



DRAFT

Community Development Block Grant (CDBG)



Consolidated Annual Performance and Evaluation Report (CAPER)

2018-2019

This document is a review of the Community Development Block Grant Activities undertaken by the City of Seaside during Fiscal Year 2018-2019 and is required to be submitted to the US Department of Housing and Urban Development (HUD) on or before September 30, 2019.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

During FY 2018-2019 Seaside's CDBG funding was utilized for multiple projects: flooring upgrades were completed at the Boys and Girls Clubhouse, installation of much needed new playground equipment and purchase of security equipment at the Del Monte Manor complex, serving 192 low income families, the process began to perform plumbing upgrades at the Community Human Services, Genesis House substance abuse treatment facility ADA improvements at Cutino Park carried over from 2017 over into 2018-2019 for completion along with some additional accessibility features for the park . Duplexes at the former Fort Ord were rehabilitated so that previously homeless Seaside Veterans and their families could transition back to a housed environment. Three microenterprises located in or serving primarily residents in qualified census tract 137 received mortgage or rental assistance through a business plan competition with all interested businesses having an opportunity to take advantage of business counseling advice and help with their business plan . Eight public service subrecipients received CDBG funding for, comprehensive youth enrichment programs (Girls, Inc. of the Central Coast, The Village Project, Palenke Arts and Community Partnership for Youth as well as the Greater Victory Temple's afterschool community program ,legal assistance and meal delivery for our senior population (Legal Services for Seniors and Meals on Wheels of the Monterey Peninsula), tenant/landlord counseling (ECHO).

The Community Development Advisory Committee (CDAC) was formed in 2012 as part of the City's Citizen Participation Plan. The CDAC has regularly scheduled monthly meetings, and continues to be an active and viable part of the planning and management for CDBG funds. The CDAC provides valuable feedback to staff and ensures citizen participation. The CDAC held the annual community assessment workshop on September 19, 2018 , to review CDBG program accomplishments, reviewing the topics discussed when preparing the current Consolidated Plan and discuss program performance and needs.

2018-2019 was the first year of a two year program cycle, and when the CDAC met in February 2019 they reviewed the prior year's recommendations and recommended that the City Council continue with the recommendation they made the previous year (including the contingency language) The application process for the 2018-2020 two year application cycle saw a record number of applicants for both public services and activity/project funding.

Staff provided guidance and assistance to public service providers in the form of improving the collection of data on persons served and documenting services provided utilizing City Data Services data management software and is regularly reconciled to IDIS. Staff provides quarterly reports to the CDAC that describe program progress.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Table 1 - Accomplishments

4 Table 1: ACCOMPLISHMENTS-PROGRAM YEAR

Agency/ Program	Goal	Funding		Outcome				
		Source	Amount	Indicator	Expected	Actual	Unit of Measure	Percent Complete
Affordable Housing								
Boys & Girls Clubs of Monterey County-Clubhouse Improvements	Creating a Suitable Living Environment	CDBG	\$71,507.00					100%
Total		CDBG	\$71,507		1	1	facility	
Housing Rehab.								
Economic Development								
City Seaside Econ Development-Micro Business Assistance	Creating Economic Opportunities	CDBG	\$25,000.00		3	3	Businesses	100%
Total		CDBG	\$25,000		3	3		100%
Public Facilities/Improvements								
City Seaside Engineering-Cutino Equipment Installation	Creating a Suitable Living Environment	CDBG	\$65,000.00				Persons	0%
City Seaside Engineering-Wanda Sidewalk Repairs		CDBG	\$60,000.00					0%
Community Human Svcs-Seaside - Genesis House Improvements		CDBG	\$30,000.00					0%
Del Monte Manor-Security System and Playground Installation	Creating a Suitable Living Environment	CDBG	\$16,000 a15,000.00		192	192	Households	100%
Veterans Transition Center-Renovations		CDBG	\$63,224.33		42	42	Persons	100%
Total		CDBG	\$233,224			234	234	100%
Public Services								
Action Council of Monterey County-	Creating a Suitable Living	CDBG	\$11,181.29		100	102	Persons	102%

Palenke Arts	Environment							
Community Partnership for Youth-High School Leadership, Life Skills & Job Preparation	Creating a Suitable Living Environment	CDBG	\$11,181.29		400	492	Persons	123%
ECHO	Creating a Suitable Living Environment	CDBG	\$6,013.29		30	23	Persons	75%
Girls, Inc	Creating a Suitable Living Environment	CDBG	\$7,817.29		60	109	Persons	181%
Greater Victory Temple-Afternoon Community Program	Creating a Suitable Living Environment	CDBG	\$11,181.29		100	118	Persons	118%
Legal Services for Seniors	Creating a Suitable Living Environment	CDBG	\$11,181.29		300	308	Persons	102%
Meals on Wheels Monterey Peninsula-Home Delivered Meals	Creating a Suitable Living Environment	CDBG	\$7,817.29		120	127	Persons	106%
Village Project Inc.-Afterschool Program	Creating a Suitable Living Environment	CDBG	\$11,181.29		40	44	Persons	110%
Total		CDBG	\$52,542		1150	1,323		115%

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

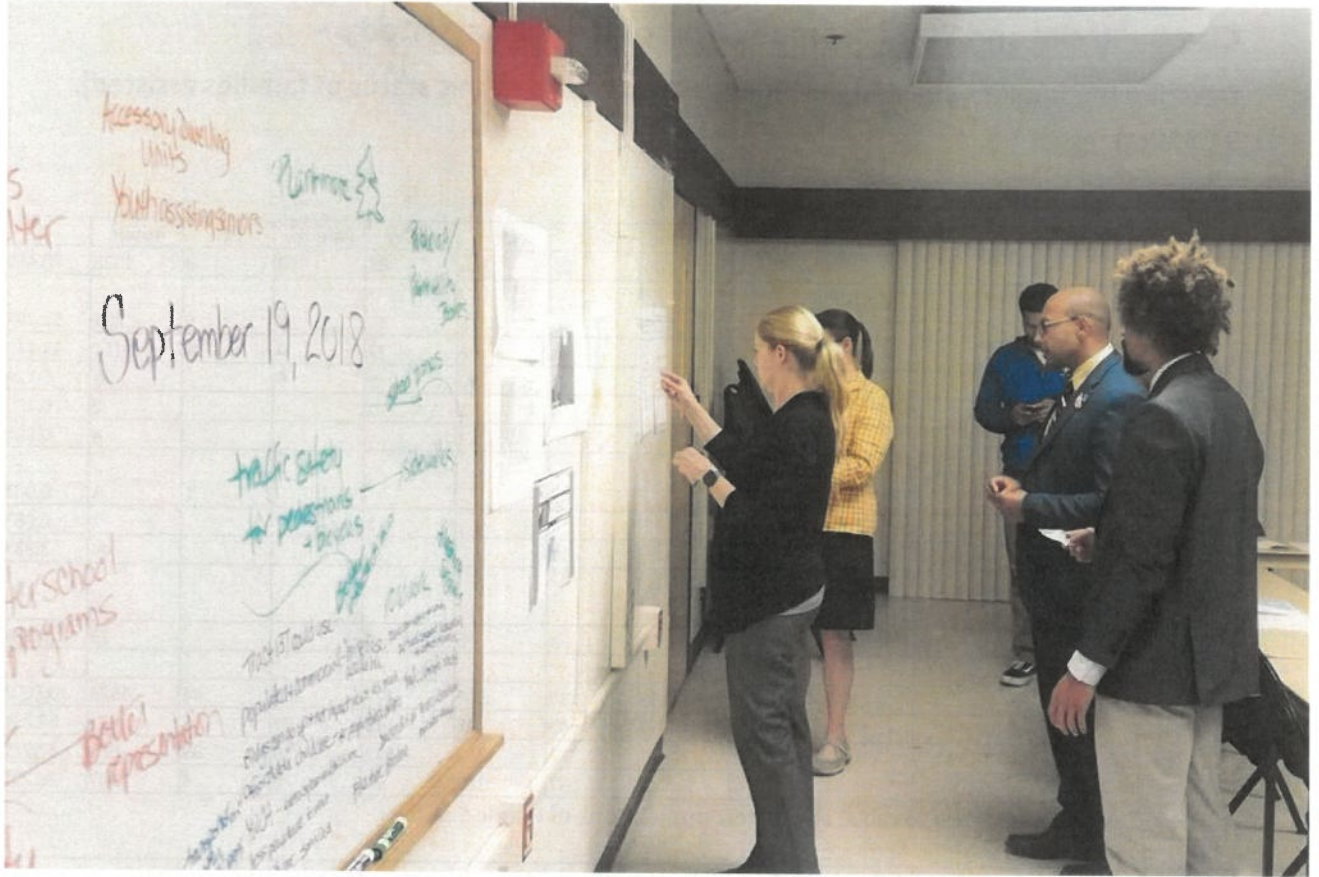
As an entitlement grantee for the US Department of Housing and Urban Development (HUD) formula CDBG program, the City of Seaside is required to prepare a CAPER to analyze and summarize program accomplishments of the preceding program year.

This CAPER assesses the City's progress toward completing activities identified in the 2018-2019 Action Plan, which covers the period from July 1, 2018, through June 30, 2019. The CAPER also reports progress in meeting overall five-year Consolidated Plan goals and priorities (July 1, 2015-June 30, 2020), and identifies areas for improvement as a result of annual self-evaluations and HUD performance reviews.

Since 1975, the City of Seaside has been an entitlement recipient of CDBG funds. In 2017-2018, the City completed Section 108 loan repayments. The City of Seaside thoughtfully allocates the limited grant funding to be as inclusive as possible to the requests received. This fiscal year saw a record number of subrecipients sharing CDBG funding.

During 2018-2019, in accordance with the City's Citizen Participation Plan, the limited amount of CDBG funds available were allocated to a variety of public service activities critical needs of low income youth (after school programs and counseling), seniors (legal services and meal delivery). Facility improvements occurred for a residential substance abuse recovery facility, low income housing and to the Boys and Girls Club's Clubhouse. Duplexes became transitional Veterans housing through rehabilitation on the former Fort Ord. CDBG funding was also utilized for accessibility improvements and equipment to one of the City's most used parks for team sports, Cutino park with that project still underway. Three microbusinesses located in or primarily serving HUD qualified census tract 137 received assistance for rent or mortgage, freeing up other income to develop their business.

The five agencies directly receiving HUD funding in Monterey County finished a joint Analysis of Impediments document in advance of the deadline for the next Consolidated Plan Cycle.



Community Needs Workshop September 2018

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CPY	ECHO	Girls, Inc.	GVT	LSS	MOW	Palenke	TVP	Totals	%
White	429	14	109	83	216	85	93	9	1038	78.46%
Hispanic (counted in addition to another category)	395	6	109	46	28	15	87	5	691	52.23%
Black/African American	12	8		14	52	27	4	34	151	11.41%
Asian	16	1		8	30	9	5		69	5.22%
American Indian/Alaskan Native					1	1			2	0.15%
Native American/Pacific Islander	1				3				4	0.30%
American Indian/Alaskan Native & White								1	1	0.08%
Asian & White						1			1	0.08%
Black/African American & White	34			10					44	3.33%
American Indian/Alaskan Native & Black/African American									0	
Other				3	6	4			13	0.98%
Total Persons	492	23	109	118	308	127	102	44	1323	100.00%
Total Hispanic	395	6	109	46	28	15	87	5	691	52.23%
Total Non-Hispanic	97	17	0	72	280	112	15	39	632	47.77%
White-not hispanic	34	8	0	37	188	70	6	4	347	26.23%

Table of assistance to racial and ethnic populations of Public Services

	CPY	ECHO	Girls, Inc.	GVT	LSS	MOW	Palenke	TVP	Totals	%
Have new access to service/benefit	492	23	109	118	308	37	75	8	1170	88.44%
Have improved access to service							22	36	58	4.38%
Receive a service/benefit no longer substandard						90	5		95	7.18%
									1323	100.00%

Access to benefits by Public Services Subrecipients

Narrative

The City of Seaside has been able to assist close to one thousand people through the CDBG program during 2018-2019. There is a significant mix of racial and ethnic families assisted by the program with a majority noted as Hispanic.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	898,803.70	602,839.56

Table 2 - Resources Made Available

See PR 26 report for detail.

Narrative

During Fiscal Year 2018-2019, the City of Seaside's entitlement award was \$365,593, Program Income from the ground lease at Embassy Suites was slightly over one-hundred thousand dollars and there was an unexpected payment on a deferred loan that added to the program income. There were some funds carried forward from projects that were underway from previous year's funding, but not yet completed at the close of 2017-2018. See the PR 26 Activity Summary by Selected Grant report in the appendices for a breakdown of grant funds and drawn amounts.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Seaside	100%	100%	See below

Table 3 – Identify the geographic distribution and location of investments

Narrative

The Section 108 Loan obtained in 1995 has been paid in full. \$93,744 was allocated for program administration (20% per HUD cap) and this amount included the City's participation in the joint analysis of impediments activities with the other HUD funded recipients in Monterey County. \$77,554 was allocated for public services.

The CDBG funding provided public services on a citywide basis. During 2018-2019, Boys and Girls Club completed the installation of skylights, locks and windows as energy efficiency improvements their clubhouse on LaSalle Avenue. Funding for a complete upgrade of energy efficiency windows for Community Human Services' Genesis House finished construction. and the 2016-2017 project by Community Human Services to fund kitchen upgrades was completed in the late summer of 2017.

Eight public service agencies received CDBG funding as subrecipients of the City of Seaside: Community Partnership for Youth, Girls, Inc. of the Central Coast, Meals on Wheels of the Monterey Peninsula, Eden Council for Hope and Opportunity (ECHO), Legal Services for Seniors, Palenke Arts, Greater Victory Temple afterschool community program and The Village Project

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Seaside's CDBG Program Policies and Procedures requires entities applying for CDBG program funds to identify leveraging resources and contributions of matching funds for all proposed projects, programs and activities as part of their CDBG funding application reviewed by the Community Development Advisory Committee during the process in accordance with the City of Seaside Citizen Participation Plan.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 4 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 5 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The Community and Economic Development Services staff was responsible for the administration of the (now inactive) housing rehabilitation program, along with the administration of public service activities and project oversight. Staff is charged with the continuing responsibility to forge new partnerships with other public agencies at the federal, state, and local level as well as with private housing developers and nonprofit organizations. The successes of many strategies and objectives detailed within the CAPER are the result of energy and creative efforts.

The City works regularly with the U.S. Department of Housing and Urban Development's programs to help meet its housing and community development priorities. Additionally, the City works closely with a diverse group of nonprofit organizations to provide CDBG public service subrecipient funding. .

The City's affordable housing efforts have centered on implementing a modified housing rehabilitation program that focuses on assistance to the city's low- to moderate-income residents. The City previously contracted with Rebuilding Together Monterey/Salinas (RTMS), a nonprofit organization, to implement a residential façade improvement program., RTMS identified several homes as potential projects. Two projects were completed in 2013–14. The contract for funding RTMS expired in June 2014. Subsequently, creative partnerships have and will continue to yield the City access to resources, which may not otherwise be available. The City of Seaside did not obtain any other grant funding sources for housing activities in 2018-2019. The City is looking forward to upcoming development opportunities on the former Fort Ord and with infill housing with an anticipated sale for former Redevelopment Agency properties that will include inclusionary housing. .

Discuss how these outcomes will impact future annual action plans.

Seaside will be continuing its association with the regional agencies and their projects, which include services serving Seaside. The primary public organization for affordable housing and supportive services in the City and County is the Housing Authority of Monterey County, a public housing authority whose mission is to develop and operate affordable public housing and implement supportive programs. The Housing Authority manages the Section 8 Housing and Family Self-Sufficiency Programs, essential to meet the City of Seaside's low income housing needs. The Housing Authority partners with a broad spectrum of community non-profits, city and county agencies, and state organizations to address affordable housing and housing shortage issues.

The capital development authority for the Monterey County Housing Authority is the Housing Authority Development Corporation. The Development Corporation works with a broad network of partners to facilitate local zoning agreements and finance affordable housing projects.

The City has always been concerned about poverty and has recognized the need of its citizens to live in safe and sanitary housing in decent neighborhoods. The City's first three redevelopment projects

Noche Buena, Del Monte Heights, and Hannon redevelopment projects, were exclusively residential projects providing decent housing in an urban environment.

In prior years, the City of Seaside was able to rely on funding from the Redevelopment Agency to construct and support housing programs including housing rehabilitation, down payment assistance and emergency repairs. Because redevelopment agencies were dissolved by the State of California, this funding is no longer available. Without the support provided by redevelopment, and specifically without

housing set-aside funds, funding for housing programs is very limited. Moving forward, the City will focus on the highest priority needs with the limited funds available.

Seaside utilized CDBG funding to assist DelMonte Manor in 2018-2019 for playground installation and security upgrades.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

	CPY	ECHO	Girls, Inc.	GVT	LSS	MOW	Palenke	TVP	Totals	%
Extremely low income < 30% of median	459	2	0	111	0	0	42	34	648	48.98%
Very Low Income 31-50% of median	25	13	24	7	308	127	35	2	541	40.89%
Low Income 51-80% of median	8	3	67				20	5	103	7.79%
Non low/mod (above 80% of median)		5	18				5	3	31	2.34%
Total	492	23	109	118	308	127	102	44	1323	100.00%

Table Households served by Public Services Funding

Narrative Information

Seaside is not currently a participant in HOME funding. Seaside is sensitive to the needs of residents with physical disabilities. Even though the City is not currently funding affordable housing activity, the Community Development Advisory Committee has noted that accessibility issues are important to receive project funding priority. Accessibility to the Seaside library is also of primary importance as the library provides a variety of services including internet access to persons of limited income and the homeless who may have "worst case needs" Project funding for Community Human Services' Genesis House substance abuse housing and the Boys and Girls club has also helped provide services to their targeted L/M income and L/M limited clientele populations, which include homeless individuals. CDBG was provided to the Veterans Transition Center for rehabilitation of duplexes of their transitional housing program for Seaside Veterans on the Former Fort Ord..

The Housing Authority joined in an MOU executed April 27, 2017 with the County of Monterey as well as the Cities of Salinas, Seaside and Monterey to jointly prepare an Assessment of Fair Housing which has subsequently transitioned to an Analysis of Impediments per HUD directive. The AI was completed and has been adopted by the participating agencies prior to processing the next round of Consolidated Plans. The City of Seaside continues to participate in regional discussions discuss housing challenges.



Seaside City Councilmember Jon Wizard

February 27 · 🌐

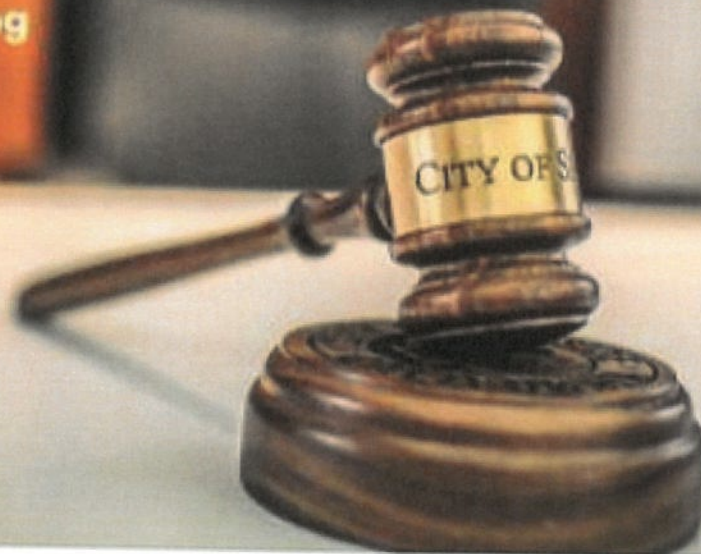
👍 Like Page



There's a special meeting of the Seaside City Council tonight to hear presentations from nonprofits who intend to open and operate a shelter in Seaside w/ HEAP funds, as well as the city pursuing funds for homelessness prevention services - <https://mailchi.mp/333600f.../special-meeting-february-27-2019>

CITY OF SEASIDE

City Council Meeting



👍❤️ 9

5 Comments 2 Shares

👍 Like

💬 Comment

➦ Share



CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The primary nonprofit organization for homeless support in Monterey and San Benito counties is the Coalition of Homeless Services Providers, a coalition of 11 service provider agencies for homeless persons, persons with AIDS/HIV, and other persons with special needs. The Coalition is the County's designated Continuum of Care (CoC) Coordinator.

A census of local homeless is conducted every two years. The most recent census was conducted in Monterey and San Benito Counties on January 31, 2019. The Coalition of Homeless Services Providers website indicated on August 16, 2019 that the final report is expected to be released in a few months. In the meantime, the City will utilize the most recent historical data on the topic of homelessness.

On January 31, 2019, a survey was administered to 450 unsheltered and sheltered homeless individuals. The executive summary is attached.

The City of Seaside created a separate Homeless committee during 2017-2018 to concentrate Homelessness issues. That Committee was invited by the Community Development Advisory Committee to participate in their September 2018 Community Needs Workshop and several of their members attended.

In early 2019 state grant funding became available for homeless needs. The City of Seaside partnered with Monterey County and the local Continuum of Care to seek funding for a homeless facility to be located in census tract 137.

Monterey County

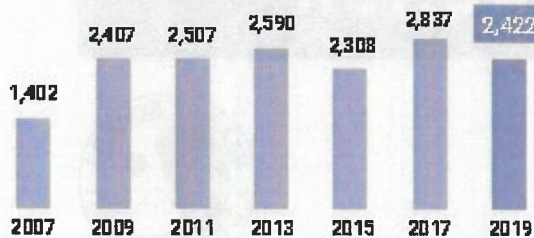
Homeless Census & Survey

2019 Executive Summary

Every two years, during the last 10 days of January, communities across the country conduct comprehensive counts of the local homeless populations in order to measure the prevalence of homelessness in each local Continuum of Care.

The 2019 Monterey County Point-in-Time Count was a community-wide effort conducted on January 31st, 2019. In the weeks following the street count, a survey was administered to 450 unsheltered and sheltered individuals experiencing homelessness in order to profile their experience and characteristics.

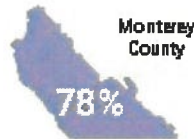
Census Population: Longitudinal Trend



Age



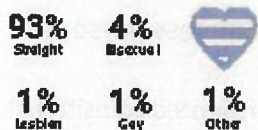
Residence Prior to Homelessness



Gender



Sexual Orientation



Race



Ethnicity



Length of Time in Monterey County



Foster Care



Justice System Involvement



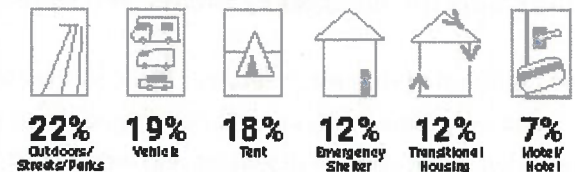
2019 Sheltered/ Unsheltered Population



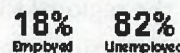
Subpopulation* Data



Accommodation on Count Night



Employment Status



Unemployment Status



Government Services Living & Visiting Business How Do I...

SEASIDE CALIFORNIA Search...

Home » Government » Departments » Mayor & City Council » Boards & Commissions » Homeless Committee

Homeless Committee



Meetings

- 6:30 p.m.
- 4th Thursday of the month
- Conference Room at City Hall
440 Harcourt Avenue
Seaside, CA 93955

Members

The Homeless Committee consists of seven members appointed to a three-year term of office.

About the Commission

To plan, advocate, support and collaborate with those effected by homelessness




Art & History Commission
Board of Architectural Review
Community Development Advisory Committee
Environmental Committee
Homeless Committee
Neighborhood Improvement Program Commission
Planning Commission
Recreation & Parks Commission
Traffic Advisory Committee
Zoning Administrator
Blue Ribbon Panel
Oversight Board
Successor Agency to the Redevelopment Agency

Screenshot of Homeless Committee webpage

Addressing the emergency shelter and transitional housing needs of homeless persons

The Coalition of Homeless Services Providers reviewed applications which represented transitional housing programs, rental assistance programs and permanent housing programs. The Coalition identified application deficiencies and worked with applicants to perform corrective action to ensure proposals met HUD guidelines and thresholds. The Coalition received and validated documentation of Certification of Consistency with Consolidated Plans and as submitted by various jurisdictions. The Coalition worked extensively with the regional HUD field office to transfer a permanent housing program from an agency going out of business to another homeless service agency. Contract transfer was found to be a complicated and time consuming activity.

Technical assistance from HUD helped the continuum assess current homeless program inventory, examine Housing First models and position the community to implement Coordinated Entry. The Coalition worked with HPRP Committee and Supportive Services for Veterans Families (SSVF) grantees to

implement a manual pilot Coordinated Entry system.

Like most agencies around the nation, our community lacks the resources needed to meet all of the needs of people experiencing homelessness. Coordinated Entry will help prioritize assistance based upon vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner.

CDBG funding has assisted the Veterans Transition Center in rehabilitating duplexes on the former Fort Ord for transitional housing needs for Seaside veterans and their families. Funding will continue for the VTC to continue these efforts in 2019-2020.

**Certification by State or Local
 Official of PHA Plans Consistency
 with the Consolidated Plan or
 State Consolidated Plan
 (All PHAs)**

U. S Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 2/29/2016

**Certification by State or Local Official of PHA Plans
 Consistency with the Consolidated Plan or State Consolidated Plan**

I, Sharon Mikesell, the Administrative Analyst
Official's Name Official's Title

certify that the 5-Year PHA Plan and/or Annual PHA Plan of the

Housing Authority of the County of Monterey
PHA Name

is consistent with the Consolidated Plan or State Consolidated Plan and the Analysis of
 Impediments (AI) to Fair Housing Choice of the

City of Seaside
Local Jurisdiction Name

pursuant to 24 CFR Part 91.

Provide a description of how the PHA Plan is consistent with the Consolidated Plan or State
 Consolidated Plan and the AI.

*The PHA is consistent with the goals of the consolidated
 plan. We are working closely with the housing authority
 to prepare an updated analysis of impediments in preparation
 for the next cycle of consolidated plan. The new AI is
 expected to be jointly approved in 2019*

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will
 prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

<small>Name of Authorized Official</small> <u>Sharon Mikesell</u>	<small>Title</small> <u>Administrative Analyst</u>
<small>Signature</small> <u>Sharon Mikesell</u>	<small>Date</small> <u>2/14/19</u>

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Seaside certified that The Coalition of Homeless Services Providers' application to HUD's Homeless Assistance Programs for 2018 was consistent with Seaside's Consolidated Plan: New Projects (through Bonus) Mid Pen Housing permanent supportive housing Soledad Street (81 units in Salinas). Renewal projects with Community Human Services transitional housing program Safe Passages located in Monterey (available County-wide), Community Homeless Solutions, aka Shelter Outreach Plus, 3 transitional programs located in Marina and available Countywide--Homeward Bound ,MOST/Lexington Court, Men in Transition and Caza De Paz (HIV/AIDS housing assistance); Housing Authority of Monterey County , renewal funding for Pueblo Del Mar in Marina with Countywide availability. Interim, Inc.'s three permanent housing support programs, MCHOPE, Shelter Plus Care and Sandy Shores (all available countywide. San Benito Health and Human Services renewal funding for Helping Hands apartments scattered through San Benito County and the Veterans Transition Center's Coming Home transitional housing for Veterans in both Monterey and San Benito Counties. CA-506 Planning Grant focuses on HEARTH Act priorities.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Upgrades began on the plumbing system at Community Human Services' Genesis House residential facility (substance abuse transitional housing) improving the transitional living conditions for its residents by increasing the energy efficiency. The Veterans Transition Center rehabilitated duplexes to house Seaside homeless Veterans and families.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

City staff is charged with the continuing responsibility to forge new partnerships with other public agencies at the federal, state, and local level as well as with private housing developers and nonprofit organizations. The successes of many strategies and objectives detailed within the CAPER are the result of the energy and creative efforts of these staff members. Seaside works regularly with the U.S. Department of Housing and Urban Development's programs to help meet its housing and community development priorities. Additionally, the City works closely with a variety of nonprofit organizations through CSBG public service and public facilities improvement funding.

The Seaside Police Department volunteered frequently to assist the Del Monte Manor residents in the fundraising effort to purchase updated equipment for a recreational area for their residents. CDBG funding was used to pay for professional installation of the equipment. In addition, CDBG funds were used to make security system equipment upgrades to serve the 192 families at the Del Monte Manor complex.

Del Monte Manor has also approached the City for bridge loan funding for an upgrade project for the entire facility with extensive renovation.

A new Seaside public service subrecipient for 2019-2020 was , Eden Council for Hope and Opportunity (ECHO) providing fair housing services.

As available funding decreased, Seaside's affordable housing efforts centered on implementing a modified housing rehabilitation program focused on assistance to the city's low- to moderate-income residents. Rebuilding Together Monterey/Salinas (RTMS), a nonprofit organization, was contracted to implement a residential façade improvement program. RTMS identified several homes as potential projects. The contract for funding with RTMS expired in June 2014. Creative partnerships have and will continue to yield the City access to resources, which may not otherwise be available.



Seaside Fire&Police @Seaside_Safety · Jun 18

Fast Break: Seaside Police Department staff (personally) paid for and put together a new basketball hoop for the kids at Del Monte Manor. The kids were stoked! Play hard, kids.



1 2 9

Police providing basketball hoop for Del Monte Manor

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City's Housing Element is part of the General Plan Update currently in process. Many meetings have been and will be continue to be scheduled during the course of the General Plan Update process, which was unexpectedly delayed .

The Family Self Sufficiency Program is designed to help families become financially independent of cash aid assistance by obtaining employment. Successful participating families are rewarded with a savings account that is established by the HACM. Additionally, the HACM's commitment to its program participants is solidified by the HACM partnering and collaborating with a variety of local service providers that are equally interested in helping families reach their goal of self sufficiency. Services may include career counseling, education (GED and beyond), financial literacy, job training and parenting skills.

Actions taken to provide assistance to troubled PHAs

The Housing Authority of Monterey County (HAMC) is a public housing authority whose mission is to develop and operate affordable public housing and implement supportive programs. HAMC is the primary public organization for affordable housing and supportive services in the area and manages the Section 8 Housing and Family Self-Sufficiency Programs. Both programs are essential to meeting the City of Seaside's low income housing needs. The Housing Authority partners with a broad spectrum of community non-profits, city and county agencies as well as state organizations to address affordable housing and housing shortage issues.

The capital development authority for the Monterey County Housing Authority is the Housing Authority Development Corporation which relies upon a broad network of partners to complete all of its developments. The Development Corporation works to facilitate local zoning agreements and finance affordable housing projects.

The City's first three redevelopment projects, Noche Buena, Del Monte Heights, and Hannon redevelopment projects, were exclusively residential projects providing decent housing in an urban environment. Seaside residents are concerned about poverty and the City of Seaside has recognized the need for its citizens to live in safe and sanitary neighborhood housing.

In prior years, the City of Seaside was able to rely on funding from the Redevelopment Agency to construct and support housing programs including housing rehabilitation, down payment assistance and emergency repairs. Because redevelopment agencies were dissolved, this funding is no longer available. Without the support provided by redevelopment, and specifically without housing set-aside funds, funding for housing programs is very limited. Moving forward, the City will focus on the highest priority needs with the limited funds available.

The City has not directly received any housing discrimination complaints in 2018-2019 nor has it received court orders or HUD-imposed or state-imposed sanctions affecting the provisions of fair housing laws. One of our public services subrecipients, ECHO provides fair housing services and tenant-landlord counseling.

The City's priorities in affirmatively furthering fair housing and the analysis of impediments remain focused on educating the general public on fair housing issues and policies to keep individuals aware of their rights and remedies under state and federal laws, and keeping housing providers and real estate persons knowledgeable on housing discriminatory practices and consequences. Seaside did not allocate CDBG funds to directly to housing activities. As a result of the lack of resources available to the City, and the lack of staffing to oversee or implement housing programs, there are no non-CDBG housing activities to report.

Likewise, Seaside took no actions to produce affordable housing (for special needs or otherwise) through activities that provide rental assistance, the production of new units, the rehabilitation of existing units, or the acquisition of existing units. There are no such actions to report during 2018-2019. However, it should be noted that the upcoming institution of short term rentals will establish funding for the future. A transient occupancy tax began in the second half of 2018 requiring 50% of the funds generated to go into a dedicated fund to assist affordable housing programs and activities with the direction of the City Council.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Seaside is in the process of updating the General Plan and has conducted community workshops, task force meetings, bi-weekly staff meetings and City Advisory team meetings as needed. As a result of the updating process, Zoning ordinance changes and review of all policies and procedures will be necessary to determine items that should be updated, removed or otherwise amended. During 2018-2019, General Plan update activities included updating of the draft General Plan and EIR document as a result of legal actions affecting the proposed plan.

Every year, the CDAC hosts a Community Needs Workshop in September to get community feedback. The feedback is helpful not only for the Annual Action Plan, but is also a good indicator of community perception of the quality of life.



Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

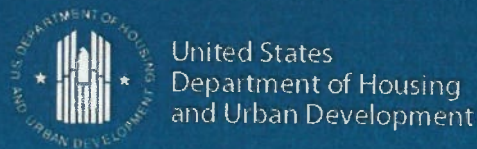
The City did not conduct any activities for which lead-based paint clearance was necessary in 2018-2019.

However, the City does conduct a visual assessment to identify lead-based paint hazards when necessary and contracts with certified lead-based paint inspectors as required by state law. The brochure published by the US Environmental Protection Agency entitled "Protect Your Family from Lead in Your Home" is linked on the City website. This brochure is also available at the Seaside Library. The brochure and others are available on the US EPA website <https://www.epa.gov/lead/documents-and-outreach-materials>.

The City encourages contractors for CDBG project to use Section 3 contractors and/or employees. All subrecipients undertaking construction projects are encouraged to specifically invite Disadvantaged Business Enterprises (including women owned) to bid.



Protect Your Family From Lead in Your Home



September 2013

EPA Lead Paint Brochure linked on Seaside Website

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

During the program year, the City worked with several organizations that focus on increasing self-sufficiency among lower-income populations. These organizations included the Legal Services for Seniors, which provides a legal services pertaining to housing, health, and finances for elderly residents; drug rehabilitation provided by Community Human Services. Services to help youth start off on the right path include Community Partnership for Youth, The Village Project and Girls, Inc. and CDBG funding has helped the Veterans Transition Center rehabilitate duplexes on the former Fort Ord for transitional housing for Seaside homeless veterans. An afterschool community program at the Greater Victory Temple provides tutoring and community interaction.

CDBG funded projects include Section 3 policies to help reduce the number of poverty level families as well.



Community Partnership for Youth backpacking trip.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

In 2012, the Community Development Advisory Committee (CDAC) was formed as part of the City's Citizen Participation Plan. The CDAC has regularly scheduled monthly meetings, and is an active and viable part of the planning and management for CDBG funds. The CDAC provides valuable feedback to staff and ensures citizen participation. The CDAC held the annual community assessment workshop on September 19, 2018, to review CDBG program accomplishments and discuss program performance. The CDAC prepared the City Council mandated annual Seaside Boards and Commissions report on time and was received successfully. The CDAC continues to experience member turnover.

Seaside's CDBG program interest has dramatically increased. The two year application cycle for the 2018-2020 funds experienced a record number of applications. The CDAC received the applications for review in multiple binders in large boxes. The volume of paper applications and the limitation of the City's email firewall system were factors involved with the City of Seaside's transition to a web-based CDBG reporting process starting in the summer of 2018. All report and applications are now coordinated through a streamlined online process.

Staff provided guidance and assistance to public service providers in the form of improving the collection of data on persons served and documenting services provided. Staff has implemented tracking of grant budgets and expenditures within City accounting systems that mirror the Integrated Disbursement and Information System (IDIS) and are regularly reconciled to IDIS. Staff provides quarterly reports to the CDAC that describe program progress.

The 2015-2020 Consolidated Plan and Annual Action plans since 2015-2016 have been submitted to HUD using the IDIS system. Due to a delay in access to the template in the IDIS system, This 2018-2019 CAPER was prepared offline with limited IDIS interface City Staff has been in communication with the San Francisco HUD field office to address the issue. The document is formatted to be compatible with the IDIS system for submittal by the September 30, 2019 deadline.



Applications for 2018-2020 delivered to CDAC in January 2018

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Housing and economic development/blight removal programs had to reinvent and restart after the loss of staff and redevelopment funding. The goals associated with those activity types have not kept pace. These programs have proven challenging to implement on a small scale with limited staffing. The City is currently actively searching for a Housing Program Manager.

The City is exploring options to produce affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units. This includes housing for homeless, non-homeless, and special needs households. The Finance department coordinates loan monitoring of the recipients of CDBG home improvement loans issued in previous years were monitored for compliance in the program (residency, insurance, etc).

The City of Seaside is teamed with the Housing Authority of Monterey County as well as the Cities of Salinas and Monterey and Monterey County on a joint Analysis of Impediments. The document has been completed prior to compilation of the next Consolidated Plan.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City aligned with other agencies in Monterey County to proceed with an Analysis of Impediments document including public outreach and has entered into an MOU with Monterey County and the Cities of Salinas and Monterey as well as the Housing Authority of Monterey County to complete the task by the next writing of our Consolidated Plans. The AI has been completed and approved by all agencies involved.

The City displays fair housing materials at City Hall, and copies of these materials are free to the public. Fair housing information is sent free of charge to those who request it. In addition, the City promotes fair housing awareness in its housing programs and works with housing providers in the city to ensure the fair and equitable treatment of persons and households seeking housing in Seaside. This year, Eden Council for Hope and Opportunity (ECHO) was one of our Public Services recipients providing fair housing services to Seaside.

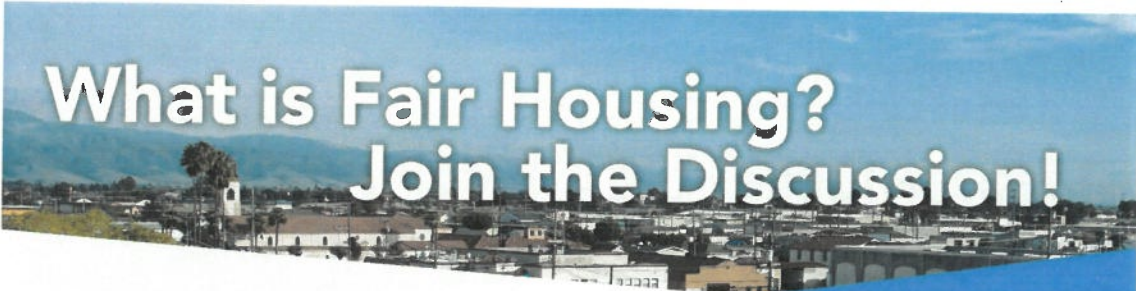
The primary public organization for affordable housing and supportive services in the City and County is the Housing Authority of Monterey County, a public housing authority whose mission is to develop and operate affordable public housing and implement supportive programs. The Housing Authority manages the Section 8 Housing and Family Self-Sufficiency Programs. Both programs are essential to meeting the City of Seaside's low income housing needs. The Housing Authority partners with a broad spectrum of community non-profits, city and county agencies, and state organizations to address affordable housing and housing shortage issues.

The capital development authority for the Monterey County Housing Authority is the Housing Authority Development Corporation which relies upon a broad network of partners to complete all of its

developments. The Development Corporation works to facilitate local zoning agreements and finance affordable housing projects.

The City has always been concerned about poverty and has recognized the need of its citizens to live in safe and sanitary housing in decent neighborhoods. The City's first three redevelopment projects, Noche Buena, Del Monte Heights, and Hannon redevelopment projects, were exclusively residential projects providing decent housing in an urban environment.

In prior years, the City of Seaside was able to rely on funding from the Redevelopment Agency to construct and support housing programs including housing rehabilitation, down payment assistance and emergency repairs. Because redevelopment agencies were dissolved, this funding is no longer available. Without the support provided by redevelopment, and specifically without housing set-aside funds, funding for housing programs is very limited. Moving forward, the City is earmarking funding from the implementation of short term rental transient occupancy tax to be used for affordable housing projects/programs and the City of Seaside is currently conducting a search for a Housing Program Manager.



What is Fair Housing? Join the Discussion!

**Are you a housing program administrator,
social service provider, community advocate
or housing developer in Monterey County?**

COME TO A PARTNER FORUM!

We want to learn from stakeholders across Monterey County about your community's experiences with housing discrimination and difficulties finding housing.

The **Fair Housing Act** protects people from discrimination when they are renting, buying, or securing financing for any housing. The law specifically covers discrimination because of race, color, national origin, religion, sex or disability.

Why is this important to you?

You can help us understand your community's needs and identify solutions to reduce housing discrimination.

How can you participate?

1. Come to one of our Partner Forums
2. Take our short online survey in English or Spanish:
www.surveymonkey.com/r/Monterey_AI

For more information: www.xxxxxxxxx.com

Partner Forums are being conducted by the Cities of Monterey, Salinas and Seaside, and the Monterey Urban County (composed of the County unincorporated areas, along with the cities of Gonzales, Greenfield, and Sand City), as well as the Housing Authority of the County of Monterey.



**WEDNESDAY
MAY 16, 2018
6:30 – 8:30 pm
Oldemeyer Center,
Blackhorse Room
986 Hilby Avenue
Seaside, CA 93955**

**THURSDAY
MAY 17, 2018
6:30 – 8:30 pm
Maria J. Torres-Gil
Community Center
279 Calle Cebu
Salinas, CA 93901**

**Light refreshments
will be provided.**



We will provide reasonable accommodations toward the inclusion of all participants. We need at least five (5) business days to accommodate requests for language interpretation, translation and/or disability-related modifications including auxiliary aids. Please contact: Jamillah Jordan at: (510) 845-7549 or jamillahj@migcom.com to request assistance.

Fair Housing Partner Forum in Seaside. The AI was approved spring 2019.



¿Qué es la Vivienda Justa? ¡Participe en la Discusión!

¿Es usted administrador de un programa de vivienda, proveedor de servicios sociales, defensor de la comunidad o desarrollador de vivienda en el condado de Monterey?

¡PARTICIPE EN UN FORO DE SOCIOS!

Queremos aprender de los socios de todo el Condado de Monterey sobre las experiencias de su comunidad con discriminación en la vivienda y las dificultades para encontrar una vivienda.

La **Ley de Vivienda Justa** protege a las personas contra discriminación cuando alquilan, compran o aseguran el financiamiento de cualquier vivienda. La ley cubre específicamente toda discriminación por motivos de raza, color, origen nacional, religión, sexo o discapacidad.

¿Porqué esto es importante para usted?

Usted puede ayudarnos a comprender las necesidades de su comunidad e identificar soluciones para reducir la discriminación en la vivienda.

¿Cómo usted puede participar?

1. Venga a uno de nuestros foros de socios
Cada foro tendrá el mismo formato y contenido.
2. Complete nuestra breve encuesta en línea en inglés o español: www.surveymonkey.com/r/Monterey_AI

Para más información: www.cityofsalinas.org/our-city-services/community-development

Los foros de socios están organizados por las ciudades de Monterey, Salinas y Seaside, y el condado urbano de Monterey (compuesto por las áreas no incorporadas del condado, junto con las ciudades de Gonzales, Greenfield y Sand City), y también la Autoridad de Vivienda del Condado de Monterey.



MIÉRCOLES
16 DE MAYO, 2018
6:30 – 8:30 pm
Oldemeyer Center,
Blackhorse Room
986 Hilby Avenue
Seaside, CA 93955

JUEVES
17 DE MAYO, 2018
6:30 – 8:30 pm
Maria J. Torres-Gil
Community Center
279 Calle Cebu
Salinas, CA 93901

Se servirá comida ligera.

Proporcionaremos adaptaciones razonables para la inclusión de todos los participantes. Necesitamos al menos cinco (5) días hábiles para satisfacer las solicitudes de interpretación de idiomas, traducción y / o modificaciones relacionadas con la discapacidad, incluyendo la ayuda auxiliar. Póngase en contacto con Jamillah Jordan al (510) 945-7549 o jamillahj@emig.com para solicitar ayuda.

Spanish Version Seaside Fair Housing Forum

MONTEREY COUNTY
WEEKLY

668 Williams Ave
(831) 394-5656
Seaside, CA 93955

Proof of publication

State of California
County of Monterey

I am a citizen of the United States and a resident of the State of California. I am over the age of 18 years and not party to or interested in the above-entitled matter.

I am the principal clerk of *Monterey County Weekly*, a newspaper of general circulation, published weekly by Milestone Communications, Inc. in the City of Seaside, County of Monterey, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Monterey, State of California; that the notice of which the annexed is a printed copy has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates to wit.

Mar. 28, 2019

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Name...Linda S. Maceira.....

Signature.....*Linda S. Maceira*.....

Dated: Mar. 28, 2019..Monterey, California

**NOTIFICACIÓN DE REVISIÓN Y AUDIENCIA PÚBLICA
REGIÓN DEL CONDADO DE MONTERREY
ANÁLISIS DE LOS IMPEDIMENTOS
A LA ELECCIÓN DE VIVIENDA JUSTA (AI)
PARA EL AÑO FISCAL 2019 - AÑO FISCAL 2023**

Las ciudades de Monterey, Salinas, y Seaside, así como el Condado urbano de Monterey (que comprende de las ciudades de Gonzales, Greenfield, y Sand City, y las áreas no incorporadas del Condado) son consideradas Jurisdicciones de Derecho para recibir fondos de Planificación y Desarrollo Comunitario (CPD por sus siglas en inglés) directamente del Departamento de Vivienda y Desarrollo urbano de los Estados Unidos (HUD por sus siglas en inglés). Los programas de financiamiento cubiertos bajo CPD son: Subsidios Globales Para el Desarrollo Comunitario (CDBG por sus siglas en inglés); Programa de Asociación para Inversiones en Vivienda (HOME por sus siglas en inglés); y el programa de Subsidios de Soluciones de Emergencia (ESG por sus siglas en inglés). Para participar en estos programas, las Jurisdicciones de Derecho deben comprometerse a promover afirmativamente una vivienda justa. Además, la autoridad de Vivienda del Condado de Monterey (HACM por sus siglas en inglés) recibe financiamiento de HUD para sus diversos programas de vivienda asequible y está sujeta a los mismos requisitos de vivienda justa que las Jurisdicciones de Derecho. Específicamente, los requisitos de vivienda justa son:

Llevar a cabo un Análisis de los Impedimentos para una elección justa de la vivienda;

Tomar medidas para eliminar los impedimentos identificados; y

Mantener registros de vivienda justa.

La Ciudad de Salinas, que sirve como la agencia principal, está colaborando con las ciudades de Monterey y Seaside, el Condado Urbano de Monterey, y HACM en la realización del Análisis de los Impedimentos a la elección de la vivienda justa (AI por sus siglas en inglés).

El Borrador Regional del AI del Condado de Monterey estará disponible para una revisión pública de 45 días empezando a partir del 1 de abril hasta el 16 de mayo del 2019. En Seaside, el Borrador Regional del AI estará disponible en el siguiente lugar:

Ayuntamiento de la ciudad de Seaside: 440 Harcourt Avenue, Seaside, CA 93955

Las entidades colaboradoras también realizarán audiencias públicas para recibir comentarios del público sobre el Borrador Regional del AI. La audiencia pública para Seaside se llevará a cabo:

Ciudad de Seaside: 2 de mayo de 2019,
7:00 PM, 440 Harcourt Avenue, Seaside

Comentarios escritos para el AI pueden ser enviados al Departamento de Desarrollo Comunitario de la Ciudad de Salinas: 65 West Alisal Street, 2nd Floor, Salinas, CA 93901, atención Christopher Valenzuela.



668 Williams Ave
(831) 394-5656
Seaside, CA 93955

Proof of publication

State of California
County of Monterey
I am a citizen of the
United States and a resident of
the State of California. I am
over the age of 18 years and
not party to or interested in the
above-entitled matter.

I am the principal clerk of
Monterey County Weekly,
a newspaper of general
circulation, published weekly by
Milestone Communications, Inc.
in the City of Seaside,
County of Monterey,
and which newspaper has been
adjudicated a newspaper of
general circulation by the
Superior Court of the County
of Monterey, State of
California; that the notice of
which the annexed is a printed
copy has been published in
each regular and entire issue of
said newspaper and not in any
supplement thereof on the
following dates to wit.

Mar. 28, 2019

I certify (or declare) under
penalty of perjury that the
foregoing is true and correct.

Name....Linda S. Maceira.....

Signature.....*Linda S. Maceira*.....

Dated:..Mar. 28, 2019..Monterey, California

**NOTICE OF PUBLIC REVIEW AND PUBLIC HEARING
MONTEREY COUNTY REGIONAL
ANALYSIS OF IMPEDIMENTS**

TO FAIR HOUSING CHOICE (AI) FOR FY 2019 – FY 2023

The cities of Monterey, Salinas, and Seaside, as well as the Monterey Urban County (comprising of the cities of Gonzales, Greenfield, and Sand, and the County unincorporated areas) are considered Entitlement Jurisdictions to receive Community Planning and Development (CPD) funding directly from the U.S. Department of Housing and Urban Development (HUD). The CPD funding programs covered are: Community Development Block Grant (CDBG); the HOME Investment Partnerships Program (HOME); and Emergency Solutions Grant (ESG). To participate in these programs, the Entitlement Jurisdictions must commit to affirmatively furthering fair housing. In addition, the Housing Authority of the County of Monterey (HACM) receives HUD funding for its various affordable housing programs and is subject to the same fair housing requirements as the Entitlement Jurisdictions. Specifically, the fair housing requirements are:

- Conduct an Analysis of Impediments to Fair Housing Choice;
- Take action to eliminate identified impediments; and
- Maintain fair housing records.

The City of Salinas, serving as the Lead Agency, is collaborating with the cities of Monterey and Seaside, the Monterey Urban County, and HACM in conducting the Analysis of Impediments to Fair Housing Choice (AI).

The Draft Monterey County Regional AI will be available for a 45-day public review beginning April 1 through May 16. In Seaside, the Draft Regional AI will be available at the following location:

City of Seaside City Hall: 440 Harcourt Avenue, Seaside, CA 93955

The Collaborating Entities will also conduct individual public hearings to receive public input on the Draft Regional AI. The public hearing for Seaside will be held

May 2, 2019, 7:00 PM, Seaside City Hall, 440 Harcourt Avenue, Seaside

Written comments for the AI can be sent to the City of Salinas Community Development Department: 65 West Alisal Street, 2nd Floor, Salinas, CA 93901, attention: Christopher Valenzuela.



CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

City staff met with the subrecipient staff responsible for each activity prior to the beginning of the program year. All subrecipients were informed of the obligations to collect the required information on income, household composition, and race and ethnicity. The City also provided information on subrecipient agreement policies, data collection, and financial management. The City recommended that each subrecipient and the facilities project sponsors read the "Playing by the Rules" guide produced by HUD. Staff provided guidance and assistance to public service providers in the form of improving the collection of data on persons served and documenting services provided. Staff has implemented tracking of grant budgets and expenditures within City accounting systems that mirror IDIS and are regularly reconciled to IDIS. Staff provides quarterly reports to the CDAC that describe program progress.

Each quarter, staff examined the progress each subrecipient was making toward performance targets. Public services subrecipients are set up in the reporting software to report their service population quarterly. Each subrecipient agreement contains provisions for reductions to or suspensions of payments in the event that targets are not being met (without valid reason) or when past performance issues have not been resolved.

The City has placed emphasis on its subrecipients gathering complete and accurate information on the persons and/or households they serve, and regularly reporting on progress. Quarterly reports were reviewed by CDAC.

In response to HUD monitoring, the City revised its CDBG program manual to describe more specifically how it will monitor CDBG subrecipients and adopt a policy to regularly conduct monitoring efforts . During 2018-2019, due to minimal staffing and the unavailability of the CDAC members to participate in monitoring activities during regular business hours, the CDAC invited three of the Subrecipients to prepare presentations representing their activities and outcomes and present them during the regularly scheduled meeting. The Del Monte Manor Playground installation, Palenke Arts youth program and the Veteran's Transition Center's duplex rehabilitation project for Homeless Veterans projects were presented to the CDAC during the March 20 2019 meeting

Long term compliance with comprehensive planning requirements included establishing a partnership with neighboring agencies during the Analysis of Impediments outreach requirements. An MOU between Monterey County and the Cities of Salinas, Seaside and Monterey as well as the Housing Authority of Monterey County, was successful with the City of Salinas acting as lead agency Outreach efforts involved with Seaside's general plan update processes, including the housing and economic

development elements as well as the City of Seaside's outreach in conjunction with the Economic Opportunity Plan helped compliance as these activities address the topics of housing, homelessness and improving the quality of life for our residents. By including interactive activities during our outreach, the public has found that participating in the process can be fun!

Starting in spring 2019, the CDAC meetings moved location to the Seaside Creates satellite office for the City's Planning and Economic Development departments at 656 Broadway Avenue. Bringing the meetings to the downtown area not only helps revitalize downtown, but encourages participation as the "storefront office" location is not perceived as traditional government. The satellite office has a blackboard wall, adjustable space for meeting setup and eliminates the need to move the meeting materials to another building. Meetings generally have a Spanish speaking Staff member in attendance should translation services be necessary.



Seaside Creates @SeasideCreates · Mar 20

Reports from VTC, DelMonte Manor Playground & Palenke Arts at CDAC tonight!
CDBG funds help the community @City_of_Seaside





CDAC members
March 2019



CDAC members
June 2019-
present

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Community Development Advisory Committee holds regular meetings throughout the year on the 3rd Wednesday of each month. The meetings were held in the Blackhorse Room at the Oldemeyer Community Center in Seaside and were relocated to the Seaside Creates City Planning and Economic Development space at 656 Broadway starting in spring of 2019. . Special meetings are held as needed and are noticed on the city's website and various locations around the city. The CDAC receives quarterly reports on the status of CDBG expenditures and the progress of the Analysis of Impediments. The CDAC also invited three subrecipients to prepare "Monitoring Presentations" for the CDAC during 2018-2019 with photos for inclusion in this CAPER.

The CDAC's recommendations to the City Council for the 2019-2020 fiscal year of funding (second year of two year application cycle) was considered on March 21, 2019 and the Annual Action Plan for 2019-2020 and the Joint Analysis of Impediments had a public comment period including a Public Hearing for each on May 2, 2019, prior to the AAP submission to HUD.

This CAPER document has a public comment period including a Public Hearing on September 19, 2019 prior to submission to HUD by the September 30, 2019 deadline.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Seaside receives very limited CDBG funding. The City has expanded the boards and commissions and now includes both a Homeless and an Environmental Committee. Seaside teamed with the other HUD funded jurisdictions in Monterey County and prepared an Analysis of Impediments for use when preparing the next Consolidated Plan. The two year funding cycle starting 2018-2019 and running through 2019-2020 includes a wide variety of subrecipients and projects as a record number of applications were received by the City for use of CDBG funds. Seaside's desire to be inclusive has shifted the program going forward to more agencies with smaller subrecipient awards, particularly in the public service category.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Seaside receives very limited CDBG funding. The City has expanded the boards and commissions and now includes both a Homeless and an Environmental Committee. Seaside has teamed with the other HUD funded jurisdictions in Monterey County to prepare an Analysis of Impediments for use when preparing the next Consolidated Plan. The two year funding cycle starting 2018-2019 and running through 2019-2020 includes a wide variety of subrecipients and projects as a record number of applications were received by the City for use of CDBG funds. Seaside's desire to be inclusive has shifted the program going forward to more agencies with smaller subrecipient awards, particularly in the public service category.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

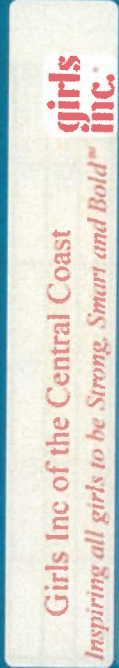
Not applicable

Public Service Sub-Recipients



MEALS ON WHEELS OF THE MONTEREY PENINSULA

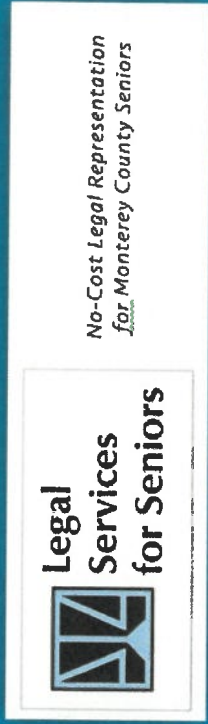
Mind, Body & Spirit



Eden Council for Hope and Opportunity



Greater Victory Temple
Church of God in Christ



Non-Low/Mod Income (Above 80% of Median)	0	0
TOTALS	37	455
		492

COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	37	455	492
Have improved access to this service/benefit	0		0
Receive a service/benefit that is no longer substandard	0		0
TOTAL	37	455	492

Were there any changes to your Board or Organization during this period? **No**

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2018 Q3 A Total of 37 Served as Mentor / Tutors during the Afterschool Mentor/Tutor Program Impediment	Served as mentors for an additional 110 unduplicated youth. Very Low Income 100; Low Income 5; Moderate 5. African American 6; Asian 2; Multi Racial 14; South Pacific Islanders 0; White 88 - Hispanic 86 All are new service recipients. Total of 489
Activity - 2018 Q1 Served as Mentor / Tutors during the Summer intersession & Afterschool Mentor/Tutor Program Impediment	Served as mentors for a total of 379 unduplicated youth. Very Low Income 351; Low Income 22; Moderate 6. African American 11; Asian 10; Multi Racial 21; South Pacific Islanders 1; White 336 - Hispanic 329 All are new service recipients

Activity	Description of Activity/Impediment
----------	------------------------------------

Please provide a summary of annual accomplishments, for submission to HUD:

A total of 40 High School Students were a part of the High School Leadership, Life and Job Skills Training. They were mentors and tutors during the after school program at 4 sites as well as all day during the Summer Intersession Program. They volunteered for a quarter or the summer, maintain a 2.5 GPA and did community service. A total of 8 high school students graduated and are continuing their education.

Please highlight activities that occurred during the year:

High School Students: discovered their voices; volunteered 2363 hours; 24 earned their first paychecks and 10 spoke publicly on behalf of CPY. They were mentors and tutors to elementary school children, all participated with small groups during the summer and developed self-esteem and patience with themselves and the children. Most learned time management skills and the need to keep going when they wanted to quit.

At least twice a year we partner with Ventana Wilderness Alliance and take the High School Leadership students backpacking for 3 - 4 days in the back county. Team building and bonding occurs as well as students expanding their comfort zones.

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

Paulina Antonia wrote:
I have been a part of the CPY Program for 11 years, 9 as a student and 2 as a staff member, being a part of the High School Leadership Program. The program opens doors that give High Schoolers the opportunity to reach out to the youth in the community. For myself, what the High School Leadership Program means is giving me a voice. To have the ability to influence the youth, not only the ones in CPY but even outside of it. This is helping me for future purposes by teaching me communication, comprehension and leadership skills. Being a part of the High School Leadership Program has pushed me out of my shell, I now speak with a voice filled with confidence. This has helped me and is still helping me a lot in life. I have been able to create a second family in CPY.

Do you have any photos of program events and activities? If yes please upload them. We would like to use them in our annual CAPER and any other public information materials about the City's CDBG/ESG programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

The main challenge is securing funding to continue this important work in the community.

Do you have any program adjustment suggestions for FY 2019-2020 based upon your reflections on the successes and challenges of the FY 2018-2019 Activities?

Just look for additional funding.

Any additional comments or information you would like to share that is not covered above?

Thank you for your investment in the lives of the young people in our community.

Uploaded Documents:

[Ms. Rosalina.JPG](#)

[David.JPG](#)

[Jason.JPG](#)

[Backpacking.jpg](#)

Program Manager Signature
Date Signed

Ben Bruce / Shari Hastey
07/23/2019

Approval Signature
Date Signed

Sharon Mikesell
07/24/2019

Initially submitted: Jul 23, 2019 - 14:41:49

**City of Seaside
4 QTR Activity Data Collection Form Fiscal Year 2018-19
CDBG (Community Development Block Grant) - Community Services**

Agency: Eden Council for Hope and Opportunity
 Program: Fair Housing and Tenant/Landlord Services (2017)
 IDIS Act#:
 Prepared By: Marjorie A. Rocha
 Phone #: 510-581-9380
 E-mail: margie@echofairhousing.org
 Approved By: Sharon Mikesell
 Date: 07/16/2019

ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	30	13	10	23	76%
Inquiries	5	3	1	4	80%
Investigations	4	1	2	3	75%
Site Audits	5	0	5	5	100%
Inquiries	20	10	2	12	60%
Conciliations/Mediations	5	4	0	4	80%
Presentations	4	2	0	2	50%

DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	12	5	2		14	5
Black/African American	1	0	7		8	0
Asian	0	0	1		1	0
American Indian/Alaskan Native	0	0			0	0
Native Hawaiian/Pacific Islander	0	0			0	0
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	0	0			0	0
TOTAL	13	5	10	0	23	5

INCOME LEVEL

Presumed Beneficiary: No	Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.

Extremely Low Income (<30% of Median)	1	1	2
Very Low Income (31-50% of Median)	6	7	13
Low Income (51-80% of Median)	2	1	3
Non-Low/Mod Income (Above 80% of Median)	4	1	5
TOTALS	13	10	23

COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	13	10	23
Have improved access to this service/benefit	0	0	0
Receive a service/benefit that is no longer standard	0	0	0
TOTAL	13	10	23

FOR HOMELESS PROGRAMS/FACILITIES, REPORT:

Number of beds created in overnight shelter or other emergency housing	0	0	0
--	---	---	---

FOR HOMELESSNESS PREVENTION PROGRAMS, REPORT UNDUPLICATED NUMBER WHO:

Received emergency financial assistance to prevent homelessness	0	0	0
Received emergency legal assistance to prevent homelessness	0	0	0

Were there any changes to your Board or Organization during this period? Yes

Please briefly discuss any changes to your Board or Organization.

New Board Member:
 Daniel Taylor
 Housing Authority of Alameda County
 510-727-8507

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2018 Q3 Fair Housing Investigations: 4	A complaint involves intensive case management. A client lodges a complaint with ECHO regarding illegal housing discrimination and wants ECHO to investigate the complaint. An investigation might take any or all of the following forms: conducting tenant or landlord interviews, conducting interviews of all parties to the discriminatory act, conducting tenant surveys, conducting a test of the property using trained testers. A test generally uses at least two testers, one a minority tester and the other, a majority tester. The data from both testers is gathered, compared and contrasted to determine if discrimination has occurred. Fair housing complaints may be conciliated, or resolved by ECHO by providing fair housing education to tenants and landlords, or may be referred to attorneys, the

<p>Department of Fair Employment and Housing, or the Department of Housing and Urban Development.</p>	<p>Impediment Fair Housing Investigations: 1 = 25% Activity - 2018 Q3 Site Audits: 5</p>	<p>We failed to achieve our year-to-date goal, and have increased our outreach. Auditing measures compliance with federal and state Fair Housing laws. An audit test generally uses at least two testers, one a minority tester and the other, a majority tester. If the data shows non-compliance with fair housing laws, the landlords are provided education.</p> <p>Although most audits are educational in nature, the audit findings may be referred for litigation when the landlord is uncooperative or resistant to the educational process.</p>
<p>Impediment Site Audits: 0 = 0% Activity - 2018 Q3 Tenant/Landlord Inquiries: 20</p>	<p>Audit testing will be completed June 2019. Counseling provides clients with information and education on rental housing rights and responsibilities, such as evictions, repairs, habitability, deposits, or rent increases. The Counselor may provide counseling in the form of education and options which may help the client to assert and protect his/her rights.</p>	<p>We failed to achieve our year-to-date goal, and will continue to increase our outreach.</p> <p>Outreach consists of presentations and flyer outreach.</p>
<p>Impediment Tenant/Landlord Inquiries: 10 Activity - 2018 Q3 Presentations: 4 Flyers: 25 agencies monthly</p>	<p>Increased outreach.</p> <p>A complaint involves intensive case management. A client lodges a complaint with ECHO regarding illegal housing discrimination and wants ECHO to investigate the complaint. An investigation might take any or all of the following forms: conducting tenant or landlord interviews, conducting interviews of all parties to the discriminatory act, conducting tenant surveys, conducting a test of the property using trained testers. A test generally uses at least two testers, one a minority tester and the other, a majority tester. The data from both testers is gathered, compared and contrasted to determine if discrimination has occurred.</p> <p>Fair housing complaints may be conciliated, or resolved by ECHO by providing fair housing education to tenants and landlords, or may be referred to attorneys, the Department of Fair Employment and Housing, or the Department of Housing and Urban Development.</p>	<p>We failed to achieve our year-to-date goal, and have increased our outreach. Auditing measures compliance with federal and state Fair Housing laws. An audit test generally uses at least two testers, one a minority tester and the other, a majority tester. If the data shows non-compliance with fair housing laws, the landlords are provided education.</p> <p>Although most audits are educational in nature, the audit findings may be referred for litigation when the landlord is uncooperative or resistant to the educational process.</p>
<p>Impediment Fair Housing Investigations: 1 = 25% Activity - 2018 Q2 Site Audits: 5</p>		

Impediment Site Audits: 0 Activity - 2018 Q2 Tenant/Landlord Inquiries: 20	Audits have commenced, and will be completed by June 30.. Counseling provides clients with information and education on rental housing rights and responsibilities, such as evictions, repairs, habitability, deposits, or rent increases. The Counselor may provide counseling in the form of education and options which may help the client to assert and protect his/her rights.
Impediment Tenant/Landlord Inquiries: 6 = 30% Activity - 2018 Q2 Presentations: 4 Flyers: 25 agencies monthly	We failed to achieve our year-to-date goal, and have increased our outreach. Outreach consists of presentations and flyer outreach.
Impediment Presentations: 1 = 25% Flyers: 69 agencies = 23%	We failed to achieve our year-to-date goal, and will develop an outreach plan to ensure wide distribution of our flyers and materials.
Activity - 2018 Q1 Fair Housing Inquiries: 5	When a client calls ECHO with a question pertaining to a fair housing issue and does not wish any investigation, this is called an inquiry. An example of an inquiry is: Do I have to pay a pet deposit for my therapy cat?. The client wants an answer to his/her inquiry and does not necessarily have a desire to have ECHO act further. The Counselor then provides or researches the answer for the client.
Impediment Fair Housing Inquiries: 1 = 20%	Inadequate outreach.
Activity - 2018 Q1 Fair Housing Investigations: 4	A complaint involves intensive case management. A client lodges a complaint with ECHO regarding illegal housing discrimination and wants ECHO to investigate the complaint. An investigation might take any or all of the following forms: conducting tenant or landlord interviews, conducting interviews of all parties to the discriminatory act, conducting tenant surveys, conducting a test of the property using trained testers. A test generally uses at least two testers, one a minority tester and the other, a majority tester. The data from both testers is gathered, compared and contrasted to determine if discrimination has occurred.
Impediment Fair Housing Investigations: 1 = 25%	Fair housing complaints may be conciliated, or resolved by ECHO by providing fair housing education to tenants and landlords, or may be referred to attorneys, the Department of Fair Employment and Housing, or the Department of Housing and Urban Development.
Activity - 2018 Q1 Site Audits: 5	We achieved our year-to-date goal. Auditing measures compliance with federal and state Fair Housing laws. An audit test generally uses at least two testers, one a minority tester and the other, a majority tester. If the data shows non-compliance with fair housing laws, the landlords are provided education.
Impediment Site Audits: 0 = 0%	Although most audits are educational in nature, the audit findings may be referred for litigation when the landlord is uncooperative or resistant to the educational process.
Activity - 2018 Q1 Tenant/Landlord	Audits do not commence until November 2018. Counseling provides clients with information and education on rental housing rights and

Inquiries: 20	responsibilities, such as evictions, repairs, habitability, deposits, or rent increases. The Counselor may provide counseling in the form of education and options which may help the client to assert and protect his/her rights.
Impediment Tenant/Landlord Inquiries: 2 = 10%	Inadequate outreach.
Activity - 2018 Q1 Tenant/Landlord Conciliations/Mediations: 5	Conciliation and mediation are dispute resolution processes where renters and landlords attempt to resolve their differences. The Counselor facilitates this by improving communication, reinterpreting issues, exploring solutions, and bringing about a negotiated settlement.
Impediment Tenant/Landlord Conciliations/Mediations: 0 = 0%	Inadequate outreach.
Activity - 2018 Q1 Presentations: 4 Flyers: 25 agencies monthly	Outreach consists of presentations and flyer outreach.
Impediment Presentations: 1 = 25% Flyers: 0 = 0%	N/A

Activity	Description of Activity/Impediment
Activity - 2018 Q4 Fair Housing Inquiries: 5	When a client calls ECHO with a question pertaining to a fair housing issue and does not wish any investigation, this is called an inquiry. An example of an inquiry is: Do I have to pay a pet deposit for my therapy cat?. The client wants an answer to his/her inquiry and does not necessarily have a desire to have ECHO act further. The Counselor then provides or researches the answer for the client.
Impediment Fair Housing Inquiries: 4 = 80%	We failed to achieve our year-to-date goal, and will continue expanding our outreach through presentations, public service announcements, flyers, and mass media.
Activity - 2018 Q4 Fair Housing Investigations: 4	A complaint involves intensive case management. A client lodges a complaint with ECHO regarding illegal housing discrimination and wants ECHO to investigate the complaint. An investigation might take any or all of the following forms: conducting tenant or landlord interviews, conducting interviews of all parties to the discriminatory act, conducting tenant surveys, conducting a test of the property using trained testers. A test generally uses at least two testers, one a minority tester and the other, a majority tester. The data from both testers is gathered, compared and contrasted to determine if discrimination has occurred.
Impediment Fair Housing Investigations: 3 = 75%	Fair housing complaints may be conciliated, or resolved by ECHO by providing fair housing education to tenants and landlords, or may be referred to attorneys, the Department of Fair Employment and Housing, or the Department of Housing and Urban Development.
Activity - 2018 Q4 Site Audits: 5	We failed to achieve our year-to-date goal, and will continue expanding our outreach through presentations, public service announcements, flyers, and mass media. Auditing measures compliance with federal and state Fair Housing laws. An audit test generally uses at least two testers, one a minority tester and the other, a majority tester. If the data shows non-compliance with fair housing laws, the landlords are provided education.

	Although most audits are educational in nature, the audit findings may be referred for litigation when the landlord is uncooperative or resistant to the educational process.
Impediment Site Audits: 5 = 100%	We have completed our systemic audit, and have commenced our data analysis. The report will be published in September 2019.
Activity - 2018 Q4 Tenant/Landlord Inquiries: 20	Counseling provides clients with information and education on rental housing rights and responsibilities, such as evictions, repairs, habitability, deposits, or rent increases. The Counselor may provide counseling in the form of education and options which may help the client to assert and protect his/her rights.
Impediment Tenant/Landlord Inquiries: 12 = 60%	We failed to achieve our year-to-date goal, and will continue expanding our outreach through presentations, public service announcements, flyers, and mass media.
Activity - 2018 Q4 Tenant/Landlord Conciliations/Mediations: 5	Conciliation and mediation are dispute resolution processes where renters and landlords attempt to resolve their differences. The Counselor facilitates this by improving communication, reinterpreting issues, exploring solutions, and bringing about a negotiated settlement.
Impediment Tenant/Landlord Conciliations/Mediations: 4 = 80%	We failed to achieve our year-to-date goal, and will continue expanding our outreach through presentations, public service announcements, flyers, and mass media.
Activity - 2018 Q4 Presentations: 4 Flyers: 25 agencies monthly	Outreach consists of presentations and flyer outreach.
Impediment Presentations: 2 = 50% Flyers: 95 agencies	N/A

Please provide a summary of annual accomplishments, for submission to HUD:

Please highlight activities that occurred during the year:

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

Do you have any photos of program events and activities? If yes please upload them. We would like to use them in our annual CAPER and any other public information materials about the City's CDBG/ESG programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

Do you have any program adjustment suggestions for FY 2019-2020 based upon your reflections on the

successes and challenges of the FY 2018-2019 Activities?

Any additional comments or information you would like to share that is not covered above?

Uploaded Documents:

Program Manager Signature
Date Signed

Marjorie A. Rocha
07/15/2019

on Approval Signature
Date Signed

Sharon Mikesell
07/16/2019

Initially submitted: Jul 11, 2019 - 20:32:04

Very Low Income (31-50% of Median)	24	24	24
Low Income (51-80% of Median)	61	61	67
Non-Low/Mod Income (Above 80% of Median)	14	4	18
TOTALS	99	10	109

COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	99	10	109
Have improved access to this service/benefit	0		0
Receive a service/benefit that is no longer substandard	0		0
TOTAL	99	10	109

Were there any changes to your Board or Organization during this period? No

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
<p>Activity - 2018 Q3 ECHO Leadership and Mentoring program. Through a series of 18 interactive modules, guest speakers, field trips, and retreats, young women, ages 15-18, are encouraged to stay in school, pursue post-secondary education, avoid pregnancy, and plan for future careers. Girls explore career paths, prepare resumes, prepare for job interviews, plan for college, and learn about women's health, budgeting, and influencing public policy.</p>	<p>From January-March the high school girls have participated in several modules and attended the Capitol Trip and also visited UC Davis.</p> <p>January (Modules 9) Since it was the first module after winter break, participants spent the meeting learning more about one another and taking the time to strengthen their sisterhood through fun activities. Additionally, they also learned about CPR and had the chance to practice chest compressions.</p> <p>February (Module 10 and Capitol Trip/UC Davis) During module 10, girls had the opportunity to learn more about bullying - an issue that impacts many of them. Girls spent time learning about the signs of bullying, sharing their experiences, and developing better habits to help themselves and others who may experience bullying.</p> <p>At the end of the month, participants attended our Annual Capitol Trip in which they visited the State Capitol and took a tour of the University of California, Davis. At the Capitol, participants toured the Capitol building and spoke with Senators about issues important to them and their communities. After visiting the Capitol, participants toured the University of California, Davis and had the opportunity to meet with Girls Inc. Alumnae who are current students at the University.</p> <p>March (Module 11) Module 11 focused on legislation, how bills become laws, identified issues in their community that affect them, and how to lobby Legislators to ensure that those in power meet the needs of their communities.</p>

Impediment	<p>Activity - 2018 Q3 Friendly PEERSuaion Phase 1 The Friendly PEERSuaion program is a unique response to girls' needs because it approaches drug-abuse prevention as a peer issue, using the positive influence of young people modeling healthy behavior. Part I: Girls ages 11 to 14 go through a series of workshops that train them as facilitators to provide programming on decision-making, assertiveness, and communication skills. They also practice walking away from situations where they feel pressured to use alcohol or drugs.</p>	<p>The middle school girls have participated in 6 sessions and also began preparing their materials to start the second phase of the Friendly PEERSuaion program. They have started preparing scripts, newsprints, and materials.</p> <p>In April, the middle school girls will begin the second phase of the program and facilitate sessions to younger girls in the 4th and 5th grade.</p>
Impediment	<p>Activity - 2018 Q3 Friendly PEERSuaion Phase: The newly trained "PEERSuaders" plan substance-abuse prevention activities for groups of children ages 6 through 10. Looked up to as leaders, the older girls' commitment to stay drug- and alcohol-free is reinforced</p>	<p>We are currently working with school administrators to recruit 4th and 5th grade girls. The program will begin in April 2019.</p>
Impediment	<p>Activity - 2018 Q3 Youth Leaders are ECHO graduates, who are hired and trained to deliver programs to younger girls in middle and high school; they plan, facilitate and</p>	<p>In January, the high school Youth Leaders participated in the second training for the ECHO Program where they learned strategies and new information to help them prepare their participants to participate in the Capitol Trip. The training was lead by one of our local Assembly member, Mark Stone, who inspired the Youth leaders to encourage their participants to use their voice to make a change in their community and see policy as a possible career in the future.</p> <p>In February, the middle school Youth Leaders participated in the Friendly PEERSuaion</p>

<p>evaluate programs, train new youth leaders and adult mentors, give presentations to school boards, city councils, and at public events.</p>	<p>second phase training where they learned about their new role in supporting the 7th grade girls to become leaders to the 4th and 5th grade girls.</p>
<p>Impediment</p>	
<p>Activity - 2018 Q3</p>	
<p>Impediment</p>	
<p>Activity - 2018 Q2 ECHO Leadership and Mentoring program. Through a series of 18 interactive modules, guest speakers, field trips, and retreats, young women, ages 15-18, are encouraged to stay in school, pursue post-secondary education, avoid pregnancy, and plan for future careers. Girls explore career paths, prepare resumes, prepare for job interviews, plan for college, and learn about women's health, budgeting, and influencing public policy.</p>	<p>From October-December, the high school girls participated in several modules and attended the first college trip. In October, they participated in Module 3: I Receive the Gifts of my Family & Culture: Telling My Story, Module 4: I Find Support in Women's Strength & Sisterhood, Module 5: I Plan My Future: Preparing for College and on Saturday, October 20, 2018, they visited CSU East Bay and Santa Clara University. During this college retreat, participants took a tour of each campus and talked to current students about their experiences in college. They also learned about college admission requirements, financial aid, and scholarship opportunities.</p> <p>In November, they also participated in and Module 6: I Choose Health: Taking Care of My Body and Module 7: I Choose Health Reproductive Health. And in December, they participated in Module 8: Lifetime Wellness and a Holiday Celebration.</p>
<p>Impediment</p>	<p>Final Report: We served 25 8th grade girls from Seaside Middle School in Seaside. We had a retention rate of 88%. The participants met once a week after school and participated in 10 interactive two-hour sessions that included the following information: educational activities on values and assertiveness skills; relationship building and resisting peer and media pressure; bullying, dreams & goals, the importance of voting, and making good decisions about friendships and romantic relationships and avoiding risky situations.</p> <p>Here are the results, which demonstrated a significant change in knowledge and attitudes after completing the program: 95% of Girls reported that they can stand up for others if they see bullying 97 % of Girls know they can achieve their goals/dreams 98% of girls reported that the program helped them resist or ignore pressures to do things they don't want to do. 99% of girls feel more confident about making good choices for themselves.</p>

<p>decision-making, defending your decisions, identifying values about sexual behavior and abstinence, and avoiding risks</p>	<p>Impediment</p>
<p>Impediment</p>	<p>Activity - 2018 Q2 Youth Leaders are ECHO graduates, who are hired and trained to deliver programs to younger girls in middle and high school; they plan, facilitate and evaluate programs, train new youth leaders and adult mentors, give presentations to school boards, city councils, and at public events.</p> <p>In October, the Youth Leaders were trained in the Friendly PEERsuasion Program. The Youth Leaders reviewed the curriculum, prepared all newsprints, agendas, and checked their material boxes for the program. They began facilitating the Friendly PEERsuasion Program to the 7th grade girls in November.</p>
<p>Impediment</p>	<p>Activity - 2018 Q2 The Friendly PEERsuasion program is a unique response to girls' needs because it approaches drug-abuse prevention as a peer issue, using the positive influence of young people modeling healthy behavior. Part 1: Girls ages 11 to 14 go through a series of workshops that train them as facilitators to provide programming on decision-making, assertiveness, and communication skills. They also practice walking away from situations where they feel pressured to use alcohol or drugs.</p> <p>In November, we recruited 35 7th grade girls from Seaside Middle School, Seaside. They have participated in the four sessions (Session 1: Communication, Session 2: Stress Management, Session 3: Teambuilding, and Session 4: Peer and Media Pressure) of the Friendly PEERsuasion Program.</p>
<p>Impediment</p>	<p>Activity - 2018 Q2 Recruitment will be held in March. The program will begin in April 2019.</p>

<p>Friendly PEERsuasion Part II: The newly trained "PEERsuaders" plan substance-abuse prevention activities for groups of children ages 6 through 10. Looked up to as leaders, the older girls' commitment to stay drug- and alcohol-free is reinforced</p>	<p>Impediment</p>
<p>Activity - 2018 Q2</p>	<p>Impediment</p>
<p>Activity - 2018 Q1 ECHO Leadership and Mentoring program. Through a series of 18 interactive modules, guest speakers, field trips, and retreats, young women, ages 15-18, are encouraged to stay in school, pursue post-secondary education, avoid pregnancy, and plan for future careers. Girls explore career paths, prepare resumes, prepare for job interviews, plan for college, and learn about women's health, budgeting, and influencing public policy.</p>	<p>In the ECHO Leadership Program, the high school young women have participated in the Welcome Reception, modules 1 and module 2 (August-September). Topics have included: Welcome Receptions: The purpose of the Welcome Reception is to introduce the program activities (modules), field trips, volunteer women mentors and youth leaders to the parents and participants. In Module 1, we began getting to know each other and importance of goals setting and in Module 2 we started setting specific goals for ourselves and learned the skills to accomplish them, along with learning to time manage.</p> <p>We are currently working with 11 high school girls at Seaside High School. The meetings have been held on Wednesdays, twice a month, from 5:30pm-8:00pm.</p> <p>In the month of August, we began meetings with school administrators to set up recruiting dates for new participants. In September we recruited 25, 8th grade girls from Seaside Middle School and they participated in 3 sessions (Intro. Will Power/Won't Program, Healthy relationships, Health Review, and Bullying).</p> <p>The meetings are held on Mondays, once a week, from 3:45pm-5:30pm.</p>
<p>Activity - 2018 Q1 Will Power/Won't Power is a series of interactive assertive communication workshops for girls ages 12-14, whose topics include: learning age-appropriate information about their bodies and how to stay healthy,</p>	<p>Impediment</p>

<p>identifying sexual pressures and how to resist them, exploring personal values and their importance in decision-making, defending your decisions, identifying values about sexual behavior and abstinence, and avoiding risks</p>	
<p>Impediment</p>	
<p>Activity - 2018 Q1 Growing Together. Offered in English and Spanish, the program is designed to increase positive communication between mothers and their 9 -12 year old daughters, and helps them discuss questions about sexual behavior and puberty without embarrassment, establish mutual trust, and allows them to spend quality time together while learning about open communication, decision-making and physical life changes.</p> <p>Impediment</p>	<p>We implemented the Growing Together program at Martin Luther King School of the Arts in Seaside. We served 26 participants. They participated in a series of 5 interactive sessions, with meetings held once a week on Thursdays, from 6:00pm-7:30pm. Topics include: Values, Body Changes, Health and Hygiene, Nutrition and Exercise, Goals, Problem Solving Strategies and Positive Communication.</p>
<p>Activity - 2018 Q1 Youth Leaders are ECHO graduates, who are hired and trained to deliver programs to younger girls in middle and high school; they plan, facilitate and evaluate programs, train new youth leaders and adult mentors, give presentations to school boards, city councils, and at public events.</p>	<p>July In July, were hired and trained 2 Youth Leaders to facilitate and implement the High School program at Seaside High School.</p> <p>We trained 2 Youth Leaders and 2 Volunteer women mentors. The goals of the training were to develop sisterhood among youth and adult partners, become familiar with the ECHO modules, learn how to implement a youth-adult partnership and understand each of their roles and responsibilities, build team relationships and communication, and practice facilitating the modules.</p> <p>August-September</p> <p>During the month of August, all the Youth Leaders come to the office to prepare all handouts and materials along with agendas for their program at their school sites This</p>

<p>gives the Youth Leaders the chance to become even more familiar with their activities while reviewing their modules and also work with their partner.</p> <p>The Youth Leaders also had two staff meetings which covered the following topics: public speaking, facilitation, classroom management and also received training on child abuse and their responsibilities as mandated reporters.</p>	<p>Impediment</p>
---	-------------------

Activity	Description of Activity/Impediment
<p>Activity - 2018 Q4 ECHO Leadership and Mentoring program. Through a series of 18 interactive modules, guest speakers, field trips, and retreats, young women, ages 15-18, are encouraged to stay in school, pursue post-secondary education, avoid pregnancy, and plan for future careers. Girls explore career paths, prepare resumes, prepare for job interviews, plan for college, and learn about women's health, budgeting, and influencing public policy.</p>	<p>April Sessions 12, 13, 14, 15 and Graduation</p>
<p>Activity - 2018 Q4 Friendly PEERSuasion Part II: The newly trained "PEERSuaders" plan substance-abuse prevention activities for groups of children ages 6 through 10. Looked up to as leaders, the older girls' commitment to stay drug- and alcohol-free is reinforced</p>	<p>April Sessions 1, 2, May Session 3, 4, 5</p> <p>We had 10 girls participate in the Second phase of the program at Ord Terrace Elementary School</p>
<p>Impediment</p>	

Please provide a summary of annual accomplishments, for submission to HUD:

Please highlight activities that occurred during the year:

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

Do you have any photos of program events and activities? If yes please upload them. We would like to use them in our annual CAPER and any other public information materials about the City's CDBG/ESG programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

Do you have any program adjustment suggestions for FY 2019-2020 based upon your reflections on the successes and challenges of the FY 2018-2019 Activities?

Any additional comments or information you would like to share that is not covered above?

Uploaded Documents:

[4th Quarter report activities and expenses City of Seaside.pdf](#)
[Final Report CDBG City of Seaside Girls Inc. of the Central Coast FY 2018-19.pdf](#)

Program Manager Signature
Date Signed

Patty Fernandez
07/02/2019

on Approval Signature
Date Signed

Sharon Mikesell
07/03/2019

Initially submitted: Jul 2, 2019 - 14:59:54

**City of Seaside
4 QTR Activity Data Collection Form Fiscal Year 2018-19
CDBG (Community Development Block Grant) - Community Services**

Agency: Greater Victory Temple
 Program: Afternoon Community Program
 IDIS Act#: 1316

Prepared By: Angelia Britt
 Phone #: 831-277-2606
 E-mail: gvteducation1@yahoo.com

Approved By: Sharon Mikesell
 Date: 06/27/2019

ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	100	89	29	118	118%
students	100	61	29	90	90%

DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	64	46	19		83	46
Black/African American	9	0	5		14	0
Asian	6	0	2		8	0
American Indian/Alaskan Native	0	0	0		0	0
Native Hawaiian/Pacific Islander	0	0	0		0	0
American Indian/Alaskan Native & White	0	0	0		0	0
Asian & White	0	0	0		0	0
Black/African American & White	7	0	3		10	0
American Indian/Alaskan Native & Black/African American	0	0	0		0	0
American	3	0	0		3	0
Other						
TOTAL	89	46	29	0	118	46

INCOME LEVEL

Presumed Beneficiary: No	Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)		85	26	111
Very Low Income (31-50% of Median)		4	3	7
Low Income (51-80% of Median)		0	0	0
Non-Low/Mod Income (Above 80% of Median)		0	0	0
TOTALS		89	29	118

COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	89	29	118
Have improved access to this service/benefit	0	0	0
Receive a service/benefit that is no longer substandard	0	0	0
TOTAL	89	29	118

FOR HOMELESS PROGRAMS/FACILITIES, REPORT:

Number of beds created in overnight shelter or other emergency housing	0	0	0
--	---	---	---

FOR HOMELESSNESS PREVENTION PROGRAMS, REPORT UNDUPLICATED NUMBER WHO:

Received emergency financial assistance to prevent homelessness	0	0	0
Received emergency legal assistance to prevent homelessness	0	0	0

Were there any changes to your Board or Organization during this period? No

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2018 Q3 after school Tutoring Impediment	
Activity - 2018 Q2 after school Tutoring Impediment	
Activity - 2018 Q1 after school tutoring Impediment	

Activity	Description of Activity/Impediment
Activity - 2018 Q4 after school tutoring Impediment	

Please provide a summary of annual accomplishments, for submission to HUD:

The Greater Victory Temple Afterschool Program offered a safe, learning enriched environment for all students regardless of their race, social or economic status. The program provided academic help, increased student's confidence and social skills. The afterschool program contributed to the academic growth of students specifically in the areas of reading and math.

Please highlight activities that occurred during the year:

Music enrichment was provided to the students during the program. Additionally, tutoring and homework assistance was provided to students Monday thru Thursday. The students also participated in a Christmas and Easter Pageant where they performed and displayed their reading abilities. The afterschool program was recognized by the Monterey Bay Teachers Association for our achievement in making lives better and being a Friend of Education.

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

We worked with students of various abilities and reading levels. Specifically, there was a 3rd grade student who entered the program reading at a 2nd grade level. After communicating, with teacher and parent, a plan was developed to help this student grow toward reading on grade level. We were pleased to find out that our student was reading at a 4th grade level at the end of the school year.

Do you have any photos of program events and activities? If yes please upload them. We would like to use them in our annual CAPER and any other public information materials about the City's CDBG/ESG programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

We were pleasantly surprised by the number of students who participated in our afterschool program. Going forward, we would like to increase staffing to provide a smaller student to teacher/tutor ratio.

Do you have any program adjustment suggestions for FY 2019-2020 based upon your reflections on the successes and challenges of the FY 2018-2019 Activities?

Any additional comments or information you would like to share that is not covered above?

Uploaded Documents:

[4th_quater_student_sign_in_sheets.PDF](#)

[4th_quater_student_sign_in_sheets.PDF](#)

[4th_quater_student_sign_in_sheets1_1.PDF](#)

Program Manager Signature

Date Signed

Angelia Britt

06/26/2019

COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED. REPORT THE NUMBER THAT:			
Have new access to this service/benefit	212	96	308
Have improved access to this service/benefit	0	0	0
Receive a service/benefit that is no longer substandard	0	0	0
TOTAL	212	96	308

FOR HOMELESS PROGRAMS/FACILITIES. REPORT:

Number of beds created in overnight shelter or other emergency housing	0	0	0
--	---	---	---

Were there any changes to your Board or Organization during this period? No

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2018 Q3 Provision of legal services Provide full range legal services to City of Seaside seniors. also educational workshops. ///	LSS provided a full range of legal services to 160, well above our estimate of 70 seniors for this quarter.
Impediment funding	As always, less funding is the only issue for Legal Services for Seniors's ability to provide more staff to serve a greater number of seniors. ///
Activity - 2018 Q2 Provision of legal services Impediment Lack of funding for additional legal staff.	LSS provided a full range of legal services to 70 City of Seaside seniors, slightly, but not significantly below our expected number of clients for 2Q 2018-19. As always, less funding is the only issue for Legal Services for Seniors's ability to provide more staff to serve a greater number of seniors. ///
Activity - 2018 Q1 Provision of legal services Impediment lack of funding for additional legal staff.	Provide full range legal services to City of Seaside seniors. also educational workshops. /// As always, less funding is the only issue for Legal Services for Seniors's ability to provide more staff to serve a greater number of seniors. ///

Activity

Description of Activity/Impediment

Activity - 2018 Q4

LSS provides legal services to 74 seniors in Seaside for this quarter.

Provide general legal representation to City of Seaside's seniors	As always, less funding is the only issue for Legal Services for Seniors's ability to provide more staff to serve a greater number of seniors. ///
Impediment	Lack of funding to compensate legal staff

Please provide a summary of annual accomplishments, for submission to HUD:

In 2018-2019: 15% of our clients lived in Seaside.

56% were Female
44% were Male

70% were White
17% were African American
10% were Asian
3% were Spanish Speaking

These are the areas of law in which we assisted our clients in 2018-2019:
Wills / Financial Powers of Attorney / Advance Health Care Directives: 30%
Housing (ownership & rental): 19%
Health care / Insurance: 5%
Consumer rights / Contracts / Unfair Sales: 19%
Employment / Income: 7%
Family issues (e.g. probate guardianships, conservatorships): 9%
Financial Management (e.g. bankruptcy, credit, loans): 5%
Abuse / Neglect: 2%
Torts / Civil disputes: 4%

Please highlight activities that occurred during the year:

We hired a Development Director to help with fundraising and media to help raise more funds for our attorneys and staff as well as a Deputy Director to assist the Executive Director with administrative tasks.

We also started an Education is Empowerment seminar series for the community as well as professionals. Staff presents multiple seminars a month on various legal topics throughout Monterey County. We hope to educate the senior citizens in Monterey County on their legal rights so they can better protect themselves.

We have ongoing outreach every week in North County, in Salinas, on the Peninsula, and in South County.

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

Mrs. Martinez, a 74-year-old widow was recovering from a severe illness in a rehabilitation center when her son offered to oversee some long needed house repairs. Ms. Martinez thought she was agreeing to a remodel; instead she had signed away ownership of her home.

When her son began throwing out her things, she thought something was wrong. Mrs. Martinez's daughter did a property search and found the house had been transferred from her mother to her brother. Unable to get her home

back from her son, she came to LSS for help.

At first, the son denied he had tricked his mother into giving him her home. Later, he said his mother wanted to give him the property and it was his sister that was causing problems. LSS advised the son that if he would not voluntarily return the house to his mother, we would be filing an elder abuse complaint in Monterey Superior Court. He agreed to give back the property.

The house valued at over \$350,000, was returned to our client and she moved back home after completing her physical rehabilitation.

Do you have any photos of program events and activities? If yes please upload them. We would like to use them in our annual CAPER and any other public information materials about the City's CDBG/ESG programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

As attorneys we do not publish information regarding our clients. However, a recent client stated they were indebted to us for wrestling their home back from a bad-acting daughter.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

None.

Do you have any program adjustment suggestions for FY 2019-2020 based upon your reflections on the successes and challenges of the FY 2018-2019 Activities?

No.

Any additional comments or information you would like to share that is not covered above?

No.

Uploaded Documents:

Program Manager Signature

Kellie D. Morgantini

Date Signed

07/10/2019

on Approval Signature

Sharon Mikesell

Date Signed

07/10/2019

Initially submitted: Jul 10, 2019 - 15:24:07

on Approval Signature
Date Signed

Sharon Mikesell
06/27/2019

Initially submitted: Jun 26, 2019 - 14:12:42

**City of Seaside
4 QTR Activity Data Collection Form Fiscal Year 2018-19
CDBG (Community Development Block Grant) - Community Services**

Agency: Meals on Wheels Monterey Peninsula Prepared By: Christine Capen-Frederick
 Program: Home Delivered Meals Phone #: 8313754454 x19
 IDIS Act#: 1318 E-mail: devdir@mowmp.org
 Approved By: Sharon Mikesell
 Date: 07/03/2019

ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	120	108	19	127	105%
Deliveries of 2.5 meals	19,000	9,378	9,848	19,226	101%

DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	72	10	13	0	85	10
Black/African American	22	0	5	0	27	0
Asian	8	2	1	0	9	2
American Indian/Alaskan Native	1	0	0	0	1	0
Native Hawaiian/Pacific Islander	0	0	0	0	0	0
American Indian/Alaskan Native & White	0	0	0	0	0	0
Asian & White	1	0	0	0	1	0
Black/African American & White	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American	0	0	0	0	0	0
Other	4	3	0	0	4	3
TOTAL	108	15	19	0	127	15

INCOME LEVEL

Presumed Beneficiary: Elderly (Non-Senior Center)	Previous Qtrs		This Qtr		Y.T.D.	
	Unduplicated Count		Unduplicated Count		Unduplicated Count	
Extremely Low Income (<30% of Median)	0		0		0	
Very Low Income (31-50% of Median)	108		19		127	
Low Income (51-80% of Median)	0		0		0	
Non-Low/Mod Income (Above 80% of Median)	0		0		0	
TOTALS	108		19		127	

COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	28	9	37
Have improved access to this service/benefit	0	0	0
Receive a service/benefit that is no longer substandard	80	10	90
TOTAL	108	19	127

FOR HOMELESS PROGRAMS/FACILITIES, REPORT:

Number of beds created in overnight shelter or other emergency housing	0	0	0
--	---	---	---

FOR HOMELESSNESS PREVENTION PROGRAMS, REPORT UNDUPLICATED NUMBER WHO:

Received emergency financial assistance to prevent homelessness	0	0	0
Received emergency legal assistance to prevent homelessness	0	0	0

Were there any changes to your Board or Organization during this period? No

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2018 Q3 Clients Served Impediment	MOWMPP served a total of 86 clients in Quarter 3
Activity - 2018 Q3 Meals Served Impediment	MOWMPP made 4744 deliveries in Quarter 3 of 2.5 meals per delivery for a total of 11,935 individual meals.
Activity - 2018 Q3 Provided wellness check and socialization to homebound adults Impediment	MOWMPP provided a daily wellness check and socialization with a caring volunteer to the 86 clients who participated in the program during Quarter 3
Activity - 2018 Q2 Clients Served Impediment	MOWMPP served a total of 80 clients in Quarter 2
Activity - 2018 Q2 Meals Served Impediment	MOWMPP served a total of 4692 Meals in Quarter two, 2.5 meals per delivery for a total of 11,730 individual meals.
Activity - 2018 Q2 Provided wellness check and socialization to homebound adults Impediment	MOWMPP provided a daily wellness check and socialization from a caring volunteer to the

Program	80 clients on the program in 2nd quarter	City Data Services - Salinas, CA
Activity - 2018 Q1		
Impediment		

Activity	Description of Activity/Impediment
Activity - 2018 Q4 Clients Served	MOWMMP served a total of 86 clients in quarter 4
Impediment	none
Activity - 2018 Q4 Meals served	MOWMMP made 5,115 deliveries of 2.5 meals per delivery for a total of 112,788 individual meals
Impediment	none
Activity - 2018 Q4 Provided Daily wellness check and socialization to homebound adults.	MOWMMP volunteer drivers provided daily wellness checks and socialization to 86 clients participating in the 4th quarter in the program.
Impediment	none

Please provide a summary of annual accomplishments, for submission to HUD:

In 2018-2019, according to our data, MOWMMP served 127 frail, elderly and disabled clients. Of that number 125 were seniors, 2 were non seniors and six clients were disabled. MOWMMP volunteer drivers made 19,226 deliveries of 2.5 meals per delivery, or 48,065 individual meals to clients during FY 2018-2019. MOWMMP volunteer drivers also conducted a daily wellness check and provided caring socialization with clients who participated in the program.

Please highlight activities that occurred during the year:

MOWMMP continues to serve vulnerable seniors across the Monterey Peninsula. Meals on Wheels' Home Delivered Meals program has developed over the past 47 years to meet the complex nutritional health needs of frail, elderly and disabled homebound adults who cannot shop or cook for themselves and have no adult caregiver in the home. It is currently the only program on the Monterey Peninsula to deliver 2.5 nutritious meals five days per week to the homebound. Where once the home delivered meals program acted as supplemental nutrition for homebound adults, it has now become the chief source of nutrition for a population significantly impacted by health challenges and a volatile economy. In 2017-2018, MOWMMP made 19,226 deliveries of 2.5 meals per delivery 127 homebound frail, elderly and disabled adults who reside in the City of Seaside. Daily meals include milk, cereal, juice, fresh fruit, a freshly prepared hot entrée, soup or salad, a sandwich and a dessert. The hot entrée includes one protein, one vegetable and at least 600 calories. On Friday, MOWMMP offers a double meal that provides food for one day of the weekend. Per federal contract, MOWMMP meals meet rigorous national guidelines for healthy senior nutrition and meet three federal benchmarks for home delivered meals programs. In

a March 2019 survey of clients, 85% of clients reported eating two meals a day and City Data Services reported eating two meals a day. 78% reported eating fresh fruits, vegetables and dairy daily. 15% reported eating two of these three products and 7% reported eating one of three. Chronic illness, medications, tooth and gum problems, allergies and a dislike of certain products were cited as reasons for not eating all three food types daily. Meals on Wheels of the Monterey Peninsula is also one of only 10% of home delivered meals programs nationwide that still serves a freshly prepared hot meal daily. Studies have shown that clients who receive home-delivered meals have greater improvements in self-rated health and have reduced rates of hospitalization compared to homebound clients who received frozen meals several times per week. This group was also significantly more likely to have improvements in feelings of isolation and loneliness and worries about aging in place compared to homebound adults who received frozen meals or adults who did not receive home delivered meals. 96% of our clients reported that the program was important to their health and well being. The program not only provides nutritious meals, it allows frail elders to remain independent in their own homes. 90% of clients reported that the program allowed them to remain at home and 9% said the program was somewhat important in allowing them to remain independent at home. Daily interaction with our volunteers is also important to our clients. 74% said interaction with volunteers was very important to them and an additional 19% said it was somewhat important.

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

Knowing that a caring, compassionate person is visiting loved ones daily and providing them with three nutritious meals is an invaluable service to family members who live out of town. MOWMP's volunteer drivers are often the only people that home delivered meal recipients see during the day.

One of our drivers found a client on the floor. She had been there all night after a serious fall. Our driver called for help and the client was taken to the hospital. Thanks to the timely response of our volunteer this client has made a complete recovery. Saving lives, providing excellent nutrition, socialization and trying to assist someone to stay in their home and be independent as long as is safely possible is an essential part of the MOWMP mission.

Do you have any photos of program events and activities? If yes please upload them. We would like to use them in our annual CAPER and any other public information materials about the City's CDBG/ESG programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

Yes - MOWMP maintains a file of signed releases. We have attached a copy of a photo of Client Betty Manning, who is both a home delivered meals and a pet meal recipient. MOWMP partners with the SPCA to deliver meals to pets as well as people.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

To assist our Home Delivered Meals manager, MOWMP has added a parttime assistant who helps with day to day activities and data entry. This has allowed our HDM manager to focus on client assessment and volunteer relationships, ensuring timely response to clients and cultivation of new volunteers. Because our service is growing and because timely data entry and client evaluation are crucial to accurate reporting, it has been extremely helpful to have an additional parttime individual on staff.

Do you have any program adjustment suggestions for FY 2019-2020 based upon your reflections on the successes and challenges of the FY 2018-2019 Activities?

We continue to rely on volunteers to deliver meals. MOWMP must continuously recruit volunteers in order to meet the incrementally growing number of clients we serve. To do so, we have reached out through the press, media, networking, community events, speaking engagements and our contacts within the community. Because our older cohort of volunteers are aging out of service and many younger volunteers are working and raising families, we

find that many new volunteers seek incidental or occasional opportunities to volunteer. We offer 'team' opportunities to volunteer and opportunities to volunteer once or twice per month rather than on a weekly basis. We must now maintain a volunteer corps of over 130 in order to fill all 24 routes on which we deliver daily. As volunteerism changes in the country, it may be necessary to pay some individuals to deliver meals. Currently, we only ask for support to cover food costs. At some point, we worry that we may have to ask for support for paid drivers. The amount allocated to our service does not currently allow for such a system. A recognition of the decline in volunteerism and the way to address it at the national/programmatic level may be in order.

Any additional comments or information you would like to share that is not covered above?

We were asked by the City of Seaside to indicate the kinds of foods delivered in first quarter as we did not submit detailed invoices for that quarter. The types and variety of food types used were the same as in other quarters. MOWMP provides government sanctioned nutritious meals that include juices, milk, meats, fruits and vegetables, etc. While we are not requesting payment, we have nevertheless uploaded a scan of invoices and payment from one of our food vendors for 4th quarter review. As is obvious from our food purchase summary, Better Brands is only one of our food vendors.

Please note in accomplishments that the total number of meals for previous quarters in incorrect. According to our data, Quarter 1 - 3, the total number of deliveries of meals is 14,411. This quarter we made 5,115 deliveries. Our total deliveries of 2.5 meals per delivery is 19,226 or 48,065 individual meals. We have uploaded the data form for the City of Seaside from our Access database to substantiate that total.

Uploaded Documents:

[Food_Purchase_Summary_Better_Brand_Invoices_4th_qtr.pdf](#)
[Betty_Manning.jpg](#)
[MOWMP_Access_Data_Form_City_of_Seaside_FY_18-19.pdf](#)

Program Manager Signature
Date Signed

Christine Capen-Frederick
07/02/2019

on Approval Signature
Date Signed

Sharon Mikesell
07/03/2019

on Approval Signature
Date Signed

Sharon Mikesell
06/27/2019

Initially submitted: Jun 26, 2019 - 14:12:42

City of Seaside
1 QTR Activity Data Collection Form Fiscal Year 2018-19
CDBG (Community Development Block Grant) - Community Services

Agency: Action Council of Monterey County Prepared By: Juan L. Sanchez
 Program: Palenke Arts Phone #: 831-333-6612
 IDIS Act#: 1312 E-mail: juanlsanchez@hotmail.com
 Approved By: Sharon Mikesell
 Date: 02/20/2019

ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	100	0	102	102	102%
Music and dance classes	1	0	1	1	100%

DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	0	0	93	87	93	87
Black/African American	0	0	4	4	4	0
Asian	0	0	5	5	5	0
American Indian/Alaskan Native	0	0			0	0
Native Hawaiian/Pacific Islander	0	0			0	0
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	0	0	0	0	0	0
TOTAL	0	0	102	87	102	87

INCOME LEVEL

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	0	42	42
Very Low Income (31-50% of Median)	0	35	35
Low Income (51-80% of Median)	0	20	20
Non-Low/Mod Income (Above 80% of Median)	0	5	5
TOTALS	0	102	102

COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	0	75	75
Have improved access to this service/benefit	0	22	22
Receive a service/benefit that is no longer substandard	0	5	5
TOTAL	0	102	102

Were there any changes to your Board or Organization during this period? **No**

Activity	Description of Activity/Impediment
Activity - 2018 Q1 Music and dance classes	Palenke Arts offered band and orchestra instruction for MLKSOA students, a Bilingual Chorus, Hip Hop Dance and Visual Arts classes for elementary-age students, a cinematic arts class for Seaside High students, as well as West African and AfroCuban drumming classes for a mixed-age group of community members.
Impediment	

Uploaded Documents:

[Palenke Arts Reg 2018-19 - Sheet1.pdf](#)

Program Manager Signature

Juan L. Sanchez

Date Signed

02/19/2019

on Approval Signature

Sharon Mikesell

Date Signed

02/20/2019

Initially submitted: Feb 19, 2019 - 13:46:52

City of Seaside
2 QTR Activity Data Collection Form Fiscal Year 2018-19
CDBG (Community Development Block Grant) - Community Services

Agency: Village Project Inc. Prepared By: Bertha Lazo
 Program: Afterschool Program Phone #: 831-392-1500
 IDIS Act#: 1319 E-mail: bertha@villageprojectinc.org
 Approved By: Sharon Mikesell
 Date: 07/24/2019

ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	40	44	0	44	110%
students	40	0	0	0	0%

DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	9	5	0	0	9	5
Black/African American	34	0	0	0	34	0
Asian	0	0	0	0	0	0
American Indian/Alaskan Native	0	0	0	0	0	0
Native Hawaiian/Pacific Islander	0	0	0	0	0	0
American Indian/Alaskan Native & White	1	0	0	0	1	0
Asian & White	0	0	0	0	0	0
Black/African American & White	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American	0	0	0	0	0	0
American	0	0	0	0	0	0
Other	0	0	0	0	0	0
TOTAL	44	5	0	0	44	5

INCOME LEVEL

Presumed Beneficiary: No	Previous Qtrs		This Qtr		Y.T.D.	
Unduplicated Count	# Served	Hisp	# Served	Hisp	# Served	Hisp
Extremely Low Income (<30% of Median)	34	0	0	0	34	0
Very Low Income (31-50% of Median)	2	0	0	0	2	0
Low Income (51-80% of Median)	5	0	0	0	5	0
Non-Low/Mod Income (Above 80% of Median)	3	0	0	0	3	0
TOTALS	44	0	0	0	44	0

COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	8	0	8
Have improved access to this service/benefit	36	0	36
Receive a service/benefit that is no longer substandard	0	0	0
TOTAL	44	0	44

Were there any changes to your Board or Organization during this period? **No**

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2018 Q1 Tutorial Impediment	Tutoring children with homework assignments/ projects

Activity	Description of Activity/Impediment
Activity - 2018 Q2 Tutorial Impediment	Tutoring children with their homework assignments/projects

Uploaded Documents:

Program Manager Signature Bertha Lazo
Date Signed 07/24/2019

on Approval Signature Sharon Mikesell
Date Signed 07/24/2019

Initially submitted: Jul 24, 2019 - 12:35:49

Project Subrecipients



Del Monte Manor

VETERANS TRANSITION CENTER
OF MONTEREY COUNTY

Directed by City Council 4/5/18



Veterans Transition Center

224 / 226 Hayes Circle Duplex Rehab



Jack Murphy

Deputy Director

jmurphy@vtcmonterey.org

www.vtcmonterey.org

831-883-8387 ext 212

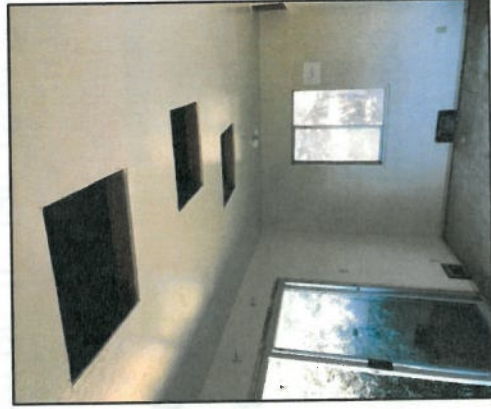


224 / 226 Hayes Project Milestones

- 6-bedroom duplex in Marina to serve as Permanent Supportive Housing for homeless Veterans (and families)
- Architectural Plans and Permits- 19 Sep – 11 Dec 18
- Public Notice and Bid Process 12 Dec 18 – 10 Jan 19
- Expected Project Cost approx. \$278,000
- Non-Prevailing Wage Public Bid of \$246,000 awarded on 10 Jan 19 to Property Restoration Services (PRS)
- Environmental Review completed on 14 Feb 19 (led by City of Monterey)
- Contract executed on 15 Feb 19 and on track for Project Completion on 30 Apr 19 (75-days) and Occupancy Permits o/a 15 May 19.
- FY19 Public/Private funding
 - ☑ City of Monterey CDBG - \$125k (\$112,858 invoiced, 90.2% spent)
 - ☑ Monterey County CDBG- \$90k (0% spent)
 - ☑ City of Seaside CDBG - \$63,224.33 (\$48,437 invoiced, 76.6% spent- \$14,787 remaining)
 - ☑ The Home Depot Foundation - \$200k (for materials and labor on multiple duplex projects)

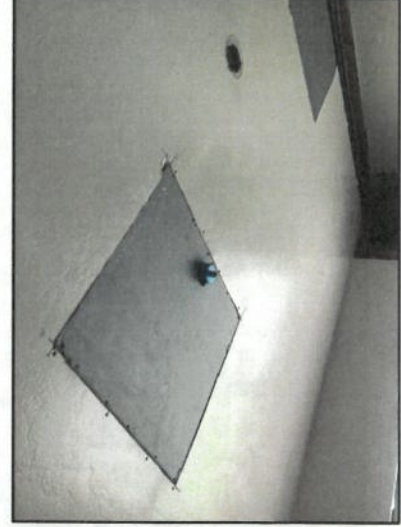


224 / 226 Hayes Circle Demo 14 Feb 19





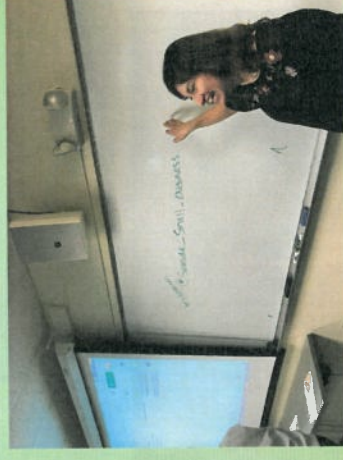
224 / 226 Hayes Circle Renovations As of 20 March 19



City of Seaside CDBG Small Business Plan awards

2019

Special thanks for CSUMB
Sustainable City Year Program
HCOM 315 Students for outreach



Linda's Western Wear

- Located in HUD qualified census tract
- Application submitted in Spanish
- Family-owned



1st Prize in CDBG funds
\$10,000

HEX Box Fitness

- Located in HUD qualified census tract
- Opened May 2019
- Providing unique and affordable fitness solutions



2nd Place
\$7,500 in CDBG funds

Wenona Tax Service

- Sole Proprietor
- Bi-lingual tax services

3rd Place in CDBG
\$5,000 in
funds



**CDBG/HOME Investment Partnership Program
 QUARTERLY PROGRESS REPORT
 Activity Schedule/ Progress Report**

REPORTING PERIOD	
Fiscal Year:	2018-19
Per 4: April 1-June 30:	Per 4: April 1-June 30:
Date QPR Submitted:	07/10/2019
Quarterly Report Due Date:	7/10/2019

PROJECT STATUS	
Design Status: % Complete:	100%
Bidding Process Status: % Complete:	100%
Construction Contract Date:	
Construction Status: % Complete:	100%
Overall % of Total Project Completed:	100%
Anticipated Project Completion Date:	
If applicable, Certificate of Occupancy Date:	
If applicable, Notice of Completion Date:	<input checked="" type="checkbox"/>
Project is Complete	<input checked="" type="checkbox"/>
Project is Cancelled	<input type="checkbox"/>
If applicable, Date of Cancellation:	

SUBRECIPIENT INFORMATION	
Grantee:	Boys & Girls Clubs of Monterey County
Project Name:	Clubhouse Improvements
Contact Person:	Brian Sanford
Telephone No.:	831-394-5171
E-Mail Address:	bsanford@bgcmc.org; grantsadministration@bgcmc.org
Multi-YR Project:	
HOME FY:	
CDBG FY:	
IDIS No.:	1320
CIP No.:	
Project No.:	
QUARTERLY PROJECT BUDGET	
Total CDBG allocation:	\$0.00
CDBG funds spent THIS QUARTER:	\$0.00
CDBG funds spent previous quarters:	\$0.00
Total unspent CDBG funds:	\$0.00

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity	Description of Activity/Impediment

Activity	Description of Activity/Impediment
Activity - Q4 Flooring removal.	The flooring removal portion of the project along with containment setup was completed by Coastwide Environmental out of Watsonville, CA. The removal was completed using an automated floor scraping machine, chipping hammers, sledge hammers and assorted hand tools.
Impediment	
Activity - Q4	
Impediment Concrete grinding and staining.	The grinding was completed using multiple grit level grinding and sanding disk on weighted floor grinding machines in the open areas and hand grinders for the corners and under any counter tops. The staining was completed using a custom blend of Ameripolish Surelock dye containing both Sand and Carmel colors.
Activity - Q4	

--	--

Were there any changes to your Development Timeline during this quarter? No

New Timeline:

Were there any changes to your Proforma during this quarter? No

New Proforma:

Was project completed during this quarter? Yes

New Notice of Completion: [2018-19 CDBG Notice of Completion - Boys Girls Clubs of Monterey County.pdf](#)

Accomplishments for this quarter:

The flooring removal portion of the project along with containment setup was completed by Coastwide Environmental out of Watsonville, CA. The removal was completed using an automated floor scraping machine, chipping hammers, sledge hammers and assorted hand tools. This portion of the project posed the greatest challenge in how to prevent damaging the concrete below the original quarry tile. The problem was solved by removing the major portion of the tile by hand using sledge hammers instead of the automated machine and chipping hammers. The concrete grinding and staining portion of the project was completed by Diacon Concrete out of Manteca, CA. The grinding was completed using multiple grit level grinding and sanding disk on weighted floor grinding machines in the open areas and hand grinders for the corners and under any counter tops. The staining was completed using a custom blend of Ameripolish Surelock dye containing both Sand and Carmel colors. The polishing was completed with a semi gloss polish from Ameripolish followed by burnishing with a high speed buffer. This portion of the project provided our main success by completing our main goal of making the Seaside Clubhouse safer and a healthier environment for our members.

Were there any changes to your Board or Organization during this period? No

Please provide a brief program description:

of 2200 sq ft. of old quarry tile, 2500 sq ft. of aging vinyl flooring, and 30 sq ft. of carpet . All flooring removed was replaced with just over 4700 sq ft. of stained concrete in a custom blended color unique to the Boys and Girls Clubs of Monterey County's Seaside Clubhouse.

Please highlight activities that occurred during the year. List any upcoming events:

During the FY2018-19, BGC/MC successfully posted the job, reviewed bids and selected Pueblo Construction. The project was completed as noted in the accomplishments this quarter and ultimately just over 4,700 sq ft. of stained

concrete was completed at the Seaside Clubhouse.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

The primary challenge involved with the project involved a inaccurate measurements by BGCMC and Pueblo Construction. Essentially 800 sq ft were missed during the initial bidding process.

Uploaded Documents:

- [CDBG 18-19 Before and after photos.pdf](#)
- [2018-19 CDBG Notice of Completion - Boys Girls Clubs of Monterey County.pdf](#)
- [2018-19 CDBG Notice of Completion - Boys Girls Clubs of Monterey County.pdf](#)

Program Manager Signature Andrew Vie
Date Signed 07/10/2019

Approval Signature Sharon Mikesell
Date Signed 07/22/2019

Initially submitted: Jul 10, 2019 - 22:29:07



City of Seaside
 Economic Development Department
 440 Harcourt Avenue
 Seaside, CA 93955
 Sharon Mikesell
SMikesell@ci.seaside.ca.us
 831-899-6734

[Go To Reports](#)

**Agency: Boys & Girls Clubs of Monterey County
 Program: Clubhouse Improvements**

NOTE: Uploaded information is potentially subject to public viewing on the Internet. Do not upload documents that contain personal information (home address, phone numbers, SSN, etc!)

Document Upload

Select documents below to review or upload.

Document Type

Attached documents:

- [CDBG 18-19 Before and after photos.pdf](#)
- [2018-19 CDBG Notice of Completion - Boys Girls Clubs of Monterey County.pdf](#)

Attach Existing Uploaded Document

- Select Existing Document
- Attach Existing Document

Upload New Document (Max size 25MB)

Document to upload:

- Choose File
- No file chosen
- Upload Document

Notice of Completion:

- Select Existing Document
- Attach Existing Document

Document to upload:

- Choose File
- No file chosen
- Upload Document

[Sort by Date](#)

Review Existing Documents

- [2018-19 CDBG Notice of Completion - Boys Girls Clubs of Monterey County.pdf](#)
- [2018-2019 CDBG MC Weekly Proof of Publication11-01-2018.pdf](#)
- [AG 18-145 CDBG Funding Agreement - Boys and Girls Club.pdf](#)
- [Audit 2017 BGCMC.pdf](#)
- [BGCMC 2018-19 April Vendor Invoice and Copy of Check.pdf](#)
- [BGCMC 2018-19 CDBG Certified Payroll April.pdf](#)
- [BGCMC 2018-19 Copies of Prevailing Wage Monitor Reports.pdf](#)
- [BGCMC 2018-19 May Employee Signed Timesheets.pdf](#)
- [BGCMC 2018-19 May Vendor Invoice and Copy of Check.pdf](#)
- [BGCMC Flooring Project Development Timeline Updated 3rd Quarter.pdf](#)

- [BGCIMC Insurance Certificate 2018-19.pdf](#)
- [Boys Girls Clubs of Monterey County 2018-19 CDBG 4710.pdf](#)
- [Boys Girls Clubs of Monterey County 2018-19 CDBG Section 5.7 Report.pdf](#)
- [CDBG 18-19 Before and after photos.pdf](#)
- [CDBG Seaside 2018-19 Flooring Renovation Project Full Version 10-24-18.pdf](#)
- [Env Clearance Boys and Girls Club.pdf](#)

[Show All](#)

City Data Services - San Mateo, CA
Copyright © 2007-2018. City Data Services. All rights reserved.

CDBG 2018/2019

Flooring Removal and Concrete Staining

Entrance



Front Entrance start to finish from quarry tile to custom colored stained concrete.

Community Room



Community Room start to finish from vinyl to custom colored stained concrete.

Activity Floor



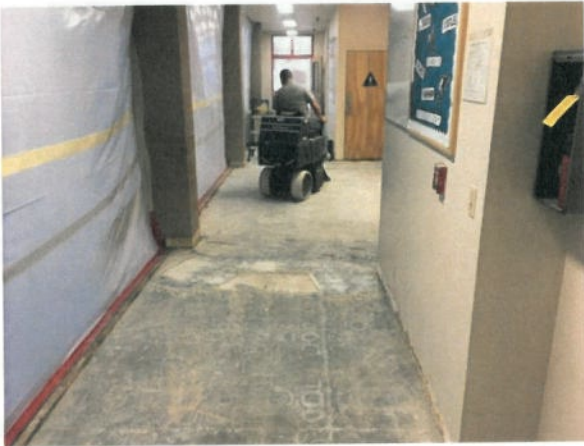
Activity Floor start to finish from quarry tile to custom colored stained concrete.

Activity Floor Walk Way



Activity Floor Walk Way start to finish from quarry tile to custom colored stained concrete.

Gym Hallway



Gym Hallway start to finish from quarry tile to custom colored stained concrete.

Exit Corridor



**CDBG/HOME Investment Partnership Program
 QUARTERLY PROGRESS REPORT
 Activity Schedule/ Progress Report**

REPORTING PERIOD	
Fiscal Year:	2018-19
Per 4: April 1-June 30:	Per 4: April 1-June 30:
Date QPR Submitted:	07/09/2019
Quarterly Report Due Date:	7/10/2019

PROJECT STATUS	
Design Status: % Complete:	100%
Bidding Process Status: % Complete:	33%
Construction Contract Date:	08/16/2019
Construction Status: % Complete:	0%
Overall % of Total Project Completed:	0%
Anticipated Project Completion Date:	10/11/2019
If applicable, Certificate of Occupancy Date:	
If applicable, Notice of Completion Date:	10/18/2019
Project is Complete	<input type="checkbox"/>
Project is Cancelled	<input type="checkbox"/>
If applicable, Date of Cancellation:	

SUBRECIPIENT INFORMATION	
Grantee:	Community Human Svcs
Project Name:	Seaside - Genesis House Improvements
Contact Person:	Robert Rapp
Telephone No.:	8316583811
E-Mail Address:	rrapp@chservices.org
Multi-YR Project:	
HOME FY:	
CDBG FY:	
IDIS No.:	1321
CIP No.:	
Project No.:	
QUARTERLY PROJECT BUDGET	
Total CDBG allocation:	\$30,000.00
CDBG funds spent THIS QUARTER:	\$2,560.00
CDBG funds spent previous quarters:	\$0.00
Total unspent CDBG funds:	\$27,440.00

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity	Description of Activity/Impediment
Activity	Description of Activity/Impediment

Activity	Description of Activity/Impediment
Activity - Complete plumbing project.	Complete \$30,000 plumbing project at Genesis House.
Impediment Timeline.	The plumbing project is moving along nicely but is slightly behind schedule. the issue is all with us and the bid packets simply went out late. We anticipate completing the project in early October.

Were there any changes to your Development Timeline during this quarter? Yes

New Timeline: [BOARD ROSTER REVISED FEB 25 2019.doc](#)

Were there any changes to your Proforma during this quarter?

No

New Proforma:

Was project completed during this quarter?

No

New Notice of Completion:

Accomplishments for this quarter:

Plans for the project were finalized.

Bid packet was distributed widely and an ad was run in the MC Weekly.

Mandatory pre-bid walkthrough at Genesis House was held with a good attendance.

Bids are due at the end of July and we expect to get into contract and start work soon after.

Were there any changes to your Board or Organization during this period?

Yes

Please briefly discuss any changes to your Board or Organization.

If membership changed, include name and public contact information.

Please see updated Board of Directors list.

Please provide a brief program description:

Replace 8-12 waterclosets, lavatories, and bathtubs at Genesis House. 8 bathrooms were included in the base bid and 4 in the alternate bid.

Please highlight activities that occurred during the year. List any upcoming events:

Genesis House has operated as usual.

CHS did receive \$1.2 million to renovate a County building in Seaside to house a Women and Family Shelter. We are excited to start working on this project!

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

There were no significant organizational changes or staffing issues this year. I was out on paternity leave for part of the year which aided in this project being slightly behind schedule. Moving forward we should have this project completed in a timely manner.

Uploaded Documents:

[Genesis_House_Timeline.doc](#)

[BOARD ROSTER REVISED FEB 25 2019.doc](#)
[BOARD ROSTER REVISED FEB 25 2019.doc](#)

Program Manager Signature
Date Signed

Robert Rapp
07/09/2019

Sharon Mikesell
07/09/2019

Initially submitted: Jul 9, 2019 - 11:30:04

**City of Seaside CDBG Expense Report
1 QTR, FY2018/19**

REQUEST FOR PARTIAL PAYMENT

Vendor Code:		Date: 02/14/2019	
Vendor Name: Del Monte Manor		Purchase Order:	
Address:		Payment Number	1
Remittance Address:		Last Payment	
		Final Or 10% Ret.	

Date	Inv. No.	Description	Account Number	Amount
02/14/2019		Playground Improvements Program Services For:		
		Site Preparation - July-2018		\$16,000.00
		Playground Improvements TOTAL:		\$16,000.00
			Account Number	Account Number
Original Purchase Order			\$16,000.00	
Change Orders			\$0.00	
Less Payments # to #			\$0.00	
Old Encumbrance			\$16,000.00	
Less this Payment # 1			\$16,000.00	
New Outstanding Encumbrance			\$0.00	

REQUESTED BY: Sharon Mikesell Date _____

APPROVED BY: _____ Date _____

Department: Community Development

Return Check To:



City of Seaside
 Economic Development Department
 440 Harcourt Avenue
 Seaside, CA 93955
 Sharon Mikesell
SMikesell@ci.seaside.ca.us
 831-899-6734

[Go To Reports](#)

Agency: Del Monte Manor

Program: Playground Improvements

NOTE: Uploaded information is potentially subject to public viewing on the Internet. Do not upload documents that contain personal information (home address, phone numbers, SSN, etc)!

Document Upload

Select documents below to review or upload.

You may upload up to 30 receipt documents. For best efficiency, scan several small receipts on a single page. Also, several full page receipts can be scanned into a single document, however, documents to be uploaded cannot exceed 25MB in size.

#	Current Attachments	Attach Existing Uploaded Document	Upload New Document (Max size 25MB)
Signed Employee Timesheets	<input type="text" value="Select Existing Document"/> <input type="text" value="Attach Existing Document"/>	<input type="text" value="Choose File"/> No file chosen <input type="button" value="Upload Document"/>	
Copies of Prevailing Wage monitor reports	<input type="text" value="Select Existing Document"/> <input type="text" value="Attach Existing Document"/>	<input type="text" value="Choose File"/> No file chosen <input type="button" value="Upload Document"/>	
Vendor invoices and copies of checks	<input checked="" type="checkbox"/> Check 11884 - Miracle Playsystems.pdf	<input type="text" value="Select Existing Document"/> <input type="text" value="Attach Existing Document"/>	<input type="text" value="Choose File"/> No file chosen <input type="button" value="Upload Document"/>
Completed mileage	<input checked="" type="checkbox"/> DMM Playground Installation Inv D2018-0403_1.pdf	<input type="text" value="Select Existing Document"/> <input type="text" value="Attach Existing Document"/>	<input type="text" value="Choose File"/> No file chosen <input type="button" value="Upload Document"/>

Other Attachments

[padlock.jpg](#)

[old_playground.jpg](#)

[new_playground.jpg](#)

Select Existing Document

Attach Existing Document

Document to upload:

Choose File No file chosen

Upload Document

[Return to Expense Report](#)

[Sort by Date](#)

Review Existing Documents

[AG 18-143 CDBG Del Monte Manor - Playground Installation.pdf](#)

[Check_11884 - Miracle Playsystems.pdf](#)

[DMM_Playground_Installation_Inv_D2018-0403_1.pdf](#)

[Del_Monte_Manor_Playground.pdf](#)

[Env_Clearance_DelMonte_Playground.pdf](#)

[new_playground.jpg](#)

[old_playground.jpg](#)

[padlock.jpg](#)

[Show All](#)

City Data Services - San Mateo, CA
Copyright © 2007-2018. City Data Services. All rights reserved.

**CDBG/HOME Investment Partnership Program
 QUARTERLY PROGRESS REPORT
 Activity Schedule/ Progress Report**

REPORTING PERIOD	
Fiscal Year:	2018-19
Per 3: January 1-March 31:	Per 3: January 1-March 31:
Date QPR Submitted:	04/22/2019
Quarterly Report Due Date:	4/10/2019

PROJECT STATUS	
Design Status: % Complete:	100%
Bidding Process Status: % Complete:	100%
Construction Contract Date:	02/28/2019
Construction Status: % Complete:	100%
Overall % of Total Project Completed:	100%
Anticipated Project Completion Date:	03/15/2019
If applicable, Certificate of Occupancy Date:	
If applicable, Notice of Completion Date:	
Project is Complete	<input checked="" type="checkbox"/>
Project is Cancelled	<input type="checkbox"/>
If applicable, Date of Cancellation:	

SUBRECIPIENT INFORMATION	
Grantee:	Del Monte Manor
Project Name:	Security System Installation
Contact Person:	Abel Geronimo
Telephone No.:	9254445932
E-Mail Address:	DMM-Manager@terraccorpinc.com
Multi-YR Project:	
HOME FY:	
CDBG FY:	
IDIS No.:	1322
CIP No.:	
Project No.:	
QUARTERLY PROJECT BUDGET	
Total CDBG allocation:	\$15,000.00
CDBG funds spent THIS QUARTER:	
CDBG funds spent previous quarters:	\$0.00
Total unspent CDBG funds:	\$15,000.00

Previous Activities and Impediments:

Activity	Description of Activity/Impediment

Activity	Description of Activity/Impediment

Were there any changes to your Development Timeline during this quarter? **No**

New Timeline:

Were there any changes to your Proforma during this quarter? **No**

New Proforma:

Was project completed during this quarter? **Yes**

New Notice of Completion: [DMM - Searle Electric - invoice payment.pdf](#)

Uploaded Documents:

[DMM - Searle Electric - invoice payment.pdf](#)

Program Manager Signature

Date Signed

Paul Johnson

04/22/2019

Approval Signature

Date Signed

Sharon Mikesell

04/22/2019

Initially submitted: Apr 22, 2019 - 11:33:03



City of Seaside
 Economic Development Department
 440 Harcourt Avenue
 Seaside, CA 93955
 Sharon Mikesell
SMikesell@ci.seaside.ca.us
 831-899-6734

[Go To Reports](#)

Agency: Del Monte Manor
Program: Security System Installation

NOTE: Uploaded information is potentially subject to public viewing on the Internet. Do not upload documents that contain personal information (home address, phone numbers, SSN, etc)!

Document Upload

Select documents below to review or upload.

Document Type **Current Attachments** **Attach Existing Uploaded Document** **Upload New Document (Max size 25MB)**

Select Existing Document No file chosen
 Attach Existing Document

Notice of Completion: [DMM - Searle Electric - invoice_payment.pdf](#)

Select Existing Document No file chosen
 Attach Existing Document

[Sort by Date](#)

Review Existing Documents

- [AG_18-144_CDBG_Funding_Agreement_-_Del_Monte_Manor_Security.pdf](#)
- [DMM - Searle Electric - invoice_payment.pdf](#)
- [Del_Monte_Security_System_18-19.pdf](#)
- [Env_Clearance_DelMonte_Security.pdf](#)
- [Floodlight_Invoice.xlsx](#)
- [Floodlight_Payroll_Record_3.31.19_-_P_Johnson.pdf](#)
- [PJohnson_5.1_-_5.15.19_Pay.PDF](#)

[Show All](#)

**City of Seaside
2 QTR Activity Data Collection Form Fiscal Year 2018-19
CDBG (Community Development Block Grant) - Community Services**

Agency: City Seaside Econ Development Prepared By: Sharon Mikesell
 Program: Micro Business Assistance Phone #: 8318996734
 IDIS Act#: E-mail: SMikesell@ci.seaside.ca.us
 Approved By: Sharon Mikesell
 Date: 06/27/2019

ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	3	3		3	100%
rental assistance	3	3		3	100%

DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	2	1			2	1
Black/African American	1	0			1	0
Asian	0	0			0	0
American Indian/Alaskan Native	0	0			0	0
Native Hawaiian/Pacific Islander	0	0			0	0
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
American	0	0			0	0
Other	0	0			0	0
TOTAL	3	1	1	0	3	1

INCOME LEVEL

Presumed Beneficiary: No Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	2		2
Very Low Income (31-50% of Median)	1		1
Low Income (51-80% of Median)	0		0
Non-Low/Mod Income (Above 80% of Median)	0		0
TOTALS	3	0	3

COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	3		3
Have improved access to this service/benefit	0		0
Receive a service/benefit that is no longer substandard	0		0
TOTAL	3	0	3

5. Economic Development Data:

	Total Job Count		Total weekly Hours		Percent	
	Full Time	Low/Mod	Part Time	Part Time Low/Mod	Low/Mod Jobs	
Actually Created						
Created YTD	0		0			
Actually Retained						
Retained YTD	0		0			

Created	This Quarter	YTD
Of Jobs Created, Number of Jobs With Employer Sponsored Health Care Benefits		0
Of Jobs Created, Number of Persons Unemployed Prior to Taking Jobs Created Under this Activity		0
Retained	This Quarter	YTD
Of Jobs Retained, Number of Jobs With Employer Sponsored Health Care Benefits		0

Job Category	Jobs Created		Jobs Retained	
	This Quarter	YTD	This Quarter	YTD
Officials and Managers		0		0
Professionals		0		0
Technicians		0		0
Sales		0		0
Office and Clerical		0		0
Craft Workers		0		0
Operatives (Semi-Skilled)		0		0
Laborers (Unskilled)		0		0
Service Workers		0		0

	Total	Number Expanding	Number Relocating
New Businesses Assisted	0		
New Businesses YTD	0		

Existing Businesses Assisted	3	0
Existing Businesses YTD	3	0
Total Businesses this Qtr	3	
Total YTD	3	

	This Quarter	YTD
Number of Business Facades/Buildings Rehabilitated		0
Number of Businesses Assisted that Provide Goods or Services to Meet the Needs of a Service Area	3	3

Specify DUNS # for Each Business Assisted

[Click to Update DUNS # List](#)

DUNS #	Ext
1.	
2.	
3.	

Were there any changes to your Board or Organization during this period? **No**

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2018 Q1	Business plan competition held for microenterprises. Scoring preference to businesses located in HUD qualified census tract 137 or reaching out to the minority community. CSUMB students helped with getting multi media publicity including bilingual flyers. 12 applications received
Impediment	The microbusinesses responded better to the personal visits by students than the social media outreach. Business plans were generally not very complete, but we did get a sense of need of assistance. Bilingual outreach helped greatly. Two applications were received in Spanish.

Activity	Description of Activity/Impediment
----------	------------------------------------

Uploaded Documents:

Program Manager Signature
Date Signed

Sharon Mikesell
06/13/2019

on Approval Signature

Sharon Mikesell

Date Signed

06/27/2019

Initially submitted: Jun 13, 2019 - 16:55:59



City of Seaside
 Economic Development Department
 440 Harcourt Avenue
 Seaside, CA 93955
 Sharon Mikesell
SMikesell@ci.seaside.ca.us
 831-899-6734

[Go To Reports](#)

Agency: City Seaside Econ Development
Program: Micro Business Assistance

NOTE: Uploaded information is potentially subject to public viewing on the Internet. Do not upload documents that contain personal information (home address, phone numbers, SSN, etc)!

Document Upload

Select documents below to review or upload.

Document Type	Current Attachments	Attach Existing Uploaded Document	Upload New Document (Max size 25MB)
<input type="button" value="Select Existing Document"/> <input type="button" value="Attach Existing Document"/>	<input type="button" value="Document to upload:"/> <input type="button" value="Choose File"/> <input type="button" value="No file chosen"/> <input type="button" value="Upload Document"/>		

[Return to Activity Report](#)

[Sort by Date](#)

Review Existing Documents

- [CSUMB seaside business espanol.pdf](#)
- [CSUMB seaside small business flyer -E.pdf](#)
- [City of Seaside ED Micro Enterprise 18-19.pdf](#)
- [Competition Announcement Flyer.pdf](#)
- [Env Clearance Microbusiness.pdf](#)
- [HEX box Award and W-9 for payment.pdf](#)
- [Letter to Class from CDD.pdf](#)
- [Linda award and W9 for payment.pdf](#)
- [Wenona award and W9 for Payment.pdf](#)

[Show All](#)

**CDBG/HOME Investment Partnership Program
 QUARTERLY PROGRESS REPORT
 Activity Schedule/ Progress Report**

REPORTING PERIOD	
Fiscal Year:	2018-19
Per 2: October 1-December 31:	Per 2: October 1-December 31:
Date QPR Submitted:	06/11/2019
Quarterly Report Due Date:	1/10/2019
PROJECT STATUS	
Design Status: % Complete:	100%
Bidding Process Status: % Complete:	100%
Construction Contract Date:	02/15/2019
Construction Status: % Complete:	100%
Overall % of Total Project Completed:	100%
Anticipated Project Completion Date:	05/17/2019
If applicable, Certificate of Occupancy Date:	06/04/2019
If applicable, Notice of Completion Date:	06/06/2019
	Project is Complete <input checked="" type="checkbox"/>
	Project is Cancelled <input checked="" type="checkbox"/>
	If applicable, Date of Cancellation:

SUBRECIPIENT INFORMATION	
Grantee:	Veterans Transition Center
Project Name:	Renovations
Contact Person:	Jack Murphy
Telephone No.:	831-883-8387 ext 212
E-Mail Address:	jmurphy@vtcmonterey.org
Multi-YR Project:	
HOME FY:	
CDBG FY:	
IDIS No.:	1324
CIP No.:	
Project No.:	
QUARTERLY PROJECT BUDGET	
Total CDBG allocation:	\$0.00
CDBG funds spent THIS QUARTER:	\$63,224.33
CDBG funds spent previous quarters:	\$0.00
Total unspent CDBG funds:	-\$63,224.33

Previous Activities and Impediments:

--

Activity	Description of Activity/Impediment
Activity - Q2 Certificate of Occupancy on 6/4/19 Recorded Notice of Completion on 6/6/19	
Impediment	

Were there any changes to your Development Timeline during this quarter? **No**
 New Timeline:

Were there any changes to your Proforma during this quarter? **No**
 New Proforma:

Was project completed during this quarter?

No

New Notice of Completion:

Uploaded Documents:

Program Manager Signature

Date Signed

Jack Murphy

06/11/2019

Approval Signature

Date Signed

Sharon Mikesell

06/13/2019

Initially submitted: Jun 11, 2019 - 12:33:30



City of Seaside
 Economic Development Department
 440 Harcourt Avenue
 Seaside, CA 93955
 Sharon Mikesell
SMikesell@ci.seaside.ca.us
 831-899-6734

[Go To Reports](#)

Agency: Veterans Transition Center
Program: Renovations

NOTE: Uploaded information is potentially subject to public viewing on the Internet. Do not upload documents that contain personal information (home address, phone numbers, SSN, etc)!

Document Upload

Select documents below to review or upload.

Document Type	Current Attachments	Attach Existing Uploaded Document	Upload New Document (Max size 25MB)
<input type="checkbox"/> Select Existing Document <input type="checkbox"/> Attach Existing Document	Document to upload: <input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload Document"/>		

Sort by Date

Review Existing Documents

- [224-226_Final_Occupancy_Inspection.pdf](#)
- [224-226_Permit_Fee_Marina_Coast_Water.pdf](#)
- [AG_18-167_CDBG_Funding_Agreement_Veterans_Transition_Center.pdf](#)
- [Archived_ERR.pdf](#)
- [Invoice_R9516.5.pdf](#)
- [Invoice_R9516.6.pdf](#)
- [Invoice_R9516.7.pdf](#)
- [Invoice_R9516.8.pdf](#)
- [Marina_Design_Review_Board_Fee.pdf](#)
- [Marina_Fire_Dept_Plan_Fee.pdf](#)
- [Marina_Permits_Invoice.pdf](#)
- [Marina_Plan_Check_Fee.pdf](#)
- [PGE_Engineering_Invoice.pdf](#)
- [PRS_Invoice_3.pdf](#)
- [PRS_Notice_of_Completion.pdf](#)
- [Recorded_Notice_of_Completion.pdf](#)

[VTC 224 Hayes Cir CDBG PRS Change Order Checks.pdf](#)
[VTC City of Seaside insurance.pdf](#)
[VTC Pay App Ret release 6 6-11-19.pdf](#)
[VTC Rehabilitation 18150 - Construction Contract.pdf](#)
[Veterans Transition Center Renovation 18-19.pdf](#)
[WRD Invoice 1 for Seaside.pdf](#)

[Show All](#)

City Data Services - San Mateo, CA
Copyright © 2007-2019. City Data Services. All rights reserved.

IDIS - PR05

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 Drawdown Report by Project and Activity
 SEASIDE , CA

DATE: 08-07-19
 TIME: 13:06
 PAGE: 1

REPORT FOR PROGRAM : CDBG
 PGM YR : 2018
 PROJECT : ALL
 ACTIVITY : ALL

Program Year/ Project	IDIS Act ID	Activity Name	Prior Year	Voucher Number	Line Item	Voucher Status	LOCCS Send Date	Grant Year	Grant Number	Fund Type	Drawn Amount
2018 1	1312	18-Action Council Monterey County-Palenke Arts		6240381	2	Completed	3/1/2019	2018	B18MC060006	EN	\$11,181.29
									Activity Total		\$11,181.29
									Project Total		11,181.29
2018 2	1313	18-Community Partnership for Youth		6232351	2	Completed	2/5/2019	2018	B18MC060006	EN	\$11,181.29
									Activity Total		\$11,181.29
									Project Total		11,181.29
2018 3	1314	18-Eden Council for Hope & Opportunity		6232351	7	Completed	2/5/2019	2018	B18MC060006	EN	\$3,911.66
				6258256	5	Completed	4/23/2019	2018	B18MC060006	EN	\$854.62
			Y	6290530	3	Completed	7/30/2019	2018	B18MC060006	PI	\$1,247.01
									Activity Total		\$6,013.29
									Project Total		6,013.29
2018 4	1315	18-Girls, Inc. of the Central Coast		6232351	5	Completed	2/5/2019	2018	B18MC060006	EN	\$7,817.29
									Activity Total		\$7,817.29
									Project Total		7,817.29
2018 5	1316	18-Greater Victory Temple Community Program		6232351	6	Completed	2/5/2019	2018	B18MC060006	EN	\$4,408.99
				6258256	4	Completed	4/23/2019	2018	B18MC060006	EN	\$4,268.79
			Y	6282077	1	Completed	7/3/2019	2018	B18MC060006	EN	\$2,499.90

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 Drawdown Report by Project and Activity
 SEASIDE , CA

Program Year/ Project	IDIS Act ID	Activity Name	Prior Year	Voucher Number	Line Item	Voucher Status	LOCCS Send Date	Grant Year	Grant Number	Fund Type	Drawn Amount
			Y	6282077	2	Completed	7/3/2019	2018	B18MC060006	EN	\$2,560.00
									Activity Total		\$2,560.00
									Project Total		2,560.00
2018 11	18-Del Monte Manor Security Equipment	18-11 DelMonte Manor Security Equip		6260881	1	Completed	4/29/2019	2017	B17MC060006	PI	\$14,077.00
			Y	6290530	4	Completed	7/30/2019	2017	B17MC060006	PI	\$923.00
									Activity Total		\$15,000.00
									Project Total		15,000.00
2018 12	18-DelMonte Manor Playground Installation	18-2 Del Monte Manor Playground Install		6240381	3	Completed	3/1/2019	2018	B18MC060006	EN	\$16,000.00
									Activity Total		\$16,000.00
									Project Total		16,000.00
2018 13	18-Veterans Transition Center	18-13 VTC renovation for homeless vets		6251461	1	Completed	4/2/2019	2017	B17MC060006	EN	\$21,657.50
				6251461	2	Completed	4/2/2019	2018	B18MC060006	EN	\$22,780.46
				6251462	1	Completed	4/2/2019	2018	B18MC060006	EN	\$4,000.00
				6258256	7	Completed	4/23/2019	2018	B18MC060006	PI	\$7,569.99
				6278740	2	Completed	6/24/2019	2018	B18MC060006	PI	\$7,126.38
									Activity Total		\$63,134.33
									Project Total		63,134.33
2018 14	18-City of Seaside Microenterprise Assistance	18-14 Seaside Microenterprise Assistance		6272995	1	Completed	6/6/2019	2017	B17MC060006	PI	\$11,522.54
				6272995	2	Completed	6/6/2019	2018	B18MC060006	EN	\$12,644.13
				6278740	3	Completed	6/24/2019	2017	B17MC060006	PI	\$833.33
									Activity Total		\$25,000.00
									Project Total		25,000.00

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 Drawdown Report by Project and Activity
 SEASIDE, CA

Program Year/ Project	IDIS Act ID	Activity Name	Prior Year	Voucher Number	Line Item	Voucher Status	LOCCS Send Date	Grant Year	Grant Number	Fund Type	Drawn Amount
2018 15	1326	18-15 Cutino accessibility equipment Drinking Fountain		6251461	3	Completed	4/2/2019	2018	B18MCO60006	EN	\$4,886.47
									Activity Total		\$4,886.47
									Project Total		4,886.47
2018 17	1328	18-17 CDBG program administration		6232351	1	Completed	2/5/2019	2016	B16MCO60006	PI	\$53,223.79
				6251354	1	Completed	4/2/2019	2016	B16MCO60006	PI	\$5,475.71
				6251354	2	Completed	4/2/2019	2017	B17MCO60006	PI	\$10,718.52
				6257262	1	Completed	4/18/2019	2017	B17MCO60006	PI	\$24,326.18
									Activity Total		\$93,744.20
									Project Total		93,744.20
									Program Year 2018 Total		369,382.67

