



4.25.16

# MANIFEST

Welcome to the Manifest; a weekly summary that cares more about brevity than grammar, and what is about to or could happen in Seaside than what did or didn't. Contributions to future editions are welcome at [cmalin@ci.seaside.ca.us](mailto:cmalin@ci.seaside.ca.us) prior to noon on Fridays.

## 4.21.16 Council Meeting Recap / Follow Up

- Meeting In Less Than A Minute – Long Range Property Management Plan Implementation Plan approved // Arbor Day, Small Businesses, CPY, James Bogan & Catherine Del Biaggio all recognized // CVB and CALEA updates // Consent Calendar stuff // RV Parking restrictions reviewed\* // CDBG \$ distributed // Capital Projects including solar power at City Hall moved forward // Closed session stuff I can't talk about \*\* // Seating not quite comfortable (yet)

\* RV Parking Restrictions – To return, with revisions allowing moving trucks and trailers temporarily parked for yard work and home improvement. Staff will also deploy our thinking caps on public awareness tactics and potential storage lot options.

\*\* Except, A Sneak Peak – This week, Human Resources will unveil a retirement option intended to help the City meet the challenges of effective succession planning within an improving but not yet easy budget environment. Employees within the program parameters (managers already retirement eligible) will have until May 25 to opt in, with a retirement date they can select up to December 31.

Across America, 10,000 Baby Boomers retire each day. They take with them substantial institutional knowledge. In Seaside, a dozen senior managers are retirement eligible, and could retire any day, leaving sizeable holes in our capacity to deliver quality services. The program to be announced by Human Resources is intended to facilitate planned successions, in both the employee's and city's interests.

- Townies, A Love Story – The CSUMB / City relationship took a significant step forward on Thursday, with approval of the MOA for the Main Gate parcel. The MOA includes a community development initiative tentatively known as the "Seaside Scholars" program, which will establish a fund for Seaside children to receive scholarships to CSUMB, underwritten by future commercial activity on the Main Gate parcel. The first such scholarships are three to four years away (let's shoot for three, rather than four).

## Other Notes From The Week That Was

- ▣ We Do Some Math – Calculating the likely distribution of land sale proceeds to go to other taxing bodies when the Bayonet / Black Horse golf course hotel and residential properties get sold in the years ahead, we come up with the following projections:

MPUSD - \$6.8M (as in million)	County (general fund) - \$1.7M
MPC - \$736K	Monterey County Office of Ed - \$414K
County Library - \$208K	Seaside Sanitation District - \$193K
Monterey Peninsula Regional Parks - \$118K	

There are other, smaller amounts to other taxing authorities, ranging all the way down to a projected \$8.34 to the Moss Landing Harbor District (some donuts for the office, perhaps?). The overall total of \$13.1 million includes \$2.7 million for Seaside.

Subtracting \$2.7 million for us from \$13.1 million for everybody leaves us with ... hold on, I'm not a math major ... \$10.4 million of friends who should like to see that project move forward. Good to know.

- ▣ We Do Some Other Math – \$26.8 million in projected 2016/17 revenue minus \$27.9 million in projected 2016/17 expenditures leaves us with ... I am a City Manager ... a challenge to work through.

The \$1.1 million projected budget gap for 2016/17 consumes a fair amount of time and thought for staff. The goal is to present a balanced budget, and avoid the \$800K+ of revenue / expenditure imbalance over the past three years (holes don't get smaller when you keep digging). The basic strategy is to pare down expenses in rough approximation of the percentage each department has of the total budget, except that we allow police and fire to only reduce their initial budget request by half of their percentage of the total budget. And we try to do so without compromising basic service delivery or future progress.

The budget request reduction targets, by department, we are working toward are:

City Council - \$13,230	City Attorney - \$17,430	Human Resources - \$26,290
Finance - \$40,890	City Manager - \$67,286	Recreation - \$73,770
Fire - \$114,210	Police - \$240,000	Resource Mgmt. - \$228,280

If we hit those targets, we're about 3/4s of the way to the first balanced budget in years, and both Police and Fire still go up from 2015/16. In addition to the departmental trimming, we're looking at cross-departmental revenue and expenditure revisions to bring the budget into balance. If not by first presentation on May 19, by June 2. Stay tuned, and nobody panic.

- 📄 We Authorize An Appraiser's Work - \$5,800 (as I recall) to hire an appraiser for the Troia Building, as we work through Youth Resource Center options. In other news, the United Way might be interested in the "big" side of the building for childcare.
- 📄 We Get Fire and Econ Dev Weekly Reports – Attached.
- 📄 We Slow Down Non-Public Safety Hiring – While we are continuing with recruitment efforts and will not slow down public safety hiring, we're taking a few weeks off of final employment offers, as the budget math and retirement option program run their parallel courses.
- 📄 We (Seaside Businesses) Get Some Props - Monterey County Business Council announced the following Seaside small businesses as finalists for the "Small Business of the Year" award. They will be honored on May 6, 2016 at Embassy Suites during the Celebration of Small Business in Monterey County event.
  - Peninsula Security      Gusto Pasta & Pizza      Seaside Florist
  - Mack Stove Company      Mi Tierra
- 📄 We Get Some Toys – Strangely, all baseball related. Drop off a toy in the Heros 4 Kids can in the lobby.
- 📄 We Get Pelted With Rocks – Well, at least one. While enjoying learning some new words shouted in our direction, a Seaside Spartan ballplayer gets hit with a rock at our game at North Salinas. Outnumbered and (guessing) outgunned, I smile and wave. #stayclassy

## **The Week Ahead**

- 📄 Pizza Proliferation - Mountain Mike's Pizza at the City Center will be opening their doors this week.
- 📄 Bike Talk – Staff will be present at a 6:30 pm meeting at the Monterey Peace & Justice Center (1634 Fremont) reviewing bike infrastructure needs and progress.
- 📄 Jeans Worn – Wednesday, April 27. Learn more at [denimdayinfo.org](http://denimdayinfo.org)
- 📄 Seedlings Available – At City Hall, Friday, April 29 from 10 – 2. Free.
- 📄 Math Continues.

**Have a great weekend.**

	PROJECT / SITE	CURRENT STATUS	NEXT STEPS
1.	Seaside Resort Development	<ul style="list-style-type: none"> <li>Amended DDA approved</li> </ul>	<ul style="list-style-type: none"> <li>Resolve outstanding issues</li> <li>Prepare docs for May 19 Council agenda</li> </ul>
2.	Main Gate	<ul style="list-style-type: none"> <li>Draft RFP by staff</li> </ul>	<ul style="list-style-type: none"> <li>FORA Design Guidelines Approval</li> <li>RFP Release (June pending above)</li> </ul>
3.	Shoppette at Monterey Road & Coe Ave. Assisted Senior Living & Memory Care	<ul style="list-style-type: none"> <li>Initial Study (IS) released. 30 day public review closed on April 18, 2016</li> <li>Staking &amp; Flagging completed</li> </ul>	<ul style="list-style-type: none"> <li>BAR- May 4, 2016</li> <li>Planning Commission – May 25, 2016</li> <li>Negotiate Development &amp; Disposition Agreement</li> </ul>
4.	26 Acres south of Lightfighter Dr. & Surplus II	<ul style="list-style-type: none"> <li>Appraisal and Major Business terms accepted</li> <li>2nd Amendment to ENA approved</li> </ul>	<ul style="list-style-type: none"> <li>Refined conceptual plan to be submitted.</li> <li>RFP for EIR consultant to be prepared.</li> </ul>
5.	Monterey Downs & Horse Park & Veteran's Cemetery	<ul style="list-style-type: none"> <li>EIR in staff / legal review prior to release</li> <li>3rd Amendment to ENA approved.</li> </ul>	<ul style="list-style-type: none"> <li>MOU w/ County &amp; FORA regarding land and water</li> <li>Design recommendations to be considered by BAR after CEQA process is completed.</li> <li>Draft Appraisal expected in May 2016</li> </ul>
6.	Glover Unsolicited Proposal	<ul style="list-style-type: none"> <li>City Council directed staff to negotiate an ENA.</li> </ul>	<ul style="list-style-type: none"> <li>Negotiate ENA</li> <li>Community Meeting to be set by developers</li> </ul>
7.	Luxury Auto Mall ENA	<ul style="list-style-type: none"> <li>ENA re-approved by City Council at April 21, 2016 meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Developer to provide conceptual plan and project description</li> </ul>

Date: April 22, 2016

To: Craig Malin, City Manager

From: Brian Dempsey, Fire Chief

Subject: **Weekly Report**

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### **Training Opportunity**

This week members of B-Shift participated along with neighboring agencies in hands-on training scenarios. The training was split up between classroom training and tactical exercises. Focusing on impalement, for example; a construction site accident, this training opportunity was valuable to all who participated.





Company Training Documentation	4/15/2016	3.5
Vehicle Trip Inspection	4/15/2016	1
Company Training Documentation	4/16/2016	3.5
Company Training Documentation	4/16/2016	3.5
Company Training Documentation	4/16/2016	3.5
Company Training Documentation	4/16/2016	3.5
Company Training Documentation	4/16/2016	3.5
Company Training Documentation	4/16/2016	3.5
Company Training Documentation	4/16/2016	4
Company Training Documentation	4/16/2016	4
Company Training Documentation	4/16/2016	4
Company Training Documentation	4/16/2016	4
Company Training Documentation	4/16/2016	4
Company Training Documentation	4/16/2016	4
Company Training Documentation	4/16/2016	4
Physical Fitness	4/16/2016	1
Physical Fitness	4/17/2016	1
Vehicle Trip Inspection	4/17/2016	0.5
SCBA Daily Checkout	4/17/2016	0.2
Vehicle Trip Inspection	4/17/2016	1
SCBA Daily Checkout	4/17/2016	0.2
SCBA Daily Checkout	4/17/2016	0.2
SCBA Daily Checkout	4/17/2016	0.2
Company Training Documentation	4/17/2016	4
Physical Fitness	4/17/2016	1
Practical Application of EMS Skills - Circulation Emergencies	4/18/2016	0.5
Practical Application of EMS Skills - Airway / Breathing Emergencies	4/18/2016	1.5
SCBA Daily Checkout	4/18/2016	0.2
SCBA Daily Checkout	4/18/2016	0.2
Company Training Documentation	4/18/2016	1
Company Training Documentation	4/18/2016	1
Company Training Documentation	4/18/2016	1
Company Training Documentation	4/18/2016	1
Company Training Documentation	4/18/2016	1
Company Training Documentation	4/18/2016	1
Company Training Documentation	4/18/2016	1
SCBA Daily Checkout	4/18/2016	0.2
Vehicle Trip Inspection	4/18/2016	0.15
Active Shooter Guideline/ MCI - Monterey County Operationa Area	4/18/2016	3

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Active Shooter Guideline/ MCI - Monterey County Operationa Area	4/18/2016	3
Active Shooter Guideline/ MCI - Monterey County Operationa Area	4/18/2016	3
SCBA Daily Checkout	4/19/2016	0.2
SCBA Daily Checkout	4/19/2016	0.2
SCBA Daily Checkout	4/19/2016	0.2
Vehicle Trip Inspection	4/19/2016	1
SCBA Daily Checkout	4/19/2016	0.2
SCBA Daily Checkout	4/19/2016	0.2
SCBA Daily Checkout	4/19/2016	0.2
Vehicle Trip Inspection	4/19/2016	1
Vehicle Trip Inspection	4/19/2016	0.5
SCBA Daily Checkout	4/19/2016	0.2
SCBA Daily Checkout	4/19/2016	0.2
Physical Fitness	4/19/2016	1
Company Training Documentation	4/19/2016	2
Company Training Documentation	4/19/2016	2
Company Training Documentation	4/19/2016	2
Physical Fitness	4/19/2016	1
Vehicle Trip Inspection	4/20/2016	0.5
Vehicle Trip Inspection	4/20/2016	0.5
Company Training Documentation	4/20/2016	2
Company Training Documentation	4/20/2016	2
Company Training Documentation	4/20/2016	2
Company Training Documentation	4/20/2016	2
Physical Fitness	4/20/2016	1
SCBA Daily Checkout	4/21/2016	0.2
SCBA Daily Checkout	4/21/2016	0.2
Vehicle Trip Inspection	4/21/2016	0.5
Scott X3 SCBA Daily and Weekly Checks	4/21/2016	0.5
SCBA Daily Checkout	4/21/2016	0.2
Vehicle Trip Inspection	4/21/2016	1
Physical Fitness	4/21/2016	1
<b>Total:</b>		<b>151.2</b>



**Fire Department Activity Summary from April 16, 2016 through April 21, 2016**

Date	Description
4/16/16	Community Service – Pacchetti Dog Park
4/18/16	Smoke Alarm Installation
4/20/16	Car Seat Installation
4/21/16	Community Service – School Reading Night
4/21/16	Car Seat Installation

**The fire department answered 71 alarms (listed by: date, time, type of call, and location) from April 16, 2016 through April 21, 2016:**

Date	Time	Description	Street
4/15/2016	3:29:11	Cancelled upon arrival, no other action taken	FREMONT
4/15/2016	4:03:34	EMS call, excluding vehicle accident with injury	FREMONT
4/15/2016	11:42:33	Smoke/Odor Investigation	CANYON DEL REY
4/15/2016	16:37:25	EMS call, excluding vehicle accident with injury	MILITARY
4/15/2016	19:12:29	Person in distress, Other	GRANADA
4/15/2016	20:12:03	EMS call, excluding vehicle accident with injury	GEARY
4/15/2016	20:48:15	EMS call, excluding vehicle accident with injury	CALAVERAS
4/16/2016	8:04:44	EMS call, excluding vehicle accident with injury	7th
4/16/2016	9:00:00	EMS call, excluding vehicle accident with injury	FLORES
4/16/2016	11:07:01	Motor Vehicle Accident with no injuries	COE
4/16/2016	12:04:30	EMS call, excluding vehicle accident with injury	HIGHWAY 1
4/16/2016	12:08:41	EMS call, excluding vehicle accident with injury	ST. JAMES
4/16/2016	14:52:45	EMS call, excluding vehicle accident with injury	STOWE
4/16/2016	21:30:35	Person in distress, Other	GRANADA
4/17/2016	0:17:02	EMS call, excluding vehicle accident with injury	PALM
4/17/2016	2:52:36	EMS call, excluding vehicle accident with injury	GRANADA
4/17/2016	6:38:23	EMS call, excluding vehicle accident with injury	FREMONT
4/17/2016	6:51:12	EMS call, excluding vehicle accident with injury	WARING
4/17/2016	13:18:23	EMS call, excluding vehicle accident with injury	SAND DUNES
4/17/2016	13:50:38	EMS call, excluding vehicle accident with injury	CANYON DEL REY
4/17/2016	14:08:11	EMS call, excluding vehicle accident with injury	FREMONT
4/17/2016	14:39:31	EMS call, excluding vehicle accident with injury	ARLINGTON
4/17/2016	14:41:32	EMS call, excluding vehicle accident with injury	PORTOLA
4/17/2016	16:53:04	EMS call, excluding vehicle accident with injury	HARCOURT
4/17/2016	17:13:01	EMS call, excluding vehicle accident with injury	SOTO
4/17/2016	18:08:25	Person in distress, Other	GRANADA
4/17/2016	23:14:27	EMS call, excluding vehicle accident with injury	HIGHWAY 101
4/18/2016	5:45:23	EMS call, excluding vehicle accident with injury	GRANADA
4/18/2016	14:27:29	EMS call, excluding vehicle accident with injury	BROADWAY

4/18/2016	14:57:06	EMS call, excluding vehicle accident with injury	LA SALLE
4/18/2016	15:33:35	Smoke or odor removal	HARCOURT
4/18/2016	21:19:27	Person in distress, Other	MILITARY
4/18/2016	23:12:09	Smoke/Odor Investigation	PENINSULA POINT
4/18/2016	23:52:24	EMS call, excluding vehicle accident with injury	MILITARY
4/19/2016	3:45:14	EMS call, excluding vehicle accident with injury	HAVANA
4/19/2016	5:52:46	Smoke detector activation due to malfunction	BROADWAY
4/19/2016	8:22:15	Assist invalid	GRANADA
4/19/2016	8:55:35	EMS call, excluding vehicle accident with injury	FREMONT
4/19/2016	9:10:53	No Incident found on arrival at dispatch address	WARING
4/19/2016	9:29:28	No Incident found on arrival at dispatch address	LA JOLLA
4/19/2016	11:01:15	Service Call, other	WARING
4/19/2016	11:34:24	EMS call, excluding vehicle accident with injury	FREMONT
4/19/2016	11:37:02	Assist police or other governmental agency	Alexis
4/19/2016	13:30:22	EMS call, excluding vehicle accident with injury	TRINITY
4/19/2016	14:05:22	EMS call, excluding vehicle accident with injury	CARLTON
4/19/2016	14:42:50	Motor Vehicle Accident with no injuries	CANYON DEL REY
4/19/2016	14:45:16	Motor Vehicle Accident with no injuries	CANYON DEL REY
4/19/2016	22:41:55	EMS call, excluding vehicle accident with injury	HILTON
4/20/2016	5:04:43	Carbon monoxide detector activation, no CO	HARCOURT
4/20/2016	5:41:36	Dispatched & cancelled en route	GRANADA
4/20/2016	6:05:33	Assist invalid	GRANADA
4/20/2016	6:09:34	Assist invalid	YOSEMITE
4/20/2016	7:23:58	EMS call, excluding vehicle accident with injury	AMADOR
4/20/2016	7:53:02	EMS call, excluding vehicle accident with injury	FREMONT
4/20/2016	11:01:31	EMS call, excluding vehicle accident with injury	CANYON DEL REY
4/20/2016	12:02:50	EMS call, excluding vehicle accident with injury	AMADOR
4/20/2016	11:27:40	False alarm or false call, Other	YERBA BUENA
4/20/2016	14:54:20	Hazardous condition, Other	LOWELL
4/20/2016	15:36:52	Good intent call, Other	ORD GROVE
4/20/2016	18:31:47	EMS call, excluding vehicle accident with injury	MESCAL
4/20/2016	19:48:06	No Incident found on arrival at dispatch address	NOCHE BUENA
4/20/2016	20:59:25	EMS call, excluding vehicle accident with injury	FRANCIS
4/21/2016	3:53:38	EMS call, excluding vehicle accident with injury	SONOMA
4/21/2016	5:34:06	EMS call, excluding vehicle accident with injury	PALOMA
4/21/2016	9:08:47	EMS call, excluding vehicle accident with injury	BIRCH
4/21/2016	11:52:40	EMS call, excluding vehicle accident with injury	ORD GROVE
4/21/2016	13:11:53	Service Call	JUDSON
4/21/2016	15:26:46	EMS call, excluding vehicle accident with injury	HILTON
4/21/2016	17:28:30	Motor vehicle accident with injury	GEARY
4/21/2016	18:12:40	EMS call, excluding vehicle accident with injury	WARING
4/21/2016	21:14:54	EMS call, excluding vehicle accident with injury	CYPRESS RIDGE