly, Inc. Modified Pershing, Mod# 9811, having a black plastic visor and, according to rank, either a gold colored #7033 embossed chin strap or a silver colored 1/2" metallic stretch-type chin strap, according to rank. The uniform hat for the Chief of Police shall have a cloth-covered visor with gold oak leaves embroidered.

Seaside Police Department

Policy Manual

Uniform Regulations

- (b) Uniform Hat Shield (Command Staff) - The hat shield is two-tone, according to rank, silver colored & gold colored with a seal of California centered on the shield. The lower panel contains the word "Police" in blue enamel. The cap ornament will be equipped with two horizontal posts for attaching to the hat. For ranks sergeant and above, the cap shield will contain a top panel appropriately worded. For Chief, the top of the visor shall be of black cloth embroidered in gold colored nylon with two arcs of oak leaves in groups of two.
- (c) Uniform Jacket (Command Staff) - The uniform jacket is a Newport Harbor Mod# 220WL single breasted "Ike" style navy blue 100% wool serge with a brass zipper and, according to rank, silver or gold colored police "P" style buttons on the breast flaps, shoulder straps, and side adjustment straps. The jacket has a stitched-down rear belt, lapel collar, two breast patch-pockets with box pleats, and inside pockets. Each breast pocket flap has a center buttonhole. Fitting for female officers shall be achieved by appropriate cutting for women's sizes, and by bust and waist darts. A Departmental patch will be affixed on each sleeve, 1/2" below the shoulder seam.
 - 1. For Officer (currently not required), a black 1/2" mohair stripe will be affixed 3" from the bottom of each sleeve.
 - 2. For Sergeant (currently not required), a royal blue 1/2" mohair stripe will be affixed 3" from the bottom of each sleeve.
 - 3. For Commander, a gold 1/2" mohair stripe will be affixed 3" from the bottom of each sleeve.
 - 4. For Chief, a gold 3/4" mohair stripe is affixed 3" from the bottom of each sleeve. A second 1/2" stripe is affixed 1/4" above the first.
- (d) Nameplate –The nameplate is 2 1/2" x 5/8" and is silver with the last name engraved in black letters. Command staff shall wear a gold nameplate with the last name engraved in black letters. In the event of two or more individuals with the same or similar last names, a first initial may be authorized by the Chief of Police. The nameplate shall be worn centered just above the horizontal seam of the right breast pocket of the uniform jacket.
- (e) Utility Cap (Optional) - The utility cap is a Navy blue 100% wool baseball type with the word "Seaside" in 5/8" slightly arched gold letters stitched above the word "Police" in 7/8" gold letters stitched " centered above the cap bill. These caps shall be worn with a slightly rounded or flat bill. They are purchased through the Seaside Police Officers' Association.
- (f) Watch Cap (Optional) - The approved watch cap is manufactured by "Polartec" and is designated as "Classic Micro Cap" style. The cap shall be black. SSPD will be embroidered in 1/2" block lettering centered on the seam, set 1/2 inch from the bottom edge of the cap. The thread color shall be # 1741 Dark Grey. The cap will be worn with the SSPD emblem centered on the front of the head.
- (g) Utility (Night) Jacket
 - 1. The jacket body and facing is black 100% nylon, with a plain collar, SKINNER IRONCLAD 8612 twill with zipper closing. A badge holder will be centered on the

Seaside Police Department

Policy Manual

Uniform Regulations

left side above the pocket, a Departmental patch will be affixed on each sleeve 1/2" below the shoulder seam.

2. The jacket body and facing is black Antron, with a plain collar, HORACE SMALL "TUFFY" 36-210, with zipper closing. A badge holder will be centered on the left side above the pocket, a Departmental patch will be affixed on each sleeve 1/2" below the shoulder seam.
 3. A Department issued cloth badge, with appropriate wording and color for rank, will be centered and sewn to the jacket above the left breast pocket.
 4. The name may either be embroidered on a black cloth backing 1" wide, with 3/4" gold lettering, or a nameplate may be worn. The embroidered name shall not extend beyond the width of the jacket pocket and contains last name only.
- (h) Utility (Lightweight) Jacket
1. The jacket body and facing is Cordura nylon with a plain collar, FECHHEIMER brand ultra Model A 3M Thinsulate. This jacket is optional.
 2. A Department issued cloth badge, with appropriate wording and color for rank, will be centered and sewn to the jacket above the left breast pocket.
 3. The name may either be embroidered on a black cloth backing 1" wide, with 3/4" gold lettering, or a nameplate may be worn. The embroidered name shall not extend beyond the width of the jacket pocket and contains last name only.
- (i) Trousers (Class A/Class B) - The trousers are navy blue 100% wool serge "HORACE SMALL" # 8818 or 100% Dacron/Polyester "HORACE SMALL" #1349 with matching buttons. They are slack-type, without pleats, properly fitted for the individual wearer. The waistband has belt loops to accommodate a 2" wide belt. There are two front pockets, two hip pockets, one flashlight pocket, and one baton pocket. Trouser legs shall not be "pegged" or flared.
- (j) Trouser Belt - The trouser belt is black leather basketweave design with colored buckle as specified by rank. The belt is 1-3/4" wide with the buckle being approximately 2-1/2" high by 2" wide. Velcro fastening is acceptable.
- (k) Long Sleeve Shirt
1. The shirt is navy blue wool serge "FLYING CROSS" #9586 material or Polyester/Rayon "FLYING CROSS" #6686.
 2. The shirt has a button front, a plain turn-down collar, two front pockets with scalloped, button down flaps secured at the corners by Velcro fasteners, two-button cuffs, and a military press. Each shirt shall have a badge holder above the left breast pocket. The Departmental patch shall be affixed on each sleeve 1/2" below each shoulder seam.
 3. Name Tag – The name shall either be embroidered or a nameplate shall be worn on all uniform shirts. The embroidering of the last name only is affixed directly to the shirt. The name contains 1/2" gold lettering, centered, and 1/4" above the right shirt pocket. The nameplate is 2 1/2" x 5/8" and is silver with the name engraved in black letters. Command staff shall wear gold nameplates with

Seaside Police Department

Policy Manual

Uniform Regulations

the name engraved in black letters. In the event of two or more individuals with the same or similar last names, a first initial may be authorized by the Chief of Police. The nameplate shall be worn centered just above the horizontal seam of the right breast pocket of the uniform shirt.

(l) Short Sleeve Shirt

1. The short sleeve shirt is navy blue wool or Dacron polyester/viscose rayon. It has a sport type collar, a button front, two breast pockets with flaps, and a military press.
2. Name Tag – The name shall either be embroidered or a nameplate shall be worn on all uniform shirts. The embroidering of the last name only is affixed directly to the shirt. The name contains 1/2" gold lettering, centered, and 1/4" above the right shirt pocket. The nameplate is 2 1/2" x 5/8" and is silver with the name engraved in black letters. Command staff shall wear gold nameplates with the name engraved in black letters. In the event of two or more individuals with the same or similar last names, a first initial may be authorized by the Chief of Police. The nameplate shall be worn centered just above the horizontal seam of the right breast pocket of the uniform shirt.

(m) Utility Trousers (Class C) - The Class C Utility trousers are midnight blue polyester/wool blend 5.11 Tactical Series B-Class #74326 for men and #64306 for women.

(n) Ballistic Vest - Uniformed officers shall be issued a Point Blank, or similar, Level IIIA ballistic vest. Ballistic vests shall be worn as outlined in Policy Section 1024.

(o) Utility Shirt (Class C)

1. The Class C Utility long sleeve shirt is a midnight blue polyester/wool blend 5.11 Tactical Series A-Class #72345 for men and # 62065 for women.
2. The Class C Utility short sleeve shirt is a midnight blue polyester/wool blend 5.11 Tactical Series A-Class #71177 for men and # 61159 for women

(p) Undershirt - The undershirt is plain white or black with a round neck. It may not extend below the uniform shirt sleeves and must be visible at the neck of the uniform shirt when the collar is unbuttoned. No visible designs or silkscreening may be visible.

(q) Tie - The tie is black, four-in-hand, snap-away or break-away style, not more than 3" at its widest. The tie must be worn when giving a formal presentation or when so directed by a superior officer. It is optional wear with the long sleeve shirt all other times.

(r) Tie Tack - The tie shall be worn with a police miniature shield available by purchase through the Seaside Police Officers' Association. No other tie bar or tie tack may be worn.

(s) Shield

1. The shield is silver colored with gold colored banners, blue enamel lettering, and a full color seal of California centered on the shield. Shields for ranks Commander through Chief shall be a reverse color design as above. Lettering in the upper most panel will be as prescribed for the rank or position held. The next panel will read SEASIDE POLICE, the lower most panel will contain the

Seaside Police Department

Policy Manual

Uniform Regulations

- employee's DR number. For ranks Commander through Chief, in place of the DR number, the lower panel will contain a single star for the rank of Commander and four stars for Chief.
2. The shield is considered property of the Department. It is imperative that the security of the badges be maintained to sworn personnel who are active.
 3. Listed are the only two conditions that a gift of an official badge should be considered:
 - (a) Upon the official (tenured/vested) retirement of a Department employee, the employee's badge may be presented to the employee.
 - (b) Under special circumstances, such as the death of an employee or other special conditions, the Chief of Police has the discretion to make a presentation of the Department badge to the employee or the family of a deceased employee.
 4. Upon separation of employment, after 2 or more years, other than retirement, by an employee in good standing, said employee may request to purchase his/her badge. The cost of replacing the badge will be the employee's cost and subject to the approval of the Chief.
- (t) Gloves, White (ceremonial) - Plain white cotton or nylon wrist-length gloves may be worn at ceremonial occasions and at such other times as directed.
- (u) Gloves, Leather - Black leather gloves of a plain design, wrist-length, without buttons or fancy stitching may be worn with a long sleeved shirt or jacket. Weighted gloves and driving gloves with vents, holes, or cut-off fingers are not authorized.
- (v) Footwear - Shoes or boots shall be black with plain toe; however, military jump-style boots are acceptable. Footwear with pointed toes, ornamental stitching, straps, or buckles is prohibited.
- (w) Socks - Socks shall be black or navy blue. White socks may be worn if they are not visible above the top of the shoe or boot while the employee is in a sitting or standing position.
- (x) Rain Apparel
- (a) Coat: (department issue) shall be high-visibility yellow, or black and orange reversible. Employees may also wear black good quality plastic or rubber raincoat, in either full or half-length styles.
 - (b) Trousers: Quality and color should match those of the raincoat.
- (y) Dickie - Black, 100% acrylic hand washable with "SSPD" embroidered in 1/2" gold letters on the collar's left side.
- (z) Semi-Turtleneck (optional) - Black, long sleeve 100% cotton with "SSPD" embroidered in 1/2" gold letters on the collar's left side.
- (aa) Polo Shirts fitting the following specifications are approved for department wear underneath the approved Load Bearing Vest.

Seaside Police Department

Policy Manual

Uniform Regulations

1. Short Sleeve Polo Shirts must be of polyester material, blue in color to closely match the class "C" regulation uniform pants, with a collar and banded sleeves. The officer's last name will be embroidered in ½ inch gold lettering, centered over the top of where the right front pocket would be. Seaside Police Department patches must be sewn on each shoulder, and a cloth badge must be sewn on the front left of the shirt, where a badge would be worn. 2. Long Sleeve Polo Shirts must be of polyester material, blue in color to closely match the Class "C" regulation uniform pants, with a collar and cuffed sleeves. The officer's last name will be embroidered in ½ inch gold lettering, centered over the top of where the right front pocket would be. Seaside Police Department patches must be sewn on each shoulder, and a cloth badge must be sewn on the front left of the shirt, where a badge would be worn.

1045.3.5 DUTY BELT SPECIFICS

- (a) Gun Belt - The issued gun belt is 2-1/2" wide, black basketweave leather or, optionally, a personal purchase Bianchi "AccuMold Elite" or Uncle Mike's "Mirage" (or approved similar brand/model) basketweave synthetic lightweight Sam Browne belt. The belt buckle is chrome for all members with the exception of commanders and chief of police whose belt buckles are gold brass. Optionally, employees may wear a buckle-less duty belt, provided that all auxiliary equipment (cuff case, magazine case, etc) on the belt have hidden snaps.
- (b) The " Aggressor" style tactical load bearing vest carrier, manufactured by "Shellback Tactical", is authorized for all uniformed personnel assigned to the patrol division. The vest shall be black in color. The approved metal or embroidered Seaside Police Department badge shall be affixed to the left breast area. An embroidered name tag shall be affixed to the right breast area. The name tag shall be five inches long by one inch wide. The lettering on the name tag shall be inch block lettering. The thread color shall be grey. A one inch by two inch subdued grey on black United States Flag is optional and may be worn centered under the badge. "Police" in bold letters on the back of the carrier is optional for personnel assigned to specialty units. Officers may only wear one specialty pin (of the officer's choice) at a time
- (c) Magazine Case (Double) - The issued magazine case is black basketweave design leather with two compartments or, optionally, a personal purchase Bianchi "AccuMold Elite" or Uncle Mike's "Mirage" (or approved similar brand/model) basketweave synthetic lightweight double magazine pouch. Snaps are either chrome or gold brass colored, according to rank, or have hidden snaps, as provided for in section (a). The magazine case shall be worn on the duty belt or on the load bearing vest carrier.
- (d) Handcuff Case - The issued handcuff case is black basketweave leather with chrome or gold brass colored snaps, according to rank, or, optionally, a personal purchase Bianchi "AccuMold Elite" or Uncle Mike's "Mirage" (or approved similar brand/model) basketweave synthetic lightweight handcuff case. Optionally the handcuff case may have a hidden snap as provided for in section (a). No more than two handcuff cases

Seaside Police Department

Policy Manual

Uniform Regulations

may be worn. The handcuff case shall be worn on the duty belt or on the load bearing vest carrier.

- (e) Baton, Baton Strap and Ring - The issue strap is black basketweave leather, 3/4" wide, with either chrome or gold brass colored snaps (two), according to rank, and a ring attached to the end, or, optionally, a personal purchase Bianchi "AccuMold Elite" or Uncle Mike's "Mirage" (or approved similar brand/model) basketweave synthetic lightweight strap. Optionally the strap may have a hidden snap as provided for in section (a). The baton strap and ring must be worn whenever the gunbelt is worn, even when the baton is not inserted.
- (f) Key Strap and Ring - The issue strap is black basketweave leather that matches the gunbelt, or, optionally, a personal purchase Bianchi "AccuMold Elite" or Uncle Mike's "Mirage" (or approved similar brand/model) basketweave synthetic lightweight strap. Optionally the strap may have a hidden snap as provided for in section (a).
- (g) Flashlight Holder (optional) - Privately Owned Item: The holder is black basketweave leather or a combination, black basketweave leather with a black plastic or chrome ring or, optionally, a personal purchase Bianchi "AccuMold Elite" or Uncle Mike's "Mirage" (or approved similar brand/model) basketweave synthetic lightweight flashlight holder.
- (h) Folding Knife and Holster (optional) - Privately Owned Item: Members may carry a folding knife, the blade of which shall not be more than 4" in length. The knife must be carried in a black basketweave flap-covered holster with chrome or gold brass colored snaps, according to rank or, optionally, a personal purchase Bianchi "AccuMold Elite" or Uncle Mike's "Mirage" (or approved similar brand/model) basketweave synthetic lightweight knife case, or the knife case may have a hidden snap as provided for in section. Optionally the knife, if equipped with a belt clip, may be worn in the gun-side front pocket or in the front waistband, behind the gun belt, provided the knife is essentially concealed from view. The knife shall not be a switchblade or gravity as defined by Penal Code § 653k.
- (i) Keeper Straps - The issued straps are black basketweave leather design, with chrome or gold brass colored snaps, according to rank or, optionally, a personal purchase Bianchi "AccuMold Elite" or Uncle Mike's "Mirage" (or approved similar brand/model) basketweave synthetic lightweight keeper straps. Two snaps per strap are required. Members may also wear basketweave keeper straps of Velcro or hidden snap design.
- (j) Holsters: The Department issues a Safariland 070 Holster - SSIII Mid-Ride Level III in a basketweave leather design. The Safariland Model #6360 with Light ALS Level II holster is an optional item. This holster allows a patrol officer to maintain the M3 lighting system on his/her assigned weapon. Additionally, the Blackhawk Serpa Level 3 holster is approved for use as an optional personal purchase item. Any personal purchase optional item must be in black basketweave design.

Seaside Police Department

Policy Manual

Uniform Regulations

1045.3.6 FOUL WEATHER GEAR

The foul weather gear issued and authorized by the Seaside Police Department shall be high visibility yellow, or black and orange reversible. The quality and color of the trousers should match those of the raincoat.

1045.4 SPECIALIZED UNIT UNIFORMS

The Chief of Police may authorize special uniforms to be worn by officers in specialized units such as Canine Team, SWAT, Bicycle Patrol, Motor Officers and other specialized assignments.

The following uniforms are authorized to be worn by officers assigned to specialized units;

1045.4.1 CANINE TEAM

Uniforms worn by canine handlers will consist of six-pocket black colored tactical pants and top, typically referred to as a utility uniform. The uniform shirt will have Seaside Police patches (patch may have a dog head in the center in lieu of the standard patch emblem) on both sleeves, in the standard location, a fabric badge over the left pocket, and the officer's name sewn in gold lettering over the right pocket (as with a standard uniform). In addition, "K-9" will be sewn in gold on the flap of the right shirt pocket under the officer's name. Officers may elect to wear either standard leather duty gear or approved black nylon gear. Canine officers will wear appropriate lace-up boots and may blouse the pant legs if desired. Officers should be aware that black utility uniforms tend to fade after several machine washings; therefore, it is recommended that the uniform be dry-cleaned. At no time will an officer wear a faded uniform. The Canine Officer may also opt to wear the Class C uniform.

1045.4.2 MOTORCYCLE OFFICER

- (a) **Helmet:** The helmet is a Seer, Model S-1605 or Scorpion EXO 900 Transformer, Kevlar and fiberglass shell, open faced, white with a black high trim border, black visor and a chrome colored band. A silver colored appliqué consisting of an eagle and shield, and containing the work "POLICE," that shall be centered on the front portion of the helmet, 1" above the visor band. A removable liner is provided with the helmet, and should be washed regularly with a mild soap solution. The helmet shall be worn at all times when the officer is operating the motorcycle.
- (b) **Leather Jacket:** A leather jacket is authorized for wear by motorcycle officers. The jacket is an optional item and will be purchased by the officer. The jacket shall be a black, CHP style waist length jacket with a zippered front, an overlapping fastener shall be attached over the left breast area of the jacket. The uniform badge shall be worn on this garment at all times that the jacket is worn. The zipper and snaps shall be chrome colored. Distinctive patches or insignia shall not be worn on the motorcycle jacket.
- (c) **Utility Jacket:** The field utility (night) jacket may be worn.
- (d) **Class A Uniform Shirt:** The long sleeve or short sleeve uniform shirt shall be worn by motorcycle officers. A distinctive "wheel, arrow, and wings" patch centered 1" below the police patch on both sleeves will be worn.

Seaside Police Department

Policy Manual

Uniform Regulations

- (e) Class B Uniform Shirt: The Class B uniform shirt is a navy blue short sleeve or long sleeve polo shirt the specifications of which are outlined in Policy 1046.3.5 aa. A distinctive "wheel, arrow, and wings" patch centered 1" below the police patch on both sleeves will be worn.
- (f) Class A Breeches: LAPD style motorcycle breeches, blue wool serge with a reinforced seat, and trouser legs tailored so that they tuck into boots. A blue colored 1/2" wide nylon piping will be sewn on the breeches starting from the bottom of the front pockets to the hemline.
- (g) Class B Breeches: Navy blue Tour Master LE FLEX pants with no piping. Pants cuffs are to be worn over the Class B motorcycle boots.
- (h) Gloves: Black leather gloves are authorized for wear. Gloves shall conform to Department specifications, except that medium length motorcycle gloves or gloves with an inner shell or lining may be worn for warmth. Medium length gloves shall only be worn with the long sleeve uniform shirt or authorized jacket, and will be worn under the sleeve.
- (i) Class A Boots: Black in color, Dhaner stock or similar style boots. Styling and stitching shall be conservative and boots shall have a plain toe.
- (j) Class B Boots: TCX brand boots made of Gore Tex, black in color with an oil resistant sole with covered ankle support.
- (k) Protective Eyewear: Protective eyewear shall be worn at all times when the officer is operating the motorcycle. The Department recommends Gargoyle Premier Series, one pair with clear lens, and one pair with lunar gray lens. Other safety glasses may be worn with written authorization of the Chief of Police.

1045.4.3 RESERVE OFFICER UNIFORM

The reserve officer's uniform will be the same as for the regular officer. All uniform policies, regulations and specifications apply equally to reserve officers.

1045.4.4 SCHOOL RESOURCE OFFICER

The School Resource Officer may wear a short sleeve "polo" style shirt, black in color. The shirt shall have the Department cloth badge sewn to the left front, over the pocket and the last name of the officer in 1/2" gold lettering shall be embroidered, centered, and sewn equivalent to where the top of a right side pocket would be. If there are no pockets on the shirt, then the badge and name shall be sewn on the shirt equivalent to where a pocket would be. The word "POLICE" in three-inch gold block letters shall be silk-screened on the center of the back of the shirt along the shoulder blade line. Trousers shall be "BDU" style, tan in color.

The School Resource Officer shall carry all basic duty gear while in uniform to maximize less lethal options in the event use of force is required. The polo shirt will be tucked in to maintain a professional appearance. The School Resource Officer also has the option to wear a department approved police jacket to conceal his/her duty gear.

Seaside Police Department

Policy Manual

Uniform Regulations

1045.4.5 SUPPORT STAFF

Uniforms are required to be worn by the following support staff personnel:

- Animal Control Officer
- Code Enforcement Officer
- Community Services Assistant
- Detention Officer
- Police Services Assistant
- Records Technician
- Vehicle Abatement Officer
- Volunteer

All uniform policies, regulations and specifications apply equally to uniformed support staff personnel.

- (a) Basic Uniform - The basic uniform for uniformed support staff personnel consists of:
1. Trousers - The trousers are navy blue polyester or wool blend "Flying Cross" or similar. They shall have two front pockets, two rear pockets, and a waistband with belt loops to accommodate a 1 3/4" wide belt. The trouser legs may not have cuffs and may not be flared or "pegged."
 2. Uniform Shirt - The shirt is a light blue, tropical polyester/cotton, "Flying Cross" #6625 or similar, with military creases. There are two button-down, pleated breast pockets with scalloped flaps. The shirt shall have a badge tab attached to the left breast area above the pocket. The shirt is available in male and female sizing.
 - (a) Service stripes of the same type, and worn in the same manner as sworn personnel is optional on the long sleeve shirt.
 - (b) A clean white crewneck undershirt ("T-Shirt") shall be worn and visible at the neck if a dickie or semi-turtleneck is not worn.
 3. Name Tag – The name tag shall either be embroidered or a nameplate shall be worn on all uniform shirts. The embroidering of the last name only is affixed directly to the shirt. The name contains 1/2" navy blue lettering, centered, and 1/4" above the right shirt pocket. The nameplate is 2 1/2" x 5/8" and is silver with the name engraved in black letters. In the event of two or more individuals with the same or similar last names, a first initial may be authorized by the Chief of Police. The nameplate shall be worn centered just above the horizontal seam of the right breast pocket of the uniform shirt. Service stripes of the same type, and worn in the same manner as sworn personnel is optional on the long sleeve shirt.
 4. Belt - The belt is black basketweave design, 1 3/4" wide, with a silver colored buckle.
 5. Shoulder Patch - The specifications shall be the same as for sworn personnel.

Seaside Police Department

Policy Manual

Uniform Regulations

6. Shield - Shields shall be the same style and design as issued to sworn personnel. The top banner shall be according to duty assignment.
 7. Socks - Socks shall be the same specifications as sworn personnel, except that female employees have the option of wearing sheer, neutral-colored hosiery when wearing the skirt.
 8. Footwear - Shoes or boots shall be black with plain toes. Skid resistant soles are recommended. Raised heels are not permitted.
 9. Utility Jacket (optional)- The utility jacket is a navy blue nylon waterproof, "Quartermaster Law-Pro" with gray polyester fleece lining. The Seaside Police Department shoulder patch shall be appropriately affixed. The duty assignment shall be direct embroidered in light gray 1/2" lettering on the right side where a breast pocket would normally be and the last name will be direct embroidered in like style 1/4" below the duty assignment.
 10. Sweater (optional) - Uniformed support staff personnel are authorized to wear a properly fitted, navy blue, button front, wool-knit, v-neck sweater. No decorations or insignia will be worn on the sweater.
 11. Tie (optional) - The specifications shall be the same as for sworn personnel.
 12. Dickie (optional) - The specifications shall be the same as for sworn personnel.
 13. Semi-turtleneck (optional) - The specifications shall be the same as for sworn personnel.
- (b) Animal Control/Vehicle Abatement Officer - Optional trouser - The Animal Control and Vehicle Abatement Officer may optionally wear six-pocket BDU-style trousers in navy blue. Because BDU-style uniforms tend to fade after several machine washings, it is recommended that the uniform be dry-cleaned and appropriately pressed to maintain a professional appearance. At no time will an officer wear a faded uniform. The pant leg shall be worn outside the shoes or boots and shall extend to the heel of the shoe or boot. Nothing shall be carried in the pockets so as to produce an obvious bulge or protrusion.
- (c) Detention Officer - Ballistic Vest - In addition to the above uniform, the Detention Officer shall wear a properly fitted C-Series Correctional Spike 3, or similar, puncture resistant vest.
- (d) Volunteer - The Volunteer uniform shirt will typically be a white "Flying Cross" with military creases, available in male and female sizing. There are two button-down, pleated breast pockets with scalloped flaps. The shirt shall have a badge tab attached to the left breast area above the pocket. The Volunteer may, however, dress in civilian clothing as outlined elsewhere in this policy, at the discretion of command staff.

1045.5 INSIGNIA AND PATCHES

- (a) Canine Officer - While assigned as a canine officer, a canine shoulder patch may be worn in place of the Department patch on the left shoulder. The design will be approved by the Chief of Police.

Seaside Police Department

Policy Manual

Uniform Regulations

- (b) Motorcycle Officer Insignia - A distinctive "wheel, arrow, and wings" patch centered 1/2" below the Department patch on both sleeves.
- (c) Corporal Chevrons - Two stripe chevrons, they shall be blue with gold piping on a black background worn on all jackets and shirts, with the exception of the rain jacket. They will be affixed 1/4" below each Department patch on short sleeve shirts and 1/2" below each Department patch on long sleeve shirts and jackets.
- (d) Sergeant of Police - Three stripe chevrons with one bottom rocker, they shall be blue with gold piping on a black background worn on all jackets and shirts, with the exception of the rain jacket. They will be affixed 1/4" below each Department patch on short sleeve shirts and 1/2" below each Department patch on long sleeve shirts and jackets.
- (e) Police Commander
 1. Uniform/Utility Jacket: One gold oak leaf, 1" in diameter, worn on each shoulder strap 3/4" from and parallel to the shoulder seam, the stem facing forward.
 2. Uniform Shirt: One 5/8" gold-colored oak leaf is worn on each collar, centered midway between the top and bottom of the collar and parallel to the front edge of the collar, stem toward the collar point.
- (f) Chief of Police
 1. Uniform/Utility (night) Jacket Stars: Four 1" gold-colored five-point stars worn on each shoulder strap 3/4" from and parallel to the shoulder seam.
 2. Uniform Shirt Stars: Four 5/8" gold-colored five-point metal stars are worn centered on each collar 1" from the edge, with a single point up on each.

1045.5.1 SERVICE STRIPES AND AWARDS

When in uniform, employees shall not wear any insignia, emblem, decoration, symbol, badge, pin, jewelry (except conservative rings) or ornament other than Department approved awards or insignia.

- (a) The service stripe, commonly referred to as hash mark, is a 2" by 1/2" embroidered bar, with blue center, gold embroidered piping, black background, and rolled edges. Time in service shall be represented by a single-piece insignia or embroidered directly on the uniform shirt, with the appropriate number of stripes for accumulated service time.
 1. Uniformed employees, hired prior to January 1, 2019, may wear one service stripe for each completed three years of service as a peace officer defined in Penal Code Section 830.1 or 830.2 with an accredited agency. Uniformed employees hired on or after January 1, 2019, may wear one service stripe for each completed five years of service as a peace officer defined in Penal Code Section 830.1 or 830.2 with an accredited agency. Uniformed employees hired prior to January 1, 2019 have the option to wear one service stripe for each

Seaside Police Department

Policy Manual

Uniform Regulations

completed five years of service. At the time of shirt purchases, employees may add an additional service stripe if they are within 6 months of earning the stripe. For example, if the employee has 5 years and seven months of qualified service, two service stripes are authorized at the time of shirt purchase.

2. The stripe(s) Insignia will be sewn on the left sleeve of the long sleeve shirt on the press line, 1" above the cuff pocket.
 3. Reserve Officers may wear service stripes as authorized for Police Officers, except that one stripe will be credited for each 2,000 hours of service.
- (b) Service Pins - Employees are authorized to wear the City awarded pin for years of service on the uniform. The pin may be worn centered below the name along the stitched pocket seam of the right shirt placket flap.
- (c) Department and Police Association Awards and Medals - Uniformed employees may wear ribbon bars representing medals issued or authorized by the Department. The ribbons will be worn centered below the stitched seam of the left pocket flap of the uniform shirt. Employees who have more than one ribbon shall wear them centered side by side on the left flap, with the higher medal worn to the right.
1. Departmental awards shall be worn in the order specified below.
 2. Departmental medals shall be considered higher awards than Police Association awards. On certain formal occasions specified by the Chief of Police, uniformed employees may wear their actual medals centered on the left pocket flap.
 - (a) Medal of Valor: The medal is shield-shaped with two oak leaf clusters, 12kt. gold plate, 2" by 1-1/2", Model M-50. The State Seal is engraved on the front of the medal below the words "Seaside Police". The phrase "Medal of Valor" is engraved on the top ribbon strip of the medal, and the employee's initials are engraved on the bottom ribbon strip of the medal. The medal is suspended from a red and white ribbon, and represented by a red and white ribbon bar approximately 1-1/4" by 1/4".
 - (b) Blue Shield Medal: Same specifications as the Medal of Valor, except that the medal shall be sterling silver plated. The phrase "Blue Shield" is engraved on the top ribbon strip of the medal, and the employee's initials are engraved on the bottom strip of the medal. The medal is suspended from a red, white and red ribbon, and represented by a red, white and red ribbon bar approximately 1-1/4" by 1/4".
 - (c) Medal of Merit: The medal is shield-shaped, sterling silver, 2" by 1-1/2", Model M-71. The State Seal is engraved on the center of the medal, with a ribbon strip containing the word "Seaside" above the seal, and a ribbon strip containing the word "Police" below the Seal. The employee's initials are engraved on the bottom ribbon strip of the medal. The medal is suspended from a red, white and blue ribbon, and represented by a red, white and blue ribbon bar approximately 1-1/4" by 1/4".
 3. Clusters: Bronze oak leaf clusters approximately 1/4" in diameter are worn on the appropriate ribbon or ribbon bar in lieu of additional medals and ribbon bars for the same award. A silver duster is worn in lieu of five bronze clusters.

Seaside Police Department

Policy Manual

Uniform Regulations

1045.6 CIVILIAN ATTIRE

Civilian clothing worn by employee's while on-duty shall reflect good taste, a professional appearance, and shall be suitable for the safe and inconspicuous performance of basic police tasks. Civilian clothing shall be clean and in good repair.

Employees shall not wear any decoration, jewelry or ornament except for conservative rings, necklaces, bracelets, and/or pins. Female employees may wear conservative hair clasps or inconspicuous earrings.

- (a) **MALE EMPLOYEES:** Male employees shall wear a dress shirt and tie with conservatively tailored suits, sport coats, and slacks. Shoes shall be of a conservative style and color. Shoes shall have soles and heels of conservative height. Command or Supervisory officers may permit employees to remove their ties or wear a "polo" type shirt or other conservative attire.
- (b) **FEMALE EMPLOYEES:** Female employees shall wear suits, dresses, skirts, or pants in designs and colors suitable for business wear and of prevailing style, fit, and length. All accessories shall be of conservative style and color.
 - 1. Hair shall be simply and neatly groomed.
 - 2. Proper foundation garments shall be worn at all times.
 - 3. Use of cosmetics shall be moderate.
 - 4. Shoes shall have a maximum heel height of 3", and shall have a back strap or full back. Spike heels are not permitted.
- (c) Command or Supervisory Officers may authorize or require the type of clothing for an assignment in which approved civilian apparel would be unsuitable for police purposes.
- (d) The badge, identification card, pistol, extra ammunition, handcuffs, and handcuff key shall be carried or worn by on-duty sworn personnel assigned to plainclothes details. These items shall be carried in a concealed fashion when in a public place, unless official activities dictate otherwise.
- (e) **PROHIBITED ITEMS:** The following Items shall not be worn on duty:
 - 1. T-shirt alone.
 - 2. Open toed sandals or thongs.
 - 3. Swimsuit, tube tops, or halter-tops.
 - 4. Spandex type pants or see-through clothing.
 - 5. Distasteful printed slogans, buttons or pins.
 - 6. Any item of civilian attire that would adversely affect the reputation of the Seaside Police Department.

Seaside Police Department

Policy Manual

Uniform Regulations

Variations from this order are allowed at the discretion of the Chief of Police or his/her designee when the employee's assignment or current task is not conducive to the wearing of such clothing.

1045.7 POLITICAL ACTIVITIES, ENDORSEMENTS, AND ADVERTISEMENTS

Unless specifically authorized by the Chief of Police, Seaside Police Department employees may not wear any part of the uniform, be photographed wearing any part of the uniform, utilize a department badge, patch or other official insignia, or cause to be posted, published, or displayed, the image of another employee, or identify himself/herself as an employee of the Seaside Police Department to do any of the following (Government Code §§ 3206 and 3302):

- (a) Endorse, support, oppose, or contradict any political campaign or initiative.
- (b) Endorse, support, oppose, or contradict any social issue, cause, or religion.
- (c) Endorse, support, or oppose, any product, service, company or other commercial entity.
- (d) Appear in any commercial, social, or non-profit publication, or any motion picture, film, video, public broadcast, or any website.

1045.8 OPTIONAL EQUIPMENT - MAINTENANCE, AND REPLACEMENT

- (a) Any of the items listed in the Uniform and Equipment Specifications as optional or personal purchase shall be purchased totally at the expense of the employee. No part of the purchase cost shall be offset by the Department for the cost of providing the Department issued item.
- (b) Maintenance of optional or personal purchase items shall be the financial responsibility of the purchasing employee. For example, repairs due to normal wear and tear.
- (c) Replacement of items listed in this order as optional or personal purchase shall be done as follows:
 - 1. When the item is no longer functional because of normal wear and tear, the employee bears the full cost of replacement.
 - 2. When the item is no longer functional because of damage in the course of the employee's duties, it shall be replaced following the procedures for the replacement of damaged personal property. (Policy Manual § 700)

1045.9 UNAUTHORIZED UNIFORMS, EQUIPMENT AND ACCESSORIES

Seaside Police Department employees may not wear any uniform item, accessory or attachment unless specifically authorized in the Uniform and Equipment Specifications or by the Chief of Police or designee.

Seaside Police Department

Policy Manual

Uniform Regulations

Seaside Police Department employees may not use or carry any safety item, tool or other piece of equipment unless specifically authorized in the Uniform and Equipment Specifications or by the Chief of Police or designee.