

Recreation and Parks Commission

2019-2020
WORK PLAN



SEASIDE
CALIFORNIA

Recreation and Parks Commission

Members Appointed When Adopted

- Bobby Maxwell, Chair
- Rich Cadigan, Vice Chair
- James White
- Alicia Gaines-Lynch
- Bob Constant
- Willie Gray

Staff Liaisons

- Nancy Towne, Recreation Director
- Dan Meewis, Recreation Superintendent
- Rick Riedl, City Engineer
- David Fortune, Public Works Superintendent

Mission Statement

The mission of the Seaside Recreation and Parks Commission is to promote and advocate for parks and recreation services in an advisory capacity, to advance and preserve parks and recreation services, and to ensure safe parks and recreation facilities are available for all residents and visitors to the City of Seaside.

Historical Background

The City of Seaside Recreation and Parks Commission consists of seven appointed members who hold office for three years. The Commission was established by Ordinance No. 1 on October 13, 1954. At that time SECTION 1-218 authorized the creation of three special committees of three members each; Recreation and Parks Committee, Public Works Committee and Financial Committee. Since then the committee structure was replaced by a Commission structure. Currently the duties of the Recreation and Park Commission are:

- To act in an advisory capacity to the city council, director of the Recreation Department and the boards of trustees of the school districts and to cooperate with other governmental agencies and civic groups in the advancement of sound park and recreation planning and programming.
- Recommend policies on recreational services and facilities to the director of community services and the city council;
- Consult with the Recreation Director on matters relating to the administration and development of recreation areas, facilities, programs and improvements.
- Make periodic inventories of recreation services that exist or may be needed and interpret the needs of the public to the city council, the school boards of trustees and to the director of the Recreation Department.
- Aid in coordinating recreation services with the programs of other public agencies and voluntary organizations.
- Advise the director of community services in the preparation of the annual budget and a long-range recreation capital improvement program.
- Advise the Recreation Director in the preparation of the annual budget and a long-range recreation capital improvement program.
- Advise the city council on matters regarding trees, urban forestation endeavors and related resources.
- Develop, keep current, and aid in the facilitation of a plan for the development, conservation and care of urban forest resources.
- Develop and review annually a long-range plan for urban forestation.
- Review, in cooperation with the city forester, annual plans for urban forestry programs.
- Coordinate or conduct planned projects for the advancement of the urban forest.
- In collaboration with the city forester, inform residents regarding tree planning, tree care, and forestry programs.

Fiscal 2019-2020 Work Plan

Goal/Objective	Proposed Activities	Priority Ranking	Timeline for Completion
FY 19-20 CIP and budget review	To review, consider and endorse recommended budget for FY 19-20	High	June 2019
Consult with City Staff	To increase the Parks & Recreation budget for FY 19-20	High	June 2019
Promote public input	Gather, review, and endorse needs.	High	June 2019
Seek grant funds	Advocate and seek public funds available through the Office of Grants and Local Services and National Recreation and Park Association, etc.	High	Ongoing
Submit SPP Grant	Submit a competitive grant in order to encumber funds available to underserved CA communities.	High	September 2019
Work cooperatively with FOSPA and other city commissions	Collaborate with other city commissions and FOSPA.	Medium	June 2020
Seek input for needs within the Recreation Department & funding for those needs	Gather, review, and endorse needs and funding for inclusion in FY 20-21 budget	High	March 2020
Attend workshops	Encourage commissioner attendance	Medium	June 2020

Prior Year Accomplishments

Restore Parks and Recreation Commission

Activities Supporting Goal: Seaside City Council sought and encouraged members of the community to apply for and sit on the Recreation and Parks Commission.

Status: COMPLETED

Roberts Lake Eco-Recreation Station

Activities Supporting Goal: Park completed in July 2018

Status: COMPLETED

Community input regarding Ellis Park design

Activities Supporting Goal: Public forum held February 2018 regarding budget allocation.

Status: COMPLETED

Community input regarding Cutino Park

Activities Supporting Goal: Public forum held regarding facility additions and construction.

Status: COMPLETED

Attend Parks and Recreation Workshops during FY 18-19

Activities Supporting Goal: Three Members attended the California Parks and Recreation Society (CPRS) Region 2 Conference.

Status: COMPLETED

Ongoing Projects

Capra Park

Recommend and seek community input into the Capra Park (as required by SPP grant).

Recreation and park facilities

Encourage attendance to all parks, recreation center, pool and facilities.

Promote recreation and park activities

Blues in the Park, youth, adult and senior activities.

Monitor improvements

Cutino Park, Ellis Park, Portal Project, Capra Park, Highland Otis Park, and Manzanita.